

Lawrence Township Regular Board Meeting

August 9, 2018

The Regular Monthly Board Meeting was called to order at 7:00 p.m.

Present: Donna Spenner, Supervisor; Kim Thompson, Clerk; Theresa Stroud, Treasurer; Russ Reynnells, Trustee and Sal Campagna, Trustee

Absent: None

Also Present: Brien Heckman, Rick Boze, Jeff Moses, Don Hanson, Chuck Moden and Maria Di Prima.

Motion by Campagna and second by Stroud to approve the July 12, 2018 Minutes as presented. All aye. Motion carried.

Motion by Reynnells and second by Campagna to approve the August 2018 expenditures as amended. Roll call vote. All aye. Motion carried.

General Fund Totaling: \$35,884.58

Expenditure	Amount	Description
AT&T	\$82.24	Cemetery Communications
Attorney Brien Heckman	\$680.00	Misc/Meetings/Variance
Comcast	\$39.96	Internet Service Provider
Consumer's Energy	\$82.70	Utilities-GF Fire Hall
Consumer's Energy	\$55.93	Utilities-Cemetery Memorial
Crystal Flash	\$302.91	Cemetery Fuel
Doubleday Office Products	\$2,249.75	Clerk & Treasurer Office Supplies
Election Source	\$454.30	Election Supplies
First National Bank - Omaha	\$296.44	Library Repairs/Cemetery Equip Repair/Postage
First National Bank - Omaha	\$387.00	Clerk Election Postage/Software/Hardware
Frontier	\$238.67	Treasurer/Board/Cemetery Communications
IRS	\$1,211.71	EFTPS Monthly Tax Payment
KCI	\$1,688.46	Summer 2018 Tax Bill Processing
Pete Alburtus	\$64.00	Painting of Exterior Trim on Fire Hall
Pontem Software	\$6,484.00	On-line Burial Search and GIS Mapping Software
Siegfried Crandall PC	\$7,500.00	Audit Fees
State of Michigan	\$212.50	Payroll Taxes
Tom Smith Tractor Parts, Inc.	\$360.00	Parts for Cemetery Equipment
Van Buren Co. Sheriff's Office	\$1,384.04	Blight Officer (June & July Invoices
Van Buren County Treasurer	\$2,344.88	Property Tax Data Services (Winter 2017 Bills)
Vineyard Press, Inc	\$147.17	Property Tax and Election Publications

Wolf Kubota	\$343.77	Cemetery Mower Parts
Subtotal	\$26,610.43	
Payroll		
Ben Brousseau	\$2,011.04	Assessor Salary
Donna Spenner	\$1,042.00	Supervisor Salary
Kim Thompson	\$1,137.58	Clerk Salary
Theresa Stroud	\$1,203.00	Treasurer Salary
Subtotal	\$5,393.62	
Consent Items Already Paid		
Barry S. Earls	\$2,244.14	Sexton Wages (7/20/18; 8/3/18)
Charles Moses	\$515.39	PT Sexton Wages (7/20/18; 8/3/18)
IRS	\$848.86	Federal Payroll Tax
Sheryl Moses	\$118.94	Dep Treasurer Wages (7/20/18; 8/3/18)
State of Michigan	\$153.20	State Payroll Tax
Subtotal	\$3,880.53	
Grand Total	\$35,884.58	

LTES Fund Totaling: \$31,609.07

Expenditure	Amount	Description
Aflac	\$122.43	Optional Insurance
Auto Wares Group	\$24.14	Fire Hall Equipment
Barry S. Earls	\$92.46	Reimbursement for Supplies
BoundTree Medical	\$107.50	QR Operating Supplies
Comcast	\$19.99	Internet Service
Consumers Energy	\$330.80	Utilities
Crystal Flash	\$342.61	Fuel Expense
David Chapman Agency	\$3,909.00	Accident Policy Renewal
David Chapman Agency	\$1,176.00	AD&D Renewal
First National Bank - Omaha	\$1,010.23	Supplies/Comm Promo/Equip Maint/FH Maint/FD Training
Flory Excavating & Septic Serv	\$105.00	Rental
Frontier	\$117.55	Communications
IRS	\$419.35	EFTPS Payroll Taxes
Kevin's Draperies & Shades, LLC	\$260.00	Solar Shades for Chief's Office
Mike Anchor	\$170.00	Communications/Reimbursement for Kitchen Table&Chairs
Moses Fire Equipment	699.99	DNR Grant 25-gal pump & tank for mule
Nye Uniform	\$1,563.55	FD Uniforms
Pete Alburtus	\$256.00	Exterior Trim Painting on Fire Hall
Rescue Resources	\$9,737.60	Power Foam Unit Combi Unit Cutters
Rolla Hemingway	\$169.00	Reimbursement for QR Camera & Training Meal

Rose's Auto Service	261.00	Repairs to Jeep
State of Michigan	\$99.50	Payroll Taxes
Village of Lawrence	\$136.69	Utilities
Walmart	\$67.12	Supplies
Sub Total	\$21,197.51	
LTES Payroll		
Michael Beach	\$122.87	Wages
Charles Carpp	\$32.11	Wages
Michael Carpp	\$296.05	Wages
Michelle Curtis	\$263.48	Wages
Morgane Curtis	\$211.87	Wages
Barry S. Earls	\$168.80	Wages
James Fein	\$69.93	Wages
Steve Fry	\$41.10	Wages
William Gaborik	\$127.69	Wages
Rolla Hemingway	\$426.28	Wages
Steven Lowe	\$346.58	Wages
Shawn Mead	\$42.80	Wages
Eric Mills	\$122.54	Wages
Sub Total	\$2,272.10	
Consent Items Already Paid		
Michael Anchor	\$3,509.37	Chief Salary (7/20/18; 8/3/18)
Karen Hardin	\$2,447.80	Secretary Wages (7/20/18; 8/3/18)
State of Michigan	\$328.27	State Payroll Tax
IRS	\$1,854.02	EFTPS Payroll Tax
SubTotal	\$8,139.46	
Grand Total	\$31,609.07	

Trustee Reynnells suggested the possibility of replacing the Jeep earlier than scheduled after reviewing the LTES expenses as it has had several repair issues. Item was tabled after some discussion.

Mr. Chuck Moden presented WW II Honorary Sign proposal for the Veterans Cemetery.

There was a motion made by Reynnells and second by Campagna to erect a WW II Honorary Sign at the Veterans Cemetery followed by Korean War and Viet Nam War era veteran sign's when available. All ayes. Motion carried.

Van Buren County Sheriff Department

Officer Todd Skinner not present. No report given.

Van Buren County Road Commission

Rick Boze reported that the millage ballot proposal for the primary election failed. They are considering having another request for the November 2018 election.

The Road Commission has recently purchased a de-burmer to help alleviate the wash out issue on several gravel roads.

Van Buren County Board of Commissioners

Commissioner Hanson informed the Board of a water contamination problem in Almena Township. The new health department building should go out for bid sometime in August.

LTES

Chief Anchor reported that LTES will partner with the Sheriff's Department next year for National Safety Night Out.

There was a motion by Thompson and second by Reynnells to authorize employee participation by payroll deduction of any Aflac product offered to government employees. Roll call vote. All aye. Motion carried.

Treasurer

Treasurer Stroud presented the treasurer's report. The Auditors have approved the distribution of Trust and Agency funds that cannot be identified. Closing and transferring of some accounts will take place next week, starting with savings accounts and CD's.

Clerk

Clerk Thompson presented the financial reports for July. Clerk Thompson shared election results with the Board. The new equipment worked well. We had 654 voters including the AV's.

Motion by Thompson and second by Campagna to approve amendment to the L4029 to add .25M for the new Senior Services millage. Roll call vote. All aye. Motion carried.

Planning Commission

The Sheriff and Under Sheriff were present at the PC meeting and are in favor of the proposed ORV ordinance. All Board members except for Reynnells, are in favor of the ORV Ordinance on a county level.

ZBA

The ZBA has one application to consider at the August 13th meeting.

Village of Lawrence

No report from the Village of Lawrence.

Old Business

Lions Club Building Update: Devon Title has approved the title policy. Attorney Heckman and Clerk Thompson will provide requested documents and schedule the closing. Clerk Thompson will sign the closing documents on behalf of the Township.

A Resolution was offered by Spenner and second by Reynnells to appoint Jeff Moses, Ken Fields and Tim Coombs to the Construction Board of Appeals at \$10.00 per hour for compensation and \$50.00 for application fee. Roll call vote. All aye. Motion carried. Resolution 2018-019 adopted. (see Attachment 1)

Trustee Reynnells recommended brush spraying this year. (Cost not to exceed \$2000.00) Next year's boom mowing will consist of that which was sprayed this year. The spraying will increase the longevity of the boom mowing project.

New Business

Treasurer Stroud and Attorney Heckman lead a discussion on the delinquent personal property tax.

There was no Public Comment.

With no further business to attend to, a motion was made by Reynnells and second by Campagna to adjourn the meeting.

Meeting adjourned at 8:51 p.m.

Respectfully Submitted,

Attest,

Kim Thompson, Clerk

Donna Spenner, Supervisor

RESOLUTION OF THE LAWRENCE TOWNSHIP #2018- 019

BOARD OF TRUSTEES

**RESOLUTION APPOINTING CONSTRUCTION BOARD OF APPEALS MEMBERS,
SETTING THEIR FEES, APPROVING APPLICATION, AND SETTING THE
APPLICATION FEE FOR THE CONSTRUCTION BOARD OF APPEALS**

Said resolution is adopted at a Regular meeting held on Aug 9, 2018 at 7:00 p.m. at
205 N. Paw Paw St., Lawrence, MI 49064.

WHEREAS, the TOWNSHIP desires to set the application fee for the Construction Board of Appeals (C.B.A.), set the C.B.A.'s fees, approve the attached C.B.A. application, and appoint individuals to said C.B.A.;

WHEREAS, Donna Spenner has appointed the below individuals and seeks Board Confirmation;

WHEREAS, the below individuals will assume responsibility under the State's default rules for the C.B.A. until the Ordinance passed on 04/12/2018 becomes effective, at which time they'll operate under those rules and procedures;

NOW BE IT RESOLVED that the Township hereby sets the application fee for the Construction Board of Appeals at \$ 50.00 and appoints the following individuals to the Construction Board of Appeals:

- 1) Jeff Moses _____;
- 2) Ken Field _____; and
- 3) Tim Coombs _____.

IT IS FURTHER RESOLVED, the C.B.A. members shall be compensated at the following rate(s): \$10 an hour _____.

IT IS FURTHER RESOLVED, the Construction Board of Appeals application is approved.

This resolution offered by board member Spenner . Supported by Reynolds .

Upon a roll call vote, the following voted:

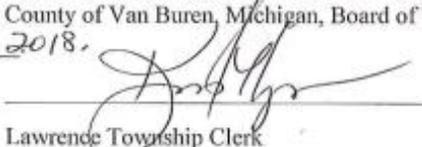
Aye: Thompson, Campagna, Stroud, Spenner, Reynolds

Nay: _____

The supervisor declared the resolution adopted.

I hereby certify the foregoing constitutes a true and complete copy of a resolution adopted as indicated above by the Lawrence Township, County of Van Buren, Michigan, Board of Trustees, at a Regular meeting held on Aug 9, 2018.

Date: 8/9/2018



Lawrence Township Clerk