

Lawrence Township Regular Board Meeting May 10, 2018

The Regular Monthly Board Meeting was called to order at 7:00 p.m.

Present: Donna Spenner, Supervisor; Kim Thompson, Clerk; Theresa Stroud, Treasurer; Russ Reynnells, Trustee and Sal Campagna, Trustee.

Also Present: Brien Heckman, Rick Boze, Todd Skinner, Chris Carpp, Lawrence Hummel, Jeff Moses, Gordon Hover, Klass Maring, Tim Keller, Dan Faulkner, Katie Newton, Daniel Boal, Rodney Rice, Carey Giffen.

Motion by Campagna and second by Reynnells to approve the April 12, 2018 Closed Session Minutes and April 12, 2018 Regular Board Meeting Minutes. Approval of all as presented. All aye. Motion carried.

Motion by Reynnells and second by Campagna to approve the May 10, 2018 expenditures as amended, omitting \$231.08 mileage reimbursement to Reynnells. Roll call vote. All aye. Motion carried.

General Fund Totaling: \$25,611.06

Expenditure	Amount	Description
AGS	\$375.00	ZBA/PC
AT&T	\$81.44	Cemetery Communications
Attorney Brien Heckman	\$2,108.00	Misc/Meetings/Variance
BS&A Software	\$1,989.00	Computer Assessing Software
Comcast	\$26.96	Internet Service Provider
Consumer's Energy	\$104.59	Utilities-GF Fire Hall
Consumer's Energy	\$38.00	Utilities - Bank Bldg Settlement
Consumer's Energy	\$48.62	Utilities-Cemetery Memorial
Crystal Flash	\$358.14	Cemetery Fuel/Supplies
Dominion Voting	\$295.00	Modem-Elections
Donna Spenner	\$231.08	Mileage Reimbursement-MTA Conference
Doubleday Office Products	\$312.12	Office Supplies
Election Source	\$345.95	Ballot Bags
Field Plumbing and Heating	\$50.00	FH Drain Maint
First National Bank - Omaha	\$70.66	Donna Spenner - Supervisor Training Expense
First National Bank - Omaha	\$107.31	Karen Hardin - Postage/Supplies
First National Bank - Omaha	\$518.95	Kim Thompson - Web Hosting, Check Scanner, Antivirus
First National Bank - Omaha	217.83	Cemetery Supplies/Repair&Maint/Equip Repair
Frontier	\$286.60	Treasurer/Board Communications/Cemetery
IRS	\$1,211.71	EFTPS Monthly Tax Payment
Kim Thompson	\$231.08	Mileage Reimbursement-MTA Conference
Michigan Townships Association	\$64.00	MTA Conference-Supervisor
Michigan Election Resources	\$371.10	Election Supplies
Pontem Software	\$792.00	Annual Cemetery Mapping and Imaging Software
Ricoh	\$99.26	Copier Contract

Safety File Inc.	\$2,341.13	Fire Proof Cabinet
State of Michigan	\$212.50	Payroll Taxes
Van Buren Co. Land Management	\$4,143.00	Outside Services
Vineyard Press	\$104.00	Proof of Publication-Zoning Ordinance Amendment
Wolf Kubota	\$506.08	Cemetery Equipment Repair
Subtotal	\$17,641.11	
Payroll		
Ben Brousseau	\$2,011.04	Assessor Salary
Donna Spenner	\$1,042.00	Supervisor Salary
Kim Thompson	\$1,137.58	Clerk Salary
Theresa Stroud	\$1,203.00	Treasurer Salary
Subtotal	\$4,947.09	
Consent Items Already Paid		
Barry S. Earls	\$1,722.76	Sexton Wages (4/13/18; 4/27/18)
Chris Carpp	\$111.67	PT Sexton Wages (4/13/18; 4/27/18)
IRS	\$586.04	Federal Payroll Tax
State of Michigan	\$103.00	State Payroll Tax
Sheryl Moses	\$52.86	Dep Treasurer Wages (4/13/18; 4/27/18)
Subtotal	\$2,576.33	
Grand Total	\$25,611.06	

LTES Fund Totaling: \$21,797.11

Expenditure	Amount	Description
Aflac	\$121.42	Insurance
Auto Value	\$13.99	Parts/Repair 1766
BoundTree Medical	\$222.33	QR Operating Supplies
Christina Benson	\$50.00	QR Training
Comcast	\$13.49	Internet Service
Consumers Energy	\$418.38	Utilities
Crystal Flash	\$346.05	Fuel Expense
Doubleday	\$101.11	Office Supplies
Field Plumbing and Heating	\$325.00	\$200 FD Drain Maint/\$125 Equipment
Fire Catt	\$2,897.22	Annual Hose and Ladder Testing
First National Bank - Omaha	\$1,100.60	Publish/Comm Promo/FD Training/FH Maint/Supplies/
First National Bank - Omaha	\$10.49	Antivirus
Frontier	\$141.16	Communications
IRS	\$816.62	EFTPS Payroll Taxes
Mike Anchor	\$70.00	Communications Reimbursement
Mike Anchor	\$425.00	Crown Trophy Awards/Plaques Reimbursement
Moses Fire Equipment	\$127.29	E-Flood Upgrade Kit & Battery
North Breathing Air, LLC	\$1,110.00	Annual Compressor Service

Premier Safety	\$466.79	FD - Personal Protection Equipment - Hoods
Rathco	\$216.56	Signs
Ricoh	\$104.02	Copier Contract
Roe Comm	\$108.75	Radio Repair
State of Michigan	\$165.50	Payroll Taxes
Village of Lawrence	\$161.13	Utilities
Walmart	\$90.76	Supplies/Equipment
Sub Total	\$9,623.66	
LTES Payroll		
Michael Beach	\$288.80	Wages
Charles Carpp	\$42.81	Wages
Michael Carpp	\$525.35	Wages
Michelle Curtis	\$535.97	Wages
Morgane Curtis	\$188.90	Wages
Barry S. Earls	\$565.33	Wages
James Fein	\$72.84	Wages
Steve Fry	\$80.14	Wages
William Gaborik	\$518.56	Wages
Rolla Hemingway	\$249.34	Wages
David Leach	\$12.94	Wages
Steven Leach	\$25.86	Wages
Steven Lowe	\$651.19	Wages
Shawn Mead	\$28.54	Wages
Eric Mills	\$56.17	Wages
Sub Total	\$3,842.74	
Consent Items Already Paid		
Michael Anchor	\$3,509.37	Chief Salary (4/13/18; 4/27/18)
Karen Hardin	\$2,583.00	Secretary Wages (4/13/18; 4/27/18)
State of Michigan	\$335.82	State Payroll Tax
IRS	\$1,902.52	EFTPS Payroll Tax
SubTotal	\$8,330.71	
Grand Total	\$21,797.11	

Building Fund Totaling: \$827.00

Expenditure	Amount	Description
AGS	\$827.00	4 Bldg/3 Elect/1 Mech/1 Plumbing
Total Proposed Expenditures	\$827.00	

Rick Boze, reporting for the Van Buren County Sheriff's Department reported that there were 29 total incidents for the month of March.

Rick Boze, representing the Van Buren County Road Commission had a brief report on recent construction projects. Gravel roads are being redone as well as the CR687 Hartford overpass to Keeler. Lawrence Township will exempt from spray program over waterways, Thompson to submit form. There were 16 service requests in April, with 7 unresolved.

Larry Hummel, Van Buren Road Commission (VBRC) presented a handout on the upcoming road millage. VBRC will be asking for 3 mills for county road improvements. The millage will cover county primary roads and village roads, however local roads will not see a direct benefit. The millage will be a 12 year term and cover 348 miles.

Dan Faulkner, representing Lawrence Village reported on blight improvements in Village due to hiring of Gordon Hover as blight/zoning officer. Red Arrow Bar to be torn down soon. New siding on building by silos across from feed mill. House across street from Township on North PawPaw/Cross St now boarded and to be renovated. Katie Newton was introduced as new administrative assistant for Lawrence Village.

Chief Anchor reported good turnout at awards dinner. Rolla Hemingway was awarded LTES member of the year. 14 fire calls for month of April, 18 for QR. Chief Anchor presented quotes from 4 area HVAC contractors to replace HVAC unit. Recommended quote from Field's Plumbing and Heating for \$7,000 which includes painting gas lines as required for insurance and a free year of maintenance. Motion by Campagna to approve bid by Field's. Second Spenner. Roll call vote. All aye. Motion carried.

Planning Commission reported new appointments on the board. Pete Alburtus-Chair, Tom Reynnells-Vice Chair, Jim Crandall-Secretary. Scott Conklin checking into off road vehicles becoming legal on roadways, could be considered at next meeting in July. State level approval may be coming so local ordinance perhaps not necessary.

There was no report from the ZBA since no applications had been received.

Treasurer Stroud submitted her financial report. She also stated that the delinquent personal property tax collection is going well and hopes to be completed around July. Various accounts ready to be moved to Arbor Financial Credit Union. Questions to be answered about check copies before checking accounts can be moved.

Clerk Thompson reviewed the April financial statements. No budget performance needed as April is first month of financial year.

Public Comment

Daniel Boal and Rodney Rice had a question regarding land division and boundary adjustment. Thompson gave them her business card and asked that they contact her outside of the meeting to discuss they plans.

Carey Giffen introduced herself as a candidate running ~~for~~ ^{to} 6th District County Commissioner.

Old Business

50th Street county drain will increase by \$10,000 to \$30,000 total but should not increase again. Work has begun and appears to be helping.

The Board went into closed session at 8:11 p.m. to discuss purchase of property with a motion by Spenner and second by Campagna. Roll call vote. All aye.

Closed session ended and the regular board meeting resumed at 9:09 p.m. per a motion made by Campagna and second by Spenner. Roll call vote. All aye. Motion carried.

Motion by Thompson to approve purchase agreement of Lions Club building as presented. Second by Stroud. Roll call vote. Thompson-Aye, Stroud-Aye, Reynnells-Aye, Campagna-Aye, Spenner-Abstain. Motion carried.

New Business

Todd Skinner, Van Buren County Sheriff Department, discussed how 5hr/week blight enforcement officer would be scheduled through the Sheriff's Department. Projected wages of \$9,227.13/year in addition to average of 60 miles/week at \$0.65/mile. Blight investigations would be generated by Lawrence Township only. Motion by Campagna to approve [the Resolution 2018-014 Regarding the Police Protection Open-Ended Agreement and Sheriff's contract](#) as presented with provision that the Lawrence Supervisor initiates all [complaints](#). Cost center 101 to be modified to include proposed expense. Second by Stroud. Roll call vote. All aye. Motion carried. [\(Attachment 1\)](#)

With no further business to attend to, a motion was made by Reynnells and second by Campagna to adjourn the meeting.

Meeting adjourned at 9:12 p.m.

Respectfully Submitted,

Attest,

Kim Thompson, Clerk

Donna Spenner, Supervisor

[Attachment 1](#)

RESOLUTION OF THE LAWRENCE TOWNSHIP

2018-014

BOARD OF TRUSTEES

RESOLUTION REGARDING THE POLICE PROTECTION OPEN-ENDED AGREEMENT

Said resolution is adopted at a REGULAR meeting held on 5/10/18 at 7:00 p.m. at 205 N. Paw Paw St., Lawrence, MI 49064.

WHEREAS, Act 246 of Public Acts 1945, permits the Township to appropriate funds for police services and call upon the County Sheriff to provide police protection;

WHEREAS, Act 33 of Public Acts 1951, allows the Township to expend funds on equipment and establish a police department within the Township;

WHEREAS, Act 35 of Public Acts 1951, authorizes municipal corporations to join in the performance of any service each could perform separately;

WHEREAS, the Township Board has reviewed the proposed POLICE PROTECTION OPEN-ENDED AGREEMENT provided by the Van Buren County Sheriff's Department;

NOW BE IT RESOLVED that the Township Board hereby resolves to enter into said contract, to be executed forthwith, by Supervisor Donna Spenner, with the following modifications:

none

This resolution offered by board member Campagna.

Supported by board member Stroud.

Upon a roll call vote, the following voted:

Aye: Stroud, Thompson, Spenner, Campagna, Reynnells

Nay: _____

The supervisor declared the resolution adopted.

I hereby certify the foregoing constitutes a true and complete copy of a resolution adopted as indicated above by the Lawrence Township, County of Van Buren, Michigan, Board of Trustees, at a REGULAR meeting held on 5/10/18.

Date: 5/10/18

[Signature]
Lawrence Township Clerk/Deputy Clerk