

Lawrence Township Regular Board Meeting

May 9, 2019

The Regular Monthly Board Meeting was called to order at 7:00 p.m.

Present: Donna Spenner, Supervisor; Kim Thompson, Clerk; Theresa Stroud, Treasurer; Russ Reynnells, Trustee and Mike Carpp, Trustee.

Also Present: Attorney Brien Heckman, Rick Boze, Rolla and Jackie Hemingway, Deputy Todd Skinner, Don Hanson, Phil Yankauskas, Jeff & Sheryl Moses, Maria DiPrima, Ted Hanson and Glenn Lidsey.

Motion by Spenner and second by Stroud to approve the April 11, 2019 Special Board Meeting Minutes as presented. Spenner, aye; Thompson, aye; Stroud, aye; Carpp, aye; Reynnells, abstain. Motion carried.

Motion by Stroud and second by Carpp to approve the April 11, 2019 Regular Board Meeting Minutes as presented. Spenner, aye; Thompson, aye; Stroud, aye; Carpp, aye; Reynnells, abstain. Motion carried.

Motion by Reynnells and second by Carpp to accept the April 18, 2019 Special Board Meeting Minutes as presented. All aye. Motion carried.

Motion by Reynnells and second by Carpp to accept the May 2019 Expenditures as presented. Roll call vote. All aye. Motion carried.

Supervisor Spenner revised the Agenda to include Glen Lindsey and Ted Hanson of Safe Built.

General Fund Totaling: \$16,815.94

Expenditure	Amount	Description
Aflac	\$114.49	Optional Insurance
AT&T	\$96.25	Cemetery Communications
Attorney Brien Heckman	\$922.50	Misc/Meetings/Zoning
Best Way Disposal	\$73.37	Garbage Service - NTH
BS&A	\$2,037.00	Assessing and Tax System Annual Service/Support Fee
Comcast	\$33.30	Internet Service Provider
Consumer's Energy	\$88.17	Utilities-GF Fire Hall
Consumer's Energy	\$261.57	Utilities-New Town Hall
Consumer's Energy	\$75.00	Utilities-Cemetery Memorial
Crystal Flash	\$209.92	Cemetery Fuel/Oil
First National Bank - Omaha	\$503.70	Trustee Training
First National Bank - Omaha	\$227.84	PO Box/Nameplates/Software/Training
Frontier	\$244.32	Communications
IRS	\$1,178.88	EFTPS Monthly Tax Payment
Pontem Software	\$792.00	Cemetery Annual Support/Maint Subscription

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Ricoh	\$99.06	Copier Contract
State of Michigan	\$201.97	Payroll Taxes
Thayer	\$26.16	FH Supplies/Cemetery Equipment
VB Co. Sheriff's Office	\$842.74	Police Services
Village of Lawrence	\$16.74	Garbage Service
Village of Lawrence	\$34.72	Utilities-NTH
Vineyard Press, Inc	\$192.00	Publish Bid Notice
Wolf Kubota	\$341.56	Cemetery Equipment Maint
Subtotal	\$8,498.77	
Payroll		
Ben Brousseau	\$2,014.25	Assessor Salary
Donna Spenner	\$1,043.42	Supervisor Salary
Kim Thompson	\$1,050.24	Clerk Salary
Theresa Stroud	\$1,205.83	Treasurer Salary
Subtotal	\$5,313.74	
Consent Items Already Paid		
Barry S. Earls	\$1,974.39	Sexton Wages (4/12/19; 4/26/19)
Chris Carpp	\$128.85	PT Sexton Wages (4/12/19; 4/26/19)
IRS	\$680.29	Federal Payroll Tax
State of Michigan	\$118.58	State Payroll Tax
Sheryl Moses	\$101.32	Dep Treasurer Wages (4/12/19; 4/26/19)
Subtotal	\$3,003.43	
Grand Total	\$16,815.94	

LTES Fund Totaling: \$17,916.61

Expenditure	Amount	Description
Aflac	\$122.43	Optional Insurance
Big T	\$1,500.00	Partical Payment for Awards Dinner
BoundTree Medical	\$227.22	QR Operating Supplies
Christina Benson	\$50.00	QR Training
Comcast	\$16.65	Internet Service
Consumers Energy	\$352.70	Utilities
Crystal Flash	\$398.60	Fuel Expense
First National Bank - Omaha	\$2,048.95	Supplies/FD Training/Equipment/Postage/Subscription
Frontier	\$120.35	Communications
Gall's	\$129.95	FD - Boots
Infinite Pride	\$271.00	QR Personal Protective Equipment
IRS	\$489.39	EFTPS Payroll Taxes
Mike Anchor	\$70.00	Communications Reimbursement
National Safety & Industrial	\$31.95	Supplies
Ricoh	\$99.07	Copier Contract
Roe-Comm	\$173.00	Radio Battery

Service Plus Office Supplies	\$22.39	Office Supplies
State of Michigan	\$114.05	Payroll Taxes
Summit Companies	\$295.00	Equipment for Mule
Thayer	\$57.40	FH Supplies/Cemetery Safety Glasses
Village of Lawrence	\$16.74	Garbage Service
Village of Lawrence	\$116.56	Utilities
Walmart	\$5.48	Supplies
Wolverine Power Systems	\$200.00	Generator Maint
Sub Total	\$6,928.88	
LTES Payroll		
Michael Beach	\$239.77	Wages
Charles Carpp	\$11.02	Wages
Michael Carpp	\$370.02	Wages
Michelle Curtis	\$266.47	Wages
Morgane Curtis	\$202.49	Wages
Barry S. Earls	\$242.69	Wages
James Fein	\$42.02	Wages
William Gaborik	\$243.98	Wages
Rolla Hemingway	\$312.55	Wages
Tanner Jackson	\$126.54	Wages
Steven Lowe	\$428.83	Wages
Eric Mills	\$65.75	Wages
Sub Total	\$2,552.13	
Consent Items Already Paid		
Michael Anchor	\$3,553.21	Chief Salary (4/12/19; 4/26/19)
Karen Hardin	\$2,620.79	Secretary Wages 4/12/19; 4/26/19)
State of Michigan	\$338.65	State Payroll Tax
IRS	\$1,922.95	EFTPS Payroll Tax
SubTotal	\$8,435.60	
Grand Total	\$17,916.61	

Van Buren County Sheriff Department

Deputy Todd Skinner of the VB Co. Sheriff's Department reported that there were 33 calls for the month of April 2019. Officer Skinner reported that there have been several recent automobile break ins in the area. He presented a list of 29 bright complaints, 16 of which have been resolved.

Van Buren County Road Commission

Rick Boze reported that there were 18 service requests for the month of April, with 7 unresolved. Larry Hummell was terminated as of April 18th by a 3-2 vote. Currently the four department heads have teamed up to operate the VBRC. The Road Commissioners are seeking input from municipalities regarding hiring a Manager/Director and subcontracting Engineer duties or hiring a Manager/Director who is also a licensed Engineer.

Work on gravel roads will commence when the rain stops, and things dry out. Residents are asked to report the location of potholes to the Road Commission.

LTES

Chief Anchor reminded the Board of the upcoming Awards Banquet on May 18th at Big T.

The training burn on 56th Street went well with several departments participating.

Village of Lawrence

No report from the Village of Lawrence.

Treasurer

Treasurer Stroud presented her monthly reports. The township newsletter stuffer for the summer tax bill mailing was discussed.

Clerk

Clerk Thompson presented the monthly financial statements.

A motion was made by Thompson and second by Spenner to pay PLM \$800.00 Reimbursement for DNR Permit Fee for weed control for the Reynolds Lake SAD as soon as the township receives a copy of the permit. Roll call vote. All aye. Motion carried.

Motion by Thompson and second by Reynnells to approve the Arbor Federal Credit Union ACH Authorization Agreement (direct deposit) with Clerk Thompson listed as the authorized contact. Roll call vote. All aye. Motion carried.

ZBA

No report.

Planning Commission

The Planning Commission is working on the medical marijuana ordinance. A Special Use Permit will be needed for the gravel mining operation currently taking place at the southwest side of Reynolds Lake.

Van Buren County Board of Commissioners

Commissioner Hanson reported that the Equalization report shows a 25% reduction of taxable value with the closing of the Covert power plant. A 911 surcharge of \$1.92 will be charged to each devise. The county audit showed a 7.3 million fund balance with a 28.5% surplus. The county is in good financial shape. The Village of Hartford has discovered a PFAS issue in ground water stemming from the old DuWel plant. There will be a public hearing on this issue in the next few days.

Senior Services

The first Senior Services luncheon was held at the new town hall on April 29, 2019 with approximately 45 to 50 Seniors in attendance. The lunch was followed by bingo. The luncheon is free to Lawrence residents 60 years and older. Seniors from other communities and individuals under 60 are welcome to attend as well but must pay \$5.00 for the catered lunch.

OLD BUSINESS

New Town Hall Update

During a special meeting the Board reviewed the second set of construction bids and approved Adam Garland Construction with a bid of \$427,000 as the General Contractor.

Building and Zoning Enforcement

Glen Lindsey and Ted Hanson from Safe Built provided a plan review. Some costs will be less than AGS and others will be the same. Their services have been retained by the Village of Paw Paw and they have several irons in the fire with other surrounding municipalities. They are looking to hire local inspectors. Safe Built will provide the Board with a list of references.

NEW BUSINESS

New PO Box

We will be eliminating PO Boxes 442 and 311 and replacing with a larger box #445. Please note this change to current and new vendors and use the new box number when replacing check stock etc.

Tiger Den

The Tiger Den lease with Clark Matheny will be ending soon. The insurance on the property has been carried by Clark in the past. The Townships' insurance carrier can cover the property moving forward at an approximate premium cost of \$200 annually.

The Summer Recreation Program has a 501c3 status. There is currently a 4-member board which will be done as of June 30, 2019. The current director Phil Yankauskas will be able to appoint new officers at this time. There was discussion concerning insurance coverage and the 501c status.

In a motion by Thompson and second by Stroud, property and liability insurance for the Tiger Den property will be added to the Township's policy with the David Chapman Agency. Roll Call Vote. All aye. Motion carried.

Public Comment

Jeff Moses recommended that we get a copy of the By-Laws along with the Lease for the Tiger's Den.

Maria DiPrima asked if there was any new information on her fence issue with her neighbor. She was told that he had been notified by AGS to remove the fence. Incident should be turned over to enforcement officer.

Chief Anchor lead a discussion on increasing the sheriff hours in the township from 5 to 10 hours per week. With an additional 5 hours dedicated to the school at an estimated cost to the township of \$10,580 annually. The same officer to be patrolling the village, township and school and the associated costs to be shared.

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A Resolution was offered by Reynnells and supported by Carpp to remove parcel 80-44-349-028-10 (411 N. Paw Paw Street, Lawrence, Mi) from the Bureau of Construction Codes enforcement and inspection jurisdiction and relinquished to the Township of Lawrence. Roll call vote. All aye. Resolution is adopted. (Attachment 1)

Attorney Heckman shared that the tax tribunal hearing for Bisek is scheduled for July 18, 2019 in Paw Paw.

With no further business to attend to, a motion was made by Reynnells and supported by Carpp to adjourn the meeting.

Meeting adjourned at 9:05 p.m.

Respectfully Submitted,

Attest,

Kim Thompson, Clerk

Donna Spenner, Supervisor

Resolution #2019-009

RESOLUTION OF THE LAWRENCE TOWNSHIP

BOARD OF TRUSTEES

RESOLUTION REMOVING PARCEL 80-44-349-028-10 FROM THE BUREAU OF CONSTRUCTION CODES

Said resolution is adopted at a REGULAR meeting held on 05/09/2019 at 7:00 P.M. at 205 N. Paw Paw St., Lawrence, MI 49064.

WHEREAS, the Bureau of Construction Codes (BCC) may assume jurisdiction of building, electrical, mechanical, and plumbing code inspections on behalf of municipalities;

WHEREAS, the BCC has assumed jurisdiction over the Village of Lawrence's code enforcement;

WHEREAS, the Township of Lawrence has purchased parcel **80-44-349-028-10** located at 411 N PAW PAW ST LAWRENCE, MI 49064, a piece of real property in the Village of Lawrence, Michigan, more properly described as follows: in the Village of Lawrence, Van Buren County, State of Michigan, 9-3-15 S 235' OF FOLL DES. THAT PT OF NE1/4 OF SEC LY ELY OF RIVER. EX PAW PAW ST ROW. SUBJECT TO EASEMENT UNPLATTED;

WHEREAS, the Township of Lawrence has a building department with code enforcement and inspectors in the four principal code disciplines;

WHEREAS, it is no longer necessary for the aforementioned property to be within the Jurisdiction of the BCC, the Township of Lawrence taking ownership of said real property located in the Village of Lawrence;

NOW BE IT RESOLVED that the Jurisdiction of the aforementioned property be relinquished to the Township of Lawrence;

This resolution offered by board member Reynells.

Supported by board member Carpp.

Upon a roll call vote, the following voted:

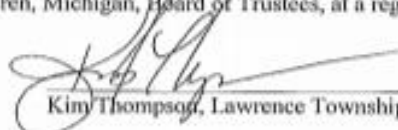
Aye: Spanner, Thompson, Stroud, Reynells, Carpp

Nay: _____

The moderator declared the resolution adopted.

I hereby certify the foregoing constitutes a true and complete copy of a proceeding of Lawrence Township, County of Van Buren, Michigan, Board of Trustees, at a regular meeting held on 05/09/2019.

Date: 5/9/19


Kim Thompson, Lawrence Township Clerk