

Lawrence Township Regular Board Meeting June 14, 2018

The Regular Monthly Board Meeting was called to order at 7:00 p.m.

Present: Donna Spenner, Supervisor; Kim Thompson, Clerk; Theresa Stroud, Treasurer; Russ Reynnells, Trustee and Sal Campagna, Trustee.

Also Present: Brien Heckman, Rick Boze, Todd Skinner, Jeff Moses, and Don Hanson.

Motion by Reynnells and second by Campagna to approve the May 10, 2018 Closed Session Minutes as presented, and the May 10, 2018 Regular Board Meeting Minutes as amended. All aye. Motion carried.

Motion by Reynnells and second by Campagna to approve the June 14, 2018 expenditures as amended, by adding the Field Plumbing payment to the consent items. Roll call vote. All aye. Motion carried.

General Fund Totaling: \$27,089.28

Expenditure	Amount	Description
Acapulco Mexican Restaurant	\$160.00	May 2017 Election Meals
AT&T	\$81.50	Cemetery Communications
Attorney Brien Heckman	\$1,649.00	Misc/Meetings
Comcast	\$39.96	Internet Service Provider
Consumer's Energy	\$63.39	Utilities-GF Fire Hall
Consumer's Energy	\$2,077.21	Utilities - Bank Bldg Settlement -Balance Due
Consumer's Energy	\$42.11	Utilities-Cemetery Memorial
Crystal Flash	\$323.82	Cemetery Fuel
Dominion Voting	\$4,750.00	Election Tabulator
Election Source	\$449.81	Election Supplies
First National Bank - Omaha	\$180.13	Treasurer Equipment/Postage
First National Bank - Omaha	\$964.76	Postage/Training/Software
First National Bank - Omaha	\$856.12	Supervisor Training
First National Bank - Omaha	\$138.93	Cemetery Supplies
Frontier	\$238.55	Communications
IRS	\$1,211.71	EFTPS Monthly Tax Payment
Michigan Township Association	\$1,982.15	Membership Dues
Remington Excavating	\$225.00	Cemetery Top Soil
Ricoh	\$99.07	Copier Contract
Rose's Service Center	\$508.32	Cemetery Truck Maint
RWL Sign Company	\$470.00	Library Sign Repair (50% of bill)
State of Michigan	\$212.50	Payroll Taxes
Village of Lawrence	\$42.14	Garbage Service (April & May Invoices)
Wolf Kubota	\$106.76	Cemetery Equipment Maint
Subtotal	\$16,872.94	
Payroll		
Ben Brousseau	\$2,011.04	Assessor Salary
Donna Spenner	\$1,042.00	Supervisor Salary

Kim Thompson	\$1,137.58	Clerk Salary
Theresa Stroud	\$1,203.00	Treasurer Salary
Subtotal	\$5,393.62	
Consent Items Already Paid		
Barry S. Earls	\$2,625.30	Sexton Wages (5/11/18; 5/25/18; 6/8/18)
Charles Moses	\$692.91	PT Sexton Wages (5/25/18 6/8/18)
Chris Carpp	\$149.96	PT Sexton Wages (5/11/18; 5/25/18 6/8/18)
IRS	\$1,029.93	Federal Payroll Tax
Sheryl Moses	\$129.95	Dep Treasurer Wages (5/11/18; 5/25/18; 6/8/18)
State of Michigan	\$194.67	State Payroll Tax
Subtotal	\$4,822.72	
Grand Total	\$27,089.28	

LTES Fund Totaling: \$26,235.94

Expenditure	Amount	Description
Aflac	\$216.19	Optional Coverage Premium
Auto-Wares Group	\$153.16	Equipment Repair/Maint
BoundTree Medical	\$243.22	QR Operating Supplies
Christina Benson	\$50.00	QR Training
Comcast	\$19.99	Internet Service
Consumers Energy	\$253.53	Utilities
Crystal Flash	\$343.61	Fuel Expense
First National Bank - Omaha	\$641.95	Op Supplies/FD & QR Training/Uniform Cleaning/FH Repair/Maint
Frontier	\$117.49	Communications
IRS	\$429.64	EFTPS Payroll Taxes
Mike Anchor	\$70.00	Communications Reimbursement
Field Plumbing & Heating	\$3,500.00	New Building Heating/AC Unit
Ricoh	\$99.06	Copier Contract
State of Michigan	\$102.59	Payroll Taxes
Roe-Comm	\$139.00	Pager Battery
Village of Lawrence	\$42.13	Garbage Service - April & May Invoices
Village of Lawrence	\$402.95	Utilities (April and May Invoices)
Walmart	\$177.54	Supplies
Quality Door of So Haven	\$390.00	Overhead Door Repair
Nye Uniform	\$178.67	Personal Protection Equipment - Gaborik
Preferred Printing Inc.	\$198.90	QR Report Printing
Rose's Service Center	\$245.55	Truck Repair/Maint
Sub Total	\$7,798.98	
LTES Payroll		
Michael Beach	\$288.79	Wages
Charles Carpp	\$48.17	Wages
Michael Carpp	\$298.91	Wages
Michelle Curtis	\$160.01	Wages
Morgane Curtis	\$142.94	Wages

Barry S. Earls	\$140.58	Wages
James Fein	\$87.41	Wages
Steve Fry	\$16.44	Wages
William Gaborik	\$93.67	Wages
Rolla Hemingway	\$314.00	Wages
David Leach	\$32.33	Wages
Steven Lowe	\$479.18	Wages
Shawn Mead	\$14.26	Wages
Eric Mills	\$76.59	Wages
Sub Total	\$2,193.28	
Consent Items Already Paid		
Amy Ohlert	\$390.64	Temp Secretary Wages (5/11/18; 5/25/18)
Field Plumbing & Heating	\$3,500.00	New Building Heating/AC Unit - 50% Ck # 9952 on 5/16/18
Michael Anchor	\$5,252.93	Chief Salary (5/11/18; 5/25/18; 6/8/18)
Karen Hardin	\$3,770.45	Secretary Wages (5/11/18; 5/25/18; 6/8/18)
State of Michigan	\$492.02	State Payroll Tax
IRS	\$2,837.64	EFTPS Payroll Tax
Subtotal	\$16,243.68	
Grand Total	\$26,235.94	

Officer Todd Skinner, reporting for the Van Buren County Sheriff's Department informed the Board that there were 25 calls for Lawrence Township during the month of May. An update was given on the status of several blight cases, most of which have seen significant improvement thus far.

Rick Boze, representing the Van Buren County Road Commission reported that there were 26 incidents reported during the month of May. Four of which are still unresolved. The dust control has been completed and the mowing on the road sides continues. If there are complaints of the dust control being washed away due to the recent rain, contact the Road Commission so they can re-apply.

Treasurer Stroud presented the treasurer's report. \$51K has been received thus far for delinquent personal property taxes and will be disbursed in July.

Commissioner Hanson reported that there is a fund of \$170,000, comprised of confiscated drug money, Some of which is being used to send 3 officers to training. The county is purchasing Eagle View, which is an ortho view program. \$30,000.00 will be spent to purchase forensic equipment capable of reconstructing cell phone usage during the commission of a crime. The Health Department at the VBISD is moving forward again.

Chief Anchor reported that 2 houses in the township have been cleared for training burns which will take place in the fall.

The green stripe on the Community Services Building/Fire Hall will be painted in the next 30 days by Pete Alburdis at a labor cost of \$200.00 which will come out of LTES budget. LTES is in possession of the paint.

Chief Anchor will contact Barry Carpp for additional information on becoming a charter sponsor for the Cub Scouts.

Clerk Thompson presented the financial reports for May.

Planning Commission had no report. There will be a meeting in July.

There was no report from the ZBA since no applications had been received.

No report from the Village of Lawrence.

Old Business

Lions Club Building Update: We will need professional drawings and a sight plan at an approximate cost of \$10,000. We also need to have a professional survey done as well. The Board also discussed having Glen Thomsen look at the building to assess its condition and offer an estimate to the cost of updates and construction needed. Kim will make the arrangements. Attorney Heckman advised that these things need to be completed prior to the closing at the end of June.

Staffen Fire Deposit Update: If the homeowners do not hire a contractor to make the repairs then the Township is obligated to do so. AGS should specify the limit of repairs needed. The homeowner and Lawrence Township will enter into a joint contract with the contractor. Any insurance monies that are left over when repairs are completed will be refunded to the owner at the time of the fire, the Staffens.

New Business

Solicitation/Peddler guidelines in the township were discussed. Possible application for solicitation as well as rummage sales. Should peddlers be required to have a background check? Kim will get a quote from a national background checking company. This item tabled until next month.

Attorney Heckman reviewed the feasibility of a Motor Vehicle Ordinance. Board members did not see a need for an ordinance at this time.

Two members have been secured for the three-member Construction Board of Appeals. This topic has been tabled until a third member is found.

A motion was made by Thompson and second by Campagna to purchase the Pontem Cemetery Records Digitized Mapping upgrade at a one-time cost of \$12,150 and \$474 annually. Roll call vote. All aye. Motion carried.

A Resolution was offered by Thompson and second by Spenner to hold the Truth in Taxation Hearing on July 12, 2018 at 6:30 p.m. Roll call vote. All aye. Resolution 2018-014 adopted. (Attachment 1)

The LTES picnic has been scheduled for July 28th at the Spenner residence. More info to follow.

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In a motion by Reynnells and second by Campagna, the Township pledges funding up to \$500.00 to help support the residents of Lawrence Township to properly dispose of their household hazardous waste.

With no further business to attend to, a motion was made by Reynnells and second by Campagna to adjourn the meeting.

Meeting adjourned at 9:02 p.m.

Respectfully Submitted,

Attest,

Kim Thompson, Clerk

Donna Spenner, Supervisor

Attachment 1.

RESOLUTION OF THE LAWRENCE TOWNSHIP

BOARD OF TRUSTEES

REGARDING THE SCHEDULING OF THE TRUTH IN TAX HEARING

Said resolution is adopted at a REGULAR meeting held on June 14, 2018 at 7:00 P.M. at 205 N. Paw Paw St., Lawrence, MI 49064.

WHEREAS, Lawrence Township requires ad valorem taxes on all taxable property within its boundaries to provide for the proper functioning of Township;

THEREFORE, it is resolved a Truth in Taxation hearing shall be scheduled and noticed for July 12, 2018 at 6:30 p.m., regarding an increase of .0458 mills in the operating tax millage rate to be levied on property in 2018.

Motioning Board Member: Thompson

Seconded by: Spencer

Roll Call Vote:

Yes:

Spencer, Thompson, Conzagna, Reynolds, Stroud

No: _____

The resolution is adopted.

I hereby certify the foregoing constitutes a true and complete copy of a resolution by the Lawrence Township Board of Trustees, County of Van Buren, Michigan, at a regular or special meeting as indicated above, held on **June 14, 2018**.

Date:

6/14/18

[Signature]
Clerk/Dpt. Clerk