

Lawrence Township Regular Board Meeting

December 13, 2018

The Regular Monthly Board Meeting was called to order at 7:00 p.m.

Present: Donna Spenner, Supervisor; Theresa Stroud, Treasurer; Russ Reynnells, Trustee; Mike Carpp, Trustee.

Absent: Kim Thompson, Clerk

Also Present: Attorney Brien Heckman, Chief Mike Anchor, Rick Boze, Officer Todd Skinner, Maria DiPrima, Don Hanson, Jeff Moses and Sheryl Moses.

Motion by Reynnells and second by Carpp to approve the November 8, 2018 Regular Board Meeting Minutes as amended. All aye. Motion carried.

Motion by Carpp and second by Reynnells to approve the December 5, 2018 Special Meeting Minutes as amended. All aye. Motion carried.

Motion by Carpp and second by Reynnells to approve the December 2018 expenditures as presented. Roll call vote. All aye. Motion carried.

General Fund Totaling: \$28,715.82

Expenditure	Amount	Description
Aflac	\$114.49	Optional Insurance
Aerial Construction Company, Inc.	\$6,200.00	Cemetery Tree and Stump Removal
AT&T	\$82.41	Cemetery Communications
Attorney Brien Heckman	\$807.50	Misc/Meetings/SAD
Best Way Disposal	\$74.04	Garbage Service for New Town Hall Bldg
Bound Tree Medical, LLC	\$407.62	AED - Ped Pads & Wall Boxes for New Town Hall
Comcast	\$39.96	Internet Service Provider
Consumer's Energy	\$105.40	Utilities-GF Fire Hall
Consumer's Energy	\$91.74	Utilities-Cemetery Memorial
Cougar Mountain	\$357.00	Software Support Renewal
Crystal Flash	\$91.73	Cemetery Fuel
Doubleday Office Products	\$66.16	Treasurer & Clerk Office Supplies
Election Source	\$100.00	Annual Tabulator Modem Cellular Service
First National Bank - Omaha	\$237.50	Treasurer Training
First National Bank - Omaha	\$2,101.47	Election & Office Supplies/Computer Hard/Software
First National Bank - Omaha	\$164.28	Election Meals/Clerk Postage/Board Nameplate
Frontier	\$241.82	Communications
IRS	\$307.17	EFTPS Monthly Tax Payment
KCI	\$1,398.73	W18 Tax Bill Processing

Kellogg Hardware	\$93.35	Supplies - New Town Hall
Ricoh	\$99.06	Copier Contract
Riverside Integrated Systems, Inc.	\$442.58	Library Repairs/Maint
Rose's Service Center	\$235.90	Dump Truck Repair/Maint
State of Michigan	\$53.64	Payroll Taxes
Van Buren Co. Clerk	\$650.00	Programming Fees & Canvas
Van Buren Co. Drain Commissioner	\$2,116.50	Drainage Project Special Assessment
Van Buren Co. Sheriff's Office	\$1,410.92	Lwr Twp Police Contract - October & November
Village of Lawrence	\$16.95	Garbage Service
Village of Lawrence	\$43.64	Utilities-New Town Hall Bldg
Vineyard Press, Inc	\$57.00	Election Accuracy Test Publishing
Subtotal	\$18,094.07	
Payroll		
Ben Brousseau	\$2,011.04	Assessor Salary
Donna Spenner	\$1,042.00	Supervisor Salary
Kim Thompson	\$1,047.46	Clerk Salary
Theresa Stroud	\$1,203.00	Treasurer Salary
Election Payroll	\$5,303.50	
Sheryl Anchor	\$240.00	Election Pay
James Charles	\$80.00	Election Pay
Ruth Griffin	\$190.00	Election Pay
Karen Hardin	\$96.91	Election Pay
Judith Janssen	\$190.00	Election Pay
Amy Ohlert	\$318.50	Election Pay
Sue Reynnells	\$190.00	Election Pay
Donna Taylor	\$190.00	Election Pay
Subtotal	\$1,495.41	
Consent Items Already Paid		
Barry S. Earls	\$2,440.04	Sexton Wages (11/9/18; 11/23/18; 12/7/18)
Charles Moses	\$45.80	PT Sexton Wages 11/9/18; 11/23/18; 12/7/18)
Chris Carpp	\$206.14	PT Sexton Wages (11/9/18)
IRS	\$857.16	Federal Payroll Tax
State of Michigan	\$154.78	State Payroll Tax
Sheryl Moses	\$118.92	Dep Treasurer Wages (11/9/18; 11/23/18; 12/7/18)
Subtotal	\$3,822.84	
Grand Total	\$28,715.82	

LTES Fund Totaling: \$24,619.28

Expenditure	Amount	Description
Able Electric	\$224.13	LED Lighting Upgrade
Aflac	\$122.43	Optional Insurance
Auto Wares	\$9.95	Equipment Maint #1766 &1769

BoundTree Medical	\$441.43	AED Wall Cabinet and Peds Pads
Comcast	\$19.99	Internet Service
Consumers Energy	\$421.58	Utilities
Crystal Flash	\$150.35	Fuel Expense
Doubleday Office Products	\$18.93	Office Supplies
First National Bank - Omaha	\$970.66	Equip Rep&Maint/FD Training/Supplies/FH Rep&Maint
First National Bank - Omaha	\$1,164.54	Supplies/QR Equipment/FH Post Covers
Freedom Bar & Grill	\$1,650.00	LTES Holiday Dinner Deposit
Frontier	\$119.10	Communications
Goodyear	\$838.41	Tires #1711
Ice Creations	\$200.00	Ice Demo
IRS	\$298.23	EFTPS Payroll Taxes
Jim's Outdoor Powerland	\$134.57	Chain Saw Repair
Michigan State Fireman's Asso.	\$75.00	Annual Membership Dues
Mike Anchor	\$70.00	Communications Reimbursement
Moses Fire Equipment	\$565.47	Helmet & Shield
Moses Fire Equipment	\$226.84	Bunker Boots
Moses Fire Equipment	\$126.70	Fire Line Tape
New Pig	\$150.12	Portable Spill Containment Pool
Nye Uniform	\$54.60	QR - Personal Protection Equipment
Preferred Printing Inc.	\$214.81	QR Forms Printing
Rathco Safety Supply Inc.	\$69.90	Aluminum Sign
Ricoh	\$99.07	Copier Contract
Roe Comm	\$605.50	Radio Equipment & Repair
State of Michigan	\$78.78	Payroll Taxes
Tapper Ford	\$347.61	Repair/Maint #1711
Target Solutions	\$539.55	Annual QR Continuing Ed Fee
Tim Mohrland	\$40.00	Tree Stands
Van Buren Firefighter Association	\$50.00	Membership Dues
Village of Lawrence	\$16.95	Garbage Service
Village of Lawrence	\$179.28	Utilities
Walmart	\$243.01	Supplies/FD Training/ Equipment Maint
Sub Total	\$10,537.49	
LTES Payroll		
Michael Beach	\$80.83	Wages
Michael Carpp	\$404.97	Wages
Morgane Curtis	\$22.99	Wages
Barry S. Earls	\$178.49	Wages
James Fein	\$128.20	Wages
William Gaborik	\$131.04	Wages
Rolla Hemingway	\$334.40	Wages
Steven Lowe	\$225.68	Wages

Shawn Mead	\$14.27	Wages
Eric Mills	\$10.21	Wages
Sub Total	\$1,531.08	
Consent Items Already Paid		
Michael Anchor	\$5,252.93	Chief Salary 11/9/18; 11/23/18; 12/7/18)
Karen Hardin	\$3,924.24	Secretary Wages (11/9/18; 11/23/18; 12/7/18)
State of Michigan	\$505.90	State Payroll Tax
IRS	\$2,867.64	EFTPS Payroll Tax
Sub Total	\$12,550.71	
Grand Total	\$24,619.28	

Road Fund Totaling: \$29,563.13

Expenditure	Amount	Description
VB Co Road Commission	\$11,976.80	Boom Mowing Project
VB Co Road Commission	\$14,231.00	Sealcoat Surface Project
VB Co Road Commission	\$3,355.33	Extra Hot Mix - Sealcoat Roads Only
Total Proposed Expenditures	\$29,563.13	

Van Buren County Sheriff Department

Officer Todd Skinner reported that there were 37 calls for the month of November.

Van Buren County Road Commission

Rick Boze reported that there were 22 service requests for the month of November, with 4 unresolved.

There was a discussion of the current condition of CR 374.

The Road Commission has ordered 5 new trucks for next year.

Van Buren County Board of Commissioners

Commissioner Hanson reported that the Commissioners appointed Geoffrey Moffit from Almena Township as the new Road Commissioner for District 5.

The Van Buren County Health Department has been approved credit to move forward with the new building on the ISD grounds.

The septic system at the Fairgrounds is not functional. Possible solutions are being reviewed.

LTES

Chief Anchor informed the Board that the Par Plan Grant has been submitted. The total amount of the camera project is \$4,834.82 and LTES will match 5% which will be \$241.74.

The AED's have been purchased at a total cost of \$850.00.

Kyle Kelly, who was approved for probationary status last month, has withdrawn his application as he will not be residing in Lawrence after all.

Motion by Reynnells and second by Spenner to retract the probationary status of Kyle Kelly. All ayes.
Motion carried.

The lighting upgrade in the apparatus bays will go out for bid soon. The packets that are returned will be reviewed by the committee on January 9, 2019. A recommendation will then be presented to the Board at the January 10th meeting.

Treasurer

Treasurer Stroud presented the treasurer's report. The delinquent personal property tax hearing is scheduled for December 18th. Theresa and Kim are meeting with Arbor Credit Union on the 19th to discuss account options.

Clerk

Clerk Thompson was absent from the meeting, but the financial reports were included in the board packets for review.

ZBA

August 13, 2018 ZBA Minutes were included in the board packet. There is a ZBA meeting scheduled for January 14, 2019 at 7:30 p.m.

Planning Commission

No report from the Planning Commission. Mike Carpp will be the new Board representative on the Planning Commission.

Village of Lawrence

No report from the Village of Lawrence.

Old Business

There was discussion amongst the Board regarding the proposed ORV Ordinance. There is a public hearing scheduled for January 10, 2019 at 6:00 p.m. to hear comments/concerns from township residents.

New Business

Attorney Heckman suggested that in light of the passing of proposal #1 at the General Election regarding the legalization of recreational marijuana use, that the Township update the township employee policy handbook regarding same. Also, it was suggested that the Planning Commission discuss at their next meeting an ordinance to regulate marijuana facilities in the township.

Public Comment

None

With no further business to attend to, a motion was made by Reynnells and second by Carpp to adjourn the meeting.

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Meeting adjourned at 8:31 p.m.

Respectfully Submitted,

Attest,

Kim Thompson, Clerk

Donna Spenner, Supervisor