

## Lawrence Township Regular Board Meeting

**June 13, 2019**

The Regular Monthly Board Meeting was called to order at 7:00 p.m.

Present: Donna Spenner, Supervisor; Kim Thompson, Clerk; Theresa Stroud, Treasurer; Russ Reynnells, Trustee and Mike Carpp, Trustee.

Also Present: Attorney Brien Heckman, Rick Boze, Don Hanson, Jeff Moses, Maria DiPrima, Ted Hanson, Adam Garland, Jeff Goodheart, Danny Higgs and Travis Meier.

Motion by Reynnells and second by Carpp to approve the May 9, 2019 Regular Board Meeting Minutes as presented. All aye. Motion carried.

Motion by Reynnells and second by Carpp to accept the June 2019 Expenditures as amended. Roll call vote. All aye. Motion carried.

### General Fund Totaling: \$36,292.65

Expenditure	Amount	Description
Aflac	\$114.49	Optional Insurance
Arnt Asphalt Sealing, Inc	\$1,971.00	Library Lot Crack Fill and Seal
Associated Government Services	\$525.00	Special Inspections (March & April Invoices)
AT&T	\$96.25	Cemetery Communications
Architectural Workshop, Inc.	\$10,580.00	Architectural Services
Best Way Disposal	\$73.53	Garbage Service - NTH
Comcast	\$33.30	Internet Service Provider
Consumer's Energy	\$71.30	Utilities-GF Fire Hall
Consumer's Energy	\$67.43	Utilities-Cemetery Memorial
Consumer's Energy	\$201.60	Utilities - NTH (May Bill)
Consumer's Energy	\$153.01	Utilities - NTH (June Bill)
Crystal Flash	\$219.43	Cemetery Fuel
First National Bank - Omaha	\$273.36	Sexton Supplies/Tools/Memorial Proj/Library Repairs
First National Bank - Omaha	\$1,542.45	Supervisor Supplies/Training/Parks&Rec/Interest&Fees
First National Bank - Omaha	\$2,440.70	Clerk Supplies/Memorial Bricks/Software/Due From Sen Srvs.
Frontier	\$243.33	Communications
IRS	\$1,178.86	EFTPS Monthly Tax Payment
Professional Service Industries, Inc	\$3,500.00	Soil Testing - NTH
Ricoh	\$99.07	Copier Contract
State of Michigan	\$201.97	Payroll Taxes
Village of Lawrence	\$16.77	Garbage Service
Village of Lawrence	\$34.72	Utilities-Bank Bldg
Paw Paw Rentals	\$35.00	Equipment Rental for Memorial Project

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Michigan Township Association	\$2,047.52	Annual Membership Dues
<b>Subtotal</b>	<b>\$25,720.09</b>	
<b>Payroll</b>		
Ben Brousseau	\$2,014.25	Assessor Salary
Donna Spenner	\$1,043.42	Supervisor Salary
Kim Thompson	\$1,050.25	Clerk Salary
Theresa Stroud	\$1,205.83	Treasurer Salary
<b>Subtotal</b>	<b>\$5,313.75</b>	
<b>Consent Items Already Paid</b>		
Barry S. Earls	\$2,643.45	Sexton Wages (5/10/19; 5/24/19; 6/7/19)
Charlie Moses	\$899.88	PT Sexton Wages (5/24/19; 6/7/19)
Chris Carpp	\$206.14	PT Sexton Wages (5/10/19; 5/24/19; 6/7/19)
IRS	\$1,090.27	Federal Payroll Tax
State of Michigan	\$207.62	State Payroll Tax
Sheryl Moses	\$211.45	Dep Treasurer Wages (5/10/19; 5/24/19; 6/7/19)
<b>Subtotal</b>	<b>\$5,258.81</b>	
<b>Grand Total</b>	<b>\$36,292.65</b>	

**LTES Fund Totaling: \$28,148.16**

<b>Expenditure</b>	<b>Amount</b>	<b>Description</b>
Aflac	\$122.43	Optional Insurance
Arnt Asphalt Sealing	\$2,685.00	Lot Crack Sealing and Sealing
CLIA Laboratory Program	\$180.00	Glucometer Fees
Comcast	\$16.65	Internet Service
Consumers Energy	\$285.18	Utilities
Crown Trophy	\$483.00	Service Plaques
Crystal Flash	\$387.22	Fuel Expense
Fire Catt	\$2,699.32	Annual Hose Testing
First National Bank - Omaha	\$1,373.61	Supplies/FD & QR Trn/Comm Promo/Equip/Equip&FH Maint
First National Bank - Omaha	\$583.98	FD Person Protect Equip/Comm Promo/FD Training
Frontier	\$119.84	Communications
Hastings Air Energy Control, Inc	\$269.95	Equipment Repair/Maint
IRS	\$388.29	EFTPS Payroll Taxes
Mike Anchor	\$82.49	Communications & Comm Promo Reimbursement
Moses Fire Equipment	\$2,523.00	Turnout Gear - Eric Mills
Moses Fire Equipment	\$44.59	Lithium Batteries
Moses Fire Equipment	\$347.22	FD - Personal Protection Equip (Boots)
Rathco	\$27.50	Fire Lane Aluminum Sign
Rhiono Products	\$49.90	AED Bag
Ricoh	\$99.06	Copier Contract
Sign Center	\$162.50	Pancake Breakfast Signs
State of Michigan	\$88.07	Payroll Taxes

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Thayre	\$33.33	FH Paper Supplies
Village of Lawrence	\$16.77	Garbage Service
Village of Lawrence	\$137.02	Utilities
Walmart	\$272.12	Supplies/FH Maint/FD Training
<b>Sub Total</b>	<b>\$13,478.04</b>	
<b>LTES Payroll</b>		
Michael Beach	\$233.11	Wages
Charles Carpp	\$11.03	Wages
Michael Carpp	\$195.17	Wages
Michelle Curtis	\$159.87	Wages
Morgane Curtis	\$73.63	Wages
Barry S. Earls	\$169.43	Wages
James Fein	\$36.02	Wages
William Gaborik	\$154.34	Wages
Rolla Hemingway	\$182.90	Wages
Tanner Jackson	\$174.55	Wages
Steven Lowe	\$544.94	Wages
Eric Mills	\$10.52	Wages
<b>Sub Total</b>	<b>\$1,945.51</b>	
<b>Consent Items Already Paid</b>		
Michael Anchor	\$5,380.17	Chief Salary (5/10/19; 5/24/19; 6/7/19)
Karen Hardin	\$3,931.17	Secretary Wages (5/10/19; 5/24/19; 6/7/19)
State of Michigan	\$510.79	State Payroll Tax
IRS	\$2,902.48	EFTPS Payroll Tax
<b>Sub Total</b>	<b>\$12,724.61</b>	
<b>Grand Total</b>	<b>\$28,148.16</b>	

**Building Fund Totaling: \$6578.00**

Expenditure	Amount	Description
AGS	\$2,187.00	5 Bldg/6 Elect/4 Mech (March Invoice)
AGS	\$1,805.00	3 Bldg/2 Elect/5 Mech/3Plumb (April Invoice)
AGS	\$2,586.00	5 Bldg/6 Elect/3Mech/1Plumb (May Invoice)
<b>Total Proposed Expenditures</b>	<b>\$6,578.00</b>	

**Road Fund Totaling: \$32,900.63**

Expenditure	Amount	Description
VB Co Road Commission	\$32,900.63	Sealcoat Project
<b>Total Proposed Expenditures</b>	<b>\$32,900.63</b>	

**Van Buren County Sheriff Department**

No Report

**Van Buren County Road Commission**

Rick Boze reported that there were 22 service requests for the month of May, with 3 unresolved. The Road Commissioners are seeking input from municipalities regarding hiring a Manager/Director and are advertising in trade magazines. Chip Seal operations are underway. Rick will check on estimates for the 54<sup>th</sup> Street Extension.

Supervisor Spenner revised the Agenda order to move up AEP, Adam Garland and Ted Hanson.

**AEP Franchise Easement**

Mr. Jeff Goodheart explained that AEP is working on a 68-mile project in Van Buren County, part of which involves township property off of Butcher Road.

Motion by Thompson and second by Reynnells to approve a Resolution permitting the execution of an easement agreement. Roll call vote. All aye. Resolution adopted. (Attachment 1.)

**New Townhall – Adam Garland Construction**

Motion by Thompson and 2<sup>nd</sup> by Spenner to approve the modified construction agreement with Adam Garland Construction for the new townhall project with the stipulation that they will use certified installer for the Grand Manor roof shingles. Roll call vote. All aye. Motion carried.

Mr. Garland provided composite samples that he intends to use for the handicap ramp and steps. He stated that construction will begin soon after the July 4<sup>th</sup> holiday. He will meet with a township representative every Thursday at 9:00 during the project to give a progress update.

**Safe Built – Ted Hanson**

Attorney Heckman recommended a few changes to the proposed agreement. Supervisor Spenner shared the information she gathered during reference checking, which was all positive.

A motion was made by Reynnells and 2<sup>nd</sup> by Stroud to approve the Resolution permitting the execution of a Modified Safebuilt Contract pending the final wording. (Attachment 2)  
Roll call vote. All aye. Motion carried.

**Village of Lawrence**

Village Manager Dan Faulkner reported that the Village has passed their medical marijuana ordinance which will allow for 3 providers for each license type.

The Village has applied for a 50/50 grant for a \$200 thousand dollar resurface and replace project for South and Blackman Streets.

The railroad has asked for a maintenance agreement for the sidewalk in their road crossing for the Safe Routes to School project.

The Ox Roast Committee is still in fund raising mode. Currently there is no fireworks scheduled due to lack of funds.

Village Planning is working on an ORV Ordinance and a Water Ordinance.

**LTES**

The department has another pancake breakfast scheduled during the Ox Roast. Proceeds will be used to purchase smoke alarms and carbon monoxide detectors.

The recent tractor incident with injuries and the shed fire on Reynolds Lake were discussed because in both cases, recent training and recent equipment purchases were major factors in the positive outcomes of both incidents.

#### **Van Buren County Board of Commissioners**

Don Hanson reported that the County purchased a new roof for the courthouse at \$500K and new 911 software at \$98K. The Health Department building at VBISD is scheduled to begin construction in August.

There is a \$40K grant in place which will provide \$1000 in dental care at the health department for veterans and their families. A DD214 is required as verification of veteran status. Grant monies must be used by September 30, 2019 or it goes back to the state.

The PFAS issue in Hartford is under control with filters now in the system.

#### **Treasurer**

Treasurer Stroud presented her monthly reports. Information for the newsletter to go out with the summer property tax bills needs to be into Theresa by next Wednesday. Most all of the bank accounts have been transferred to Arbor. The only accounts remaining are those with outstanding checks.

#### **Clerk**

Clerk Thompson presented the monthly financial statements.

#### **ZBA**

There will be a special meeting of the ZBA on July 17<sup>th</sup> to adopt a timeline for applicant appeals.

#### **Planning Commission**

The Planning Commission has retained the same officers. Pete Alburtis as Chair, **Sal Campagna** as Vice Chair and James Crandall as Secretary. Mike Colton met with the PC in May to discuss the medical marijuana bill and answer any questions.

AGS will have a rough draft of the Medical Marijuana Ordinance ready for the meeting. The PC would like for Board to review it and provide their input. If all goes as planned, the public hearing will be held in August.

#### **Senior Services**

The Senior Services luncheons are averaging 45 – 50 people and bingo is averaging 35 – 40 people.

#### **OLD BUSINESS**

#### **New Town Hall Update**

See New Town Hall – Adam Garland Construction above.

**Solicitor & Peddler Fee**

There was discussion on obtaining background checks on solicitation applicants for crimes against people or property. A \$70 fee will be charged for a national background check.

Motion by Reynnells to charge a pass-through fee for background checks to solicitation applicants. Roll call vote. All aye. Motion carried.

**Direct Deposit**

Kim reminded everyone that she needed the direct deposit forms to be completed and returned to her. Blank slips are still needed for the FD, QR and cemetery.

**Invasive Plant Control Grant Program**

There was discussion of the Michigan Aquatic Invasive Plant Control Grant Program to eligible applicants. The Township could apply for grant funding for the Reynolds Lake SAD which would result in a tax savings for those property owners within the SAD.

Motion by Reynnells and second by Carpp to apply for the Michigan Aquatic Invasive Plant Control Grant Program on behalf of the Reynolds Lake SAD. Roll call vote. All aye. Motion carried.

**NEW BUSINESS**

Motion by Carpp and supported by Reynnells to approve the resolution regarding the hazardous waste agreement with Van Buren County Recycling Program not to exceed \$500.00. Roll call vote. All aye. Resolution adopted. (Attachment 3)

**Public Comment**

Maria DiPrima stated that her neighbors' fence has not been torn down yet. Supervisor Spenner will get with AGS as they have not passed the order on to Brien yet.

A Resolution was offered by Spenner and supported by Stroud to permit the filing of an affidavit of correction regarding the bank building parking lot being sold with the building which was inadvertently left off the Deed and Purchase Agreement. Roll call vote. All aye. Resolution adopted. (Attachment 4)

A Resolution was offered by Carpp and supported by Reynnells to rescind the previous resolution removing parcel 80-44-349-028-10 from the Bureau of Construction Codes. Roll call vote. All aye. Resolution adopted. (Attachment 5)

With no further business to attend to, a motion was made by Reynnells and supported by Carpp to adjourn the meeting.

Meeting adjourned at 9:00 p.m.

Respectfully Submitted,

Attest,

Kim Thompson, Clerk

Donna Spenner, Supervisor

**Attachment 1**

**BOARD OF TRUSTEES**

**RESOLUTION PERMITTING THE EXECUTION OF AN EASEMENT AGREEMENT**

Said resolution is adopted at a REGULAR meeting held on 06/13/2019 at 7:00 P.M. at 205 N. Paw Paw St., Lawrence, MI 49064.

WHEREAS, the Township Board has reviewed the easement agreement from AEP and is in agreement with its terms;

NOW BE IT RESOLVED that Supervisor Spenner or Clerk Thompson may execute the agreement/easement as formatted for recording;

This resolution offered by board member Thompson.

Supported by board member Reynolds.

Upon a roll call vote, the following voted:

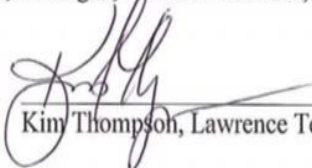
Aye: Spenner, Thompson, Stroud, Reynolds, Carpp

Nay: \_\_\_\_\_

The moderator declared the resolution adopted.

I hereby certify the foregoing constitutes a true and complete copy of a proceeding of Lawrence Township, County of Van Buren, Michigan, Board of Trustees, at a regular meeting held on 06/13/2019.

Date: 6/13/19

  
\_\_\_\_\_  
Kim Thompson, Lawrence Township Clerk

**Attachment 2**

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**RESOLUTION OF THE LAWRENCE TOWNSHIP**

**BOARD OF TRUSTEES**

**RESOLUTION PERMITTING THE EXECUTION OF A MODIFIED  
SAFEBUILT CONTRACT**

Said resolution is adopted at a REGULAR meeting held on 06/13/2019 at 7:00 P.M.  
at 205 N. Paw Paw St., Lawrence, MI 49064.

WHEREAS, the Township Board has reviewed a preliminary SafeBuilt Inc. service contract;

WHEREAS, the Township Board heard recommendations of attorney Heckman on the record;

WHEREAS, the Township Board wishes to permit Supervisor Spenner or Clerk Thompson to execute the agreement after attorney Heckman's recommended changes and any subsequent modifications by SafeBuilt, Inc. if in their opinion they are minor.

NOW BE IT RESOLVED that Supervisor Spenner or Clerk Thompson may execute the agreement as modified;

This resolution offered by board member Reynells.

Supported by board member Stroud.

Upon a roll call vote, the following voted:

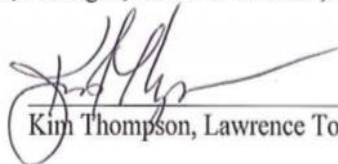
Aye: Stroud, Reynells, Thompson, Carpp, Spenner

Nay: \_\_\_\_\_

The moderator declared the resolution adopted.

I hereby certify the foregoing constitutes a true and complete copy of a proceeding of Lawrence Township, County of Van Buren, Michigan, Board of Trustees, at a regular meeting held on 06/13/2019.

Date: 6/13/19

  
\_\_\_\_\_  
Kim Thompson, Lawrence Township Clerk



**Attachment 3**

**RESOLUTION OF THE LAWRENCE TOWNSHIP**

**BOARD OF TRUSTEES**

**RESOLUTION REGARDING THE HAZARDOUS WASTE AGREEMENT**

**Said resolution is adopted at a REGULAR meeting held on 06/13/2019 at 7:00 P.M.  
at 205 N. Paw Paw St., Lawrence, MI 49064.**

WHEREAS, the Township Board has reviewed the 2019 Van Buren County Recycling Program Contract;

NOW BE IT RESOLVED that Supervisor Spenner or Clerk Thompson may execute the agreement with the support as indicated on the Record;

This resolution offered by board member Reynells.

Supported by board member Carpp.

Upon a roll call vote, the following voted:

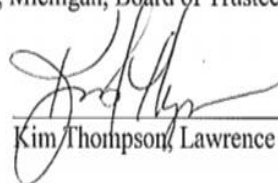
Aye: Carpp, Reynells, Thompson, Stroud, Spenner

Nay: \_\_\_\_\_

The moderator declared the resolution adopted.

I hereby certify the foregoing constitutes a true and complete copy of a proceeding of Lawrence Township, County of Van Buren, Michigan, Board of Trustees, at a regular meeting held on 06/13/2019.

Date: 6/13/19

  
\_\_\_\_\_  
Kim Thompson, Lawrence Township Clerk

**Attachment 4**

**RESOLUTION OF THE LAWRENCE TOWNSHIP**

**BOARD OF TRUSTEES**

**RESOLUTION PERMITTING THE FILING OF AN AFFIDAVIT OF  
CORRECTION**

Said resolution is adopted at a REGULAR meeting held on 06/13/2019 at 7:00 P.M.  
at 205 N. Paw Paw St., Lawrence, MI 49064.

WHEREAS, the Township previously transferred the "bank building" via a deed  
recorded at Liber 1665 Page 171 of the Van Buren County Register of deeds;

WHEREAS, said transfer was to transfer an adjacent parcel, parcel 80-44-107-003-00,  
but said parcel was inadvertently left off the Deed and Purchase Agreement;

NOW BE IT RESOLVED that attorney Brien Heckman shall execute an Affidavit to  
Correct to fix the legal description so as to transfer both 80-44-107-003-75 and 80-44-  
107-003-00;

This resolution offered by board member Spenner.

Supported by board member Stroud.

Upon a roll call vote, the following voted:

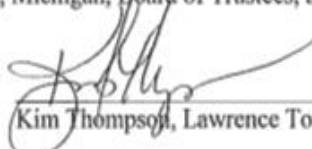
Aye: Stroud, Reynells, Thompson, Spenner, Carrp

Nay: \_\_\_\_\_

The moderator declared the resolution adopted.

I hereby certify the foregoing constitutes a true and complete copy of a proceeding of  
Lawrence Township, County of Van Buren, Michigan, Board of Trustees, at a regular  
meeting held on 06/13/2019.

Date: 6/13/19

  
\_\_\_\_\_  
Kim Thompson, Lawrence Township Clerk

**Attachment 5**

**RESOLUTION OF THE LAWRENCE TOWNSHIP**

**BOARD OF TRUSTEES**

RESOLUTION <sup>s</sup> ~~RECINDING~~ RESOLUTION <sup>#</sup> ~~REMOVING~~ PARCEL 80-44-349-028-10 FROM THE BUREAU OF CONSTRUCTION CODES

Said resolution is adopted at a REGULAR meeting held on 06/13/2019 at 7:00 P.M. at 205 N. Paw Paw St., Lawrence, MI 49064.

WHEREAS, the Township now wishes to rescind its previous resolution adopted on 05/09/2019 taking back parcel 80-44-349-028-10 FROM THE BUREAU OF CONSTRUCTION CODES;

NOW BE IT RESOLVED that the aforementioned resolution is hereby rescinded;

This resolution offered by board member Carpp.

Supported by board member Reynnells.

Upon a roll call vote, the following voted:

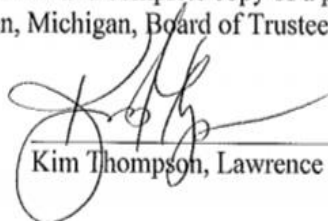
Aye: Carpp, Reynnells, Spenner, Thompson, Stroud

Nay: \_\_\_\_\_

The moderator declared the resolution adopted.

I hereby certify the foregoing constitutes a true and complete copy of a proceeding of Lawrence Township, County of Van Buren, Michigan, Board of Trustees, at a regular meeting held on 06/13/2019.

Date: 6/13/19

  
\_\_\_\_\_  
Kim Thompson, Lawrence Township Clerk