

Lawrence Township Regular Board Meeting

September 13, 2018

The Regular Monthly Board Meeting was called to order at 7:00 p.m.

Present: Donna Spenner, Supervisor; Kim Thompson, Clerk; Theresa Stroud, Treasurer and Sal Campagna, Trustee

Absent: Russ Reynnells; Trustee

Also Present: Brien Heckman, Rick Boze, Jeff Moses, Don Hanson, Maria Di Prima, Mike Carpp, Dortha Pasley, Scott Earls and Keith West.

Motion by Campagna and second by Stroud to approve the August 9, 2018 Minutes as presented. All aye. Motion carried.

Motion by Campagna and second by Stroud to approve the September 2018 expenditures as amended. Roll call vote. All aye. Motion carried.

General Fund Totaling: \$43,257.89

Expenditure	Amount	Description
Associated Government Services	\$157.50	PC Services
AT&T	\$82.24	Cemetery Communications/Equipment
Attorney Brien Heckman	\$826.00	Misc/Meetings/ZBA
Comcast	\$39.96	Internet Service Provider
Consumer's Energy	\$74.73	Utilities-GF Fire Hall
Consumer's Energy	\$57.38	Utilities-Cemetery Memorial
Crystal Flash	\$302.55	Cemetery Fuel
Field Plumbing & Heating	\$667.00	Library Floor Heating & Lav. Drain Repair
First National Bank - Omaha	\$496.45	Clerk Expenses
First National Bank - Omaha	\$500.00	Treasurer Postage
First National Bank - Omaha	\$226.00	Supervisor Training
First National Bank - Omaha	\$116.97	Cemetery Equipment Repair/Maint
Frontier	\$239.99	Communications
IRS	\$10,835.67	EFTPS Monthly Tax Payment
Michigan Election Resources	\$195.23	Election Supplies
Ricoh	\$47.04	Copier Contract
State of Michigan	\$1,162.06	Payroll Taxes
Van Buren County Clerk	\$723.66	Election Services - Canvass/Supplies/Programming
Van Buren County Sherriff's Office	\$791.66	Contracted Services - Officer Skinner
Village of Lawrence	\$35.26	Garbage Service (July & August Invoices)
Vineyard Press, Inc	\$163.17	ZBA & Election Publishing

Wolf Kubota	\$194.42	Cemetery Mower Maint
Pontem Software	\$558.00	Treasurer Annual Support/Maint Subscription
Subtotal	\$18,492.94	
Payroll		
Ben Brousseau	\$15,416.56	Assessor Salary & 530 Parcel Reviews @42.00 ea.
Amy Ohlert	\$204.75	Election Payroll
Donna Spenner	\$1,042.00	Supervisor Salary
Donna Taylor	\$235.00	Election Payroll
James Charles	\$235.00	Election Payroll
Judith Janssen	\$262.50	Election Payroll
Karen Hardin	\$72.67	Election Payroll
Kim Thompson	\$1,137.58	Clerk Salary
Ruth Griffin	\$235.00	Election Payroll
Sheryl Anchor	\$235.00	Election Payroll
Sue Reynnells	\$235.00	Election Payroll
Theresa Stroud	\$1,203.00	Treasurer Salary
Subtotal	\$20,514.06	
Consent Items Already Paid		
Barry S. Earls	\$2,244.15	Sexton Wages (8/17/18; 8/31/18)
Charles Moses	\$742.72	PT Sexton Wages (8/17/18; 8/31/18)
Chris Carpp	\$34.35	PT Sexton Wages (8/31/18)
IRS	\$903.27	Federal Payroll Tax
State of Michigan	\$167.82	State Payroll Tax
Sheryl Moses	\$158.58	Dep Treasurer Wages 8/17/18; 8/31/18)
Subtotal	\$4,250.89	
Grand Total	\$43,257.89	

LTES Fund Totaling: \$22,407.40

Expenditure	Amount	Description
Aflac	\$122.43	Optional Insurance Coverage
BoundTree Medical	\$251.78	QR Operating Supplies
Christina Benson	\$50.00	QR Training
Comcast	\$19.99	Internet Service
Consumers Energy	\$298.92	Utilities
Crystal Flash	\$508.95	Fuel Expense
EJ Metals, Inc.	\$7,811.00	Foam Unit
First National Bank - Omaha	\$756.93	Supplies/Equip Maint/FD Training/FH Maint
Frontier	\$118.21	Communications
Gall's	\$81.53	Flare Alert Beacon
Interstate Battery Center	\$275.00	Battery
IRS	\$324.65	EFTPS Payroll Taxes
Keepin You In Stitches	\$259.50	QR Personal Protection Work Shirts

Mike Anchor	\$70.00	Communications Reimbursement
Northern Safety & Industrial	\$36.29	Equipment
Nye Uniform	\$97.83	FD - Uniform
Paw Paw Rentals	\$158.34	Supplies
Rathco	\$284.97	Address Sign Supplies/FH Lot Sign
Ricoh	\$47.04	Copier Contract
State of Michigan	\$72.44	Payroll Taxes
Tapper Ford	\$398.31	Equipment Maint on #1769
Village of Lawrence	\$35.26	Garbage Service (July & August Invoices)
Village of Lawrence	\$300.31	Utilities
Walmart	\$188.46	Supplies/FD Training/Community Promo
Subtotal	\$12,568.14	
LTES Payroll		
Michael Beach	\$126.10	Wages
Charles Carpp	\$42.82	Wages
Michael Carpp	\$324.72	Wages
Michelle Curtis	\$222.09	Wages
Morgane Curtis	\$176.13	Wages
Barry S. Earls	\$236.67	Wages
James Fein	\$87.41	Wages
Steve Fry	\$92.48	Wages
William Gaborik	\$13.38	Wages
Rolla Hemingway	\$188.10	Wages
Steven Lowe	\$202.27	Wages
Shawn Mead	\$57.07	Wages
Subtotal	\$1,769.24	
Consent Items Already Paid		
Michael Anchor	\$3,531.64	Chief Salary (8/17/18; 8/31/18)
IRS	\$1,836.40	EFTPS Payroll Tax
Karen Hardin	\$2,376.46	Secretary Wages (8/17/18; 8/31/18)
State of Michigan	\$325.52	State Payroll Tax
Subtotal	\$8,070.02	
Grand Total	\$22,407.40	

Building Fund Totaling: \$4,512.00

Expenditure	Amount	Description
AGS	\$2,572.00	2 Bldg/10 Elect/1 Mech/2 Plumbing (July Invoice)
AGS	\$1,940.00	4 Bldg/7 Elect/1 Mech/1 Plumbing (June Invoice)
Total Proposed Expenditures	\$4,512.00	

Van Buren County Sheriff Department

Officer Todd Skinner reported that there were 25 calls for the month of August. The Township's citations were issued.

Van Buren County Road Commission

Rick Boze reported that they will go back to regular 5-day weeks beginning October 1, 2018. The cutting of dead trees will begin soon. The chip seal operations have fallen behind due to a problem with their slag contractor. Bridge repairs were also discussed.

LTES

Chief Anchor reported that the high-pressure foam unit is ready to be shipped. The quote process for the AED's is almost complete.

The Risk Management visit with the insurance company representative is scheduled for October 2, 2018. The training structure burn on the Sam Knight property will take place mid to late October. The Chief and Supervisor Spenner will attend an MTA training on Emerging Issues in Emergency Services on Monday.

A pancake breakfast sponsored by LTES on Memorial Day and/or Labor Day weekend was discussed.

Treasurer

Treasurer Stroud presented the treasurer's report. The delinquent PPT monies have been disbursed. There was a discussion on performance deposit monies.

Van Buren County Board of Commissioners

Commissioner Hanson informed the Board of a \$229K grant for public transportation. Seniors and people with disabilities could ride for free. Approval of the ORV ordinance is being review by the county attorneys. November 6th will be the last opportunity for road improvements with the upcoming millage request.

Clerk

Clerk Thompson presented the financial reports for August. Clerk Thompson discussed the recent FOIA request for information from the November 2016 election that Clerks all over Michigan have received.

ZBA

After discussion regarding the Home Occupation and Non-Conforming Structure Ordinances, a Resolution Concerning Special Use Permit Fees and Stating the Township's Policy as Concerns Non-Conforming Uses was offered by Thompson and second by Spenner. Roll call vote: Four aye, one absent. Resolution 2018-020 adopted. (See Attachment 1)

Motion by Thompson and second by Campagna to refund \$390.00 Deposit for Non-Conforming Variance Application to Dortha Pasley, since the request should not have been to the ZBA since the footprint of the structure was not changing, only improvement of the house foundation. Roll call vote: Four aye, one absent. Motion carried.

Motion by Thompson and second by Campagna to refund \$900.00 Special Use Permit/Site Plan Review Application fee to Jacob Petersheim, since the process for major home occupation was not worked out and he withdrew his request. Roll call vote: Four aye, one absent. Motion carried.

Since Judy Allison's request should not require a variance from the ZBA, her check for a ZBA variance has not been deposited and it will be returned to her.

Planning Commission

The Planning Commission Special Meeting scheduled for September 17, 2018 has been canceled. There is a regular meeting scheduled on October 23, 2018.

In the future, all Planning Commission and ZBA meeting information must be provided to members two weeks in advance of the scheduled meeting.

Village of Lawrence

No report from the Village of Lawrence.

Old Business

Lions Club Building Update: The closing has been rescheduled for Wednesday, September 19, 2018.

New Business

The Audit Draft is complete, and Steve will present the information at the October Board meeting.

Public Comment

Mr. Steve West requested an overview of the ordinance regarding Lake Access Rights. Clerk Thompson addressed backlot ownership/rights.

With no further business to attend to, a motion was made by Campagna and second by Stroud to adjourn the meeting.

Meeting adjourned at 8:39 p.m.

Respectfully Submitted,

Attest,

Kim Thompson, Clerk

Donna Spenner, Supervisor

RESOLUTION OF THE LAWRENCE TOWNSHIP #2018-020

BOARD OF TRUSTEES

A RESOLUTION CONCERNING SPECIAL USE PERMIT FEES AND STATING THE TOWNSHIP'S POLICY AS CONCERNS NON-CONFORMING USES.

Said resolution is adopted at a REGULAR meeting held on 9/13/18 at 7:00 P.M. at 205 N. Paw Paw St., Lawrence, MI 49064.

WHEREAS, the Township Board has considered recent issues regarding construction of a new accessory building for a Home Occupation as well as the site plan fee associated with the Special Use Permit, and

WHEREAS, the Township Board has considered the Non-Conforming Structure Ordinance and wishes to issue its policy regarding it's interpretation;

NOW, THEREFORE, THE LAWRENCE TOWNSHIP BOARD HEREBY RESOLVES as follows:

- 1) The fee for Site Plan Review when required pursuant to the Special Use Permit Application process shall be \$0. As such, the fee required shall only be that for a Special Use Permit;
- 2) For construction of an Accessory Building, it is the policy of the Township that the submission of a Major Home Occupation Special Use Permit Application, does not render a building a commercial building IF the building will be built and used by the owners or occupants for residential uses regardless to the approval of the aforementioned Special Use Permit Application; and
- 3) For Non-Conforming Structures, it is the policy of the Township that the term "Structure" includes the entire building and not simply a feature of the building such as a porch affixed to it. Therefore, pursuant to Zoning Ordinance 9.17.4(B), a structure may be continued as long as the entire structure, and not simply a portion of it, is not "destroyed by any means to an extent of more than sixty (60) percent of twice its assessed value at the time of destruction."

Moving Board member: Thompson Seconded by: Spenner


AYES: Stroud, Campague, Thompson, Spenner

NAYS: _____

Supervisor Declared the RESOLUTION ADOPTED.

I hereby certify that the foregoing is a true and complete copy of a Resolution adopted by the Lawrence Township Board of Trustees at a regular meeting thereof held on the date first stated above.

Date: 9/13/18

by: 
Kim Thompson, Township Clerk