

Lawrence Township Regular Board Meeting and Truth in Taxation Hearing

July 12, 2018

TRUTH IN TAXATION HEARING:

The 2018 Truth-in-Taxation Hearing was opened at 6:30 p.m. Clerk Thompson reviewed the L-4029 and tax forms.

Recommended the following millages be assessed:

Operating	.9938
Roads	.9938
Senior Services	.2483
LTES	2.8

No questions or comments.

There was a motion by Thompson and seconded by Spenner to close the Truth-in-Taxation Public Hearing. All aye. Motion carried. Public Hearing closed at 6:59 p.m.

The Regular Monthly Board Meeting was called to order at 7:00 p.m.

Present: Donna Spenner, Supervisor; Kim Thompson, Clerk; Theresa Stroud, Treasurer; and Sal Campagna, Trustee.

Absent: Russ Reynnells; Trustee

Also Present: Brien Heckman, Rick Boze, Deb Boze, Officer Todd Skinner, Jeff Moses, Don Hanson, Maria Di Prima, Dan and Janet Hobart, Paul Garrod.

Motion by Spenner and second by Campagna to approve the revised May 10, 2018 Minutes to include the resolution that was approved, and the June 14, 2018 minutes as amended. All aye. Motion carried.

Motion by Campagna and second by Stroud to approve the July 12, 2018 expenditures as presented. Roll call vote. All aye. Motion carried.

General Fund Totaling: \$17,245.86

Expenditure	Amount	Description
Associated Government Services	\$280.00	Land Divisions
AT&T	\$87.29	Cemetery Communications
Comcast	\$39.96	Internet Service Provider
Consumer's Energy	\$68.84	Utilities-GF Fire Hall
Consumer's Energy	\$39.49	Utilities-Cemetery Memorial
Crystal Flash	\$322.72	Cemetery Fuel
Dominion Voting	\$295.00	Modem Kit for Voting Equipment
Doubleday Office Products	\$73.00	Treasurer Office Supplies

First National Bank - Omaha	\$150.66	Phone Repair/Equipment
First National Bank - Omaha	\$51.00	Supervisor Training/Fees
First National Bank - Omaha	\$217.96	Equipment/Software/Postage
Frontier	\$238.31	Communications
Heckman Law	\$986.00	Legal Fees
IRS	\$1,442.71	EFTPS Monthly Tax Payment
Keller Pest Control	\$140.00	Pest Inspection of Lions Club Building
Keller Pest Control	\$114.00	Annual Contract for Fire Hall Pest Control
Michigan Township Asso	\$70.00	Training Manuals
Pontem Software	\$1,215.00	Cemetery Software Upgrade - down payment
Ricoh	\$401.25	Copier Contract
State of Michigan	\$255.00	Payroll Taxes
Thayre, Inc.	\$22.62	Fire Hall Supplies
Van Buren County Clerk	\$45.85	Voter Card Printing - 2nd Q
Village of Lawrence	\$15.55	Garbage Service
Wolf Kubota	\$389.97	Cemetery Equipment Repairs
Subtotal	\$6,962.18	
Payroll		
Ben Brousseau	\$2,011.04	Assessor Salary
Donna Spenner	\$1,042.00	Supervisor Salary
Kim Thompson	\$1,137.58	Clerk Salary
Russell Reynnells	\$362.50	Trustee Quarterly Salary
Salvatore Campagna	\$440.50	Trustee Quarterly Salary
Theresa Stroud	\$1,203.00	Treasurer Salary
Subtotal	\$6,196.62	
Consent Items Already Paid		
Barry S. Earls	\$2,065.78	Sexton Wages 6/22/18; 7/6/18)
Charles Moses	\$772.64	PT Sexton Wages 6/22/18; 7/6/18)
Chris Carpp	\$131.00	PT Sexton Wages 6/22/18; 7/6/18)
IRS	\$850.57	Federal Payroll Tax
Sheryl Moses	\$105.72	Dep Treasurer Wages (6/22/18; 7/6/18)
State of Michigan	\$161.35	State Payroll Tax
Subtotal	\$4,087.06	
Grand Total	\$17,245.86	

LTES Fund Totaling: \$31,962.90

Expenditure	Amount	Description
Aflac	\$258.41	Optional Insurance Coverage
Arnt Asphalt Sealing, Inc.	\$12,604.00	Parking Lot Maint
Bio Care	\$5,221.00	Annual Physicals
Christina Benson	\$50.00	QR Training
Comcast	\$19.99	Internet Service

Consumers Energy	\$275.35	Utilities
Crown Trophy	\$45.00	Plaque & Engraving
Crystal Flash	\$395.56	Fuel Expense
First National Bank - Omaha	\$524.87	Supplies/Postage/Equip Maint/Comm Promo/Antivirus
Frontier	\$117.37	Communications
IRS	\$500.34	EFTPS Payroll Taxes
Keller Pest Control	\$456.00	Annual Pest Control Contract
Mike Anchor	\$89.08	Communications & Bracket Reimbursement
Mike Beech	\$43.99	Reimbursement for FD Dinner Cake
Miller Thermometer Co.	\$46.20	Flags
Moses Fire Equipment	\$569.72	Brackets/ChemGuard/Hydrant Valve
Ricoh	\$401.24	Copier Contract
Rose's Service Center	\$113.38	Truck Repair
State of Michigan	\$114.38	Payroll Taxes
Thayre, Inc.	\$90.46	Fire Hall Supplies
Village of Lawrence	\$15.56	Garbage Service
Sub Total	\$21,693.49	
LTES Payroll		
Michael Beach	\$164.89	Wages
Charles Carpp	\$64.22	Wages
Michael Carpp	\$442.23	Wages
Michelle Curtis	\$177.25	Wages
Morgane Curtis	\$97.02	Wages
Barry S. Earls	\$300.83	Wages
James Fein	\$125.29	Wages
Steve Fry	\$76.02	Wages
William Gaborik	\$173.98	Wages
Rolla Hemingway	\$382.05	Wages
David Leach	\$84.06	Wages
Steven Leach	\$12.94	Wages
Steven Lowe	\$375.36	Wages
Shawn Mead	\$14.28	Wages
Eric Mills	\$71.47	Wages
Sub Total	\$2,561.89	
Consent Items Already Paid		
Michael Anchor	\$3,509.37	Chief Salary (6/22/18; 7/6/18)
IRS	\$1,744.59	EFTPS Payroll Tax
Karen Hardin	\$2,142.34	Secretary Wages (6/22/18; 7/6/18)
State of Michigan	\$311.22	State Payroll Tax
SubTotal	\$7,707.52	
Grand Total	\$31,962.90	

Building Fund Totaling: \$1174.00

Expenditure	Amount	Description
AGS (May 2018 Invoice)	\$1,174.00	2 Bldg/2 Elect/1 Plumbing
Total Proposed Expenditures	\$1,174.00	

Road Fund Totaling: \$42,693.00

Expenditure	Amount	Description
VB Co Road Commission	\$42,693.00	Sealcoat Project
Total Proposed Expenditures	\$42,693.00	

Van Buren County Sheriff Department

Officer Todd Skinner, reporting for the Van Buren County Sheriff’s Department, informed the Board that there were 36 calls for Lawrence Township during the month of June. Blight cases are making good progress. Public Safety is up for a 4-year millage renewal. If not passed, there will be a loss of 17.3 officers due to a lack of funding.

Van Buren County Road Commission

Rick Boze, representing the Van Buren County Road Commission reported that there were 14 calls for service reported during the month of June. Five of which are still unresolved. There is a July 24th meeting scheduled to discuss the millage renewal and a July 25 budget meeting scheduled.

The Board asked Boze to clarify the Road Commission minutes as to the approval to pulverize and turn to gravel CR374 (Black River Road). Boze presented information that the plan is to grind and crush the road, improve the road bed with additional gravel and then at a future date, repave the road similar to CR653 (north of M43). The CR653 project was a 3 yr project. If the proposed new road millage passes, it could be done sooner. The goal is to have all roads improved to a ‘good’ condition by the end of the 12-year millage.

Following a discussion, a motion by Spenner and second by Campagna to approve the Resolution regarding the Township’s objection to the Van Buren County Road Commission’s June 20, 2018 resolution to pulverize CR374 and turn to gravel. Roll call vote. All aye. Resolution 2018-016 Approved. (Attachment 1)

Van Buren County Board of Commissioners

Commissioner Hanson reported that the county will be replacing the Sheriff’s Department mobile video equipment.

Treasurer

Treasurer Stroud presented the treasurer’s report. \$51K has been received thus far for delinquent personal property taxes and will be disbursed in July.

Summer tax bills went out this week.

LTES

Chief Anchor reported that 2 houses in the township have been cleared for training burns which will take place in the fall.

The green stripe on the Community Services Building/Fire Hall will be painted in the next 30 days by Pete Alburto at a labor cost of \$200.00 which will come out of LTES budget. LTES is in possession of the paint.

Chief Anchor proposed that Steven Lowe (1st Lt.) and Wm Gaborik (2nd Lt) be issued credit cards with \$200 limits. Motion by Thompson, 2nd by Spenner to approve having credit cards with \$200 limits. Roll call vote. All aye. Motion carried.

Chief Anchor proposed having a high-pressure foam unit installed in the Chief's truck at a cost of \$7,500. The approved budget includes enough for equipment to pay for it.

Clerk

Clerk Thompson presented the financial reports for June.

Discussion that the General Fund budget should be amended to include the payoff of the Consumers Power payment plan for unbilled gas. Also, the Roads cost center needs to be amended to include an old bill that had offset revenue deposited to the General Fund. Motion by Thompson, second by Campagna to amend the following cost centers:

101-264-920-00 to \$2,200

101-450-931-00 to \$205

Roll call vote. All aye. Motion carried.

Planning Commission

Planning Commission had no report. There will be a meeting in July and will discuss a proposed ORV ordinance.

ZBA

There was no report from the ZBA since no applications had been received.

Village of Lawrence

No report from the Village of Lawrence.

Old Business

Lions Club Building Update: The title work has not been completed yet. Clerk Thompson is working with the title company and the township attorney to get the outstanding issues resolved.

Motion by Stroud second by Campagna to approve Clerk Thompson to sign an agreement with Richard Schramm of Architectural Workshop for services as outlined, up to \$10,000, once the purchase has completed closing.

Kim will continue to seek quotes from national background check companies for the Peddler/Solicitation Agreement. This item tabled until further notice.

Tim Combs and Ken Fields have agreed to be on the Construction Board of Appeals. Still seeking another member. Tabled until further notice.

Motion by Thompson and seconded by Spenner to approve the Resolution approving the levy as stated on the L-4029. Roll call vote. All aye. Resolution 2018-017 Adopted. (See Attachment 2)

New Business

A reminder of the 66th District Local Officials Meeting on Monday, July 30, 2018 at 8:30am.

In a Resolution proposed by Campagna and second by Stroud, Mike Carpp will replace Chuck Moden as an alternate to the Board of Review. Roll call vote. All aye. Resolution 2018-018 Adopted. (Attachment 3)

A discussion of the Sewell property which needs to be boarded up for the public's safety. This is the responsibility of the county and Karen McKay, County Treasurer, will be contacted.

With no further business to attend to, a motion was made by Campagna and second by Stroud to adjourn the meeting.

Meeting adjourned at 9:09 p.m.

Respectfully Submitted,

Attest,

Kim Thompson, Clerk

Donna Spenner, Supervisor

Attachment 1

RESOLUTION OF THE LAWRENCE TOWNSHIP # 2018- 011e

BOARD OF TRUSTEES

At a regular meeting held at 205 N. Paw Paw St., Lawrence, MI 49064
On 07/12/2018

REGARDING THE TOWNSHIP'S OBJECTION TO THE VAN BUREN
COUNTY ROAD COMMISSION'S JUNE 20, 2018 RESOLUTION

WHEREAS, the County Road Commission moved on June 20, 2018 to crush and shape a portion of County Road 374, a Red Arrow Highway alternate vehicle route in Lawrence Township, rendering the paved surface gravel;

WHEREAS, the proposed modification could hinder the effectiveness of the alternate vehicle route in the event of an emergency or closure;

WHEREAS, the proposed improvement project is open-ended and not committed;

WHEREAS, the Lawrence Township Board of Trustees being tasked with the safety of its residences has considered the modification;

NOW THEREFORE, THE LAWRENCE TOWNSHIP BOARD OF TRUSTEES
HEREBY RESOLVES to OBJECT to the proposed modification of County Road 374.

Motioning Board Member: Spenner

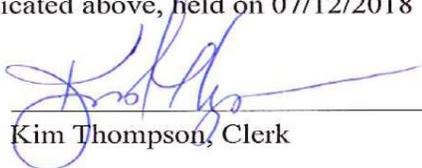
Seconded by: Campagna

Roll Call Vote}: Yes: Spenner, Thompson, Campagna, Stroud
No: _____

The resolution is adopted.

I hereby certify the foregoing constitutes a true and complete copy of a resolution by the Lawrence Township, County of Van Buren, Michigan, Board of Trustees as indicated above, at a regular or special meeting as indicated above, held on 07/12/2018

Date: 7/12/18



Kim Thompson, Clerk

Attachment 2

RESOLUTION OF THE LAWRENCE TOWNSHIP # 2018- 017

BOARD OF TRUSTEES

APPROVING LEVIES AFTER TRUTH IN TAXATION HEARING

WHEREAS, a public hearing was held on 07/12/2018 at 6:30 p.m., at 205 N. Paw Paw St., Lawrence, MI 49064, to hear any objections to an increase of *0458 mills in the operating tax millage rate to be levied in 2018;

WHEREAS, the Fire District special assessment of 2.800 mills to be levied in 2018 has been discussed at a public hearing, as well as fire departments estimated costs, expenses, the distribution of the levy, and any objections;

WHEREAS, all persons appearing and wishing to be heard on the matter were afforded an opportunity to do so at the public hearing;

WHEREAS, the Township Board desires to increase its operating tax Millage rate to be levied in 2018- by .0458 mills, thereby avoiding the base tax rate reduction; and further, the Township Board approves the setting of the Fire District special assessment at 2.80 mills to be levied in 2018;

WHEREAS, the Township Board approves the submitting of this resolution to the County and/or other authorities to have said amounts placed on tax roll;

NOW THEREFORE, THE LAWRENCE TOWNSHIP BOARD OF TRUSTEES HEREBY RESOLVES to approve the increase of .0458 mills and set its operating tax millage rate levied on property in 2018 at 2.2359 mills, and set its Fire District special assessment at 2.800 mills to be levied in 2018.

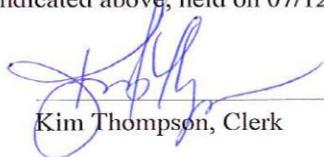
Motioning Board Member: Thompson
Seconded by: Spenner

Roll Call vote: Yes: Campagna, Thompson, Spenner, Stroud
No: _____

The resolution is adopted.

I hereby certify the foregoing constitutes a true and complete copy of a resolution by the Lawrence Township, County of Van Buren, Michigan, Board of Trustees as indicated above, at a regular or special meeting as indicated above, held on 07/12/2018.

Date: 7/12/18



Kim Thompson, Clerk

ATTACHMENT 3

RESOLUTION OF THE LAWRENCE TOWNSHIP # 2018- 018

BOARD OF TRUSTEES

At a regular meeting held at 205 N. Paw Paw St., Lawrence, MI 49064
On 07/12/2018

REGARDING THE APPOINTMENT OF A NEW BOARD OF REVIEW
MEMBER

WHEREAS, the Township requires a Board of Review for proper functioning of the Township;

WHEREAS, the members on the Board of Review must be residents and tax payers in the Township;

WHEREAS, a member of the township board may not serve on the board of review or fill any vacancy; AND Further, a spouse, mother, father, sister, brother, son or daughter, including an adopted child, of the assessor is not eligible to serve on the board or fill any vacancy.

WHEREAS, the members appointed to the Board of Review must take their constitutional oath within 10 days of appointment;

NOW THEREFORE, THE LAWRENCE TOWNSHIP BOARD OF TRUSTEES
HEREBY RESOLVES to appoint the following individual to the Board of Review:

1) Michael Carpp as alternate a member;
(Permanent/Alternate)

Motioning Board Member: Campagna

Seconded by: Stroud

Roll Call Vote: Yes: Thompson, Stroud, Spenner, Campagna

No: _____

The resolution is adopted.

I hereby certify the foregoing constitutes a true and complete copy of a resolution by the Lawrence Township, County of Van Buren, Michigan, Board of Trustees as indicated above, at a regular or special meeting as indicated above, held on 07/12/2018

Date: 7/12/18

Kim Thompson
Kim Thompson, Clerk