

**Lawrence Township Regular Board Meeting
March 8, 2018**

The Regular Board Meeting was called to order at 7:00 p.m.

Present - Donna Spenner, Supervisor; Kim Thompson, Clerk; Theresa Stroud, Treasurer; Russ Reynnells, Trustee and Sal Campagna, Trustee.

Also Present: Brien Heckman, Rick Boze, Jeff Moses, Scott Earls, Glen Thomsen, Denise Campagna, Dan Hutchings, Steven Lowe, Michelle Curtis, Rolla Hemingway, William Gaborik, Steve Bury, Mrs. Steve Bury, Anastasia Bury, Trooper Cody Cremeans, Terry Burns, Troy McClellan, Matt Blazok, Eric Ferrell, Stacy Garvison and Mel Wharton.

Chief Anchor introduced Mr. Steve Bury who requested to be present at the Township Board Meeting to offer thanks and appreciation to those individuals who were responsible for saving his life with an AED and CPR on October 19, 2017, as he suffered from a full arrest heart attack at his Lawrence Township residence on 64th Avenue.

Mr. Bury expressed his heartfelt gratitude to all of those present and Clerk Thompson thanked the LTES Medical Staff for their many hours of continuing education and their commitment to the community.

Life Saving Achievement awards were presented by Chief Anchor to QR Team Members Michelle Curtis, William Gaborik, Rolla Hemingway and Steven Lowe.

Mr. Dan Hutchings, the new Director for Van Buren District Library introduced himself and spoke briefly about new programs being implemented such as tutor.com and literacy programs for all ages.

Motion made by Reynnells, and 2nd by Campagna to approve the February 8, 2018 Regular Board Meeting Minutes and the November 20, 2017 Special Meeting Minutes as amended. Roll call vote. All ayes. Motion carried.

Motion made by Reynnells, 2nd by Campagna, to approve the March 8, 2018 expenditures as presented. Roll call vote: All ayes. Motion carried.

General Fund Totaling: \$30,924.91

Expenditure	Amount	Description
Appraisals Plus Group, LLC	\$1,032.47	Postage Reimbursement for Assessment Notice Mailings
Associated Government Services	\$850.00	Jan & Feb Invoices
AT&T	\$81.06	Cemetery Communications
Attorney Brien Heckman	\$1,615.00	Misc/Meetings/Variance
Comcast	\$79.60	Internet Service Provider
Consumer's Energy	\$130.77	Utilities-GF Fire Hall
Consumer's Energy	\$897.13	Utilities-Bank Bldg (Jan & Feb Invoices)
Consumer's Energy	\$38.00	Utilities - Bank Bldg Settlement
Consumer's Energy	\$54.53	Utilities-Cemetery Memorial
Crystal Flash	\$115.35	Cemetery Fuel
Doubleday Office Products	\$73.49	Treasurer Office Supplies
First National Bank - Omaha	\$626.47	Treasurer Postage/Print Cartridges
First National Bank - Omaha	\$478.40	BOR Training/Postage

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First National Bank - Omaha	\$729.22	Postage/Nameplate/Software/Training
Foresters Investor Services	\$600.00	Scott Earls IRA Payment
Frontier	\$201.00	Treasurer/Board Communications
IRS	\$2,428.58	EFTPS Tax Payment
Liberty Mutual Insurance	\$2,304.00	Annual Worker Comp Insurance Expense
Ricoh	\$99.07	Copier Contract
State of Michigan	\$402.33	Payroll Taxes
VB County Land Management	\$4,143.00	Outside Services
Village of Lawrence	\$38.56	Garbage Service
Village of Lawrence	\$65.46	Utilities-Bank Bldg
Vineyard Press, Inc	\$104.00	Planning Commission Publishing
Subtotal	\$17,187.49	
Payroll		
Ben Brousseau	\$2,011.04	Assessor Salary
Donna Spenner	\$983.27	Supervisor Salary
Peter Alburtus	\$73.88	PC Annual Salary
Salvatore Campagna	\$881.00	Trustee Annual Salary
Salvatore Campagna	\$105.72	PC Annual Salary
James Crandall	\$70.48	PC Annual Salary
Thomas Cross	\$92.35	PC Annual Salary
Charles Dusek	\$52.86	ZBA Annual Salary
Karen Hardin	\$184.70	Deputy Clerk Retainer
Vicki Hettig	\$264.30	BOR Annual Salary
Andrew Jurczak	\$110.82	PC Annual Salary
Clark Matheny	\$52.86	ZBA Annual Salary
Clark Matheny	\$35.24	PC Annual Salary
Charles Moden	\$264.30	BOR Annual Salary
Sheryl Moses	\$176.20	Deputy Treasurer Retainer
David Nicholas	\$264.30	BOR Annual Salary
Ernest Probyn	\$52.86	ZBA Annual Salary
Russell Reynnells	\$1,344.28	Trustee Annual Salary
Thomas Reynnells	\$264.30	PC Annual Salary
Michael Salvano	\$105.72	PC Annual Salary
Theresa Stroud	\$73.88	PC Annual Salary
Theresa Stroud	\$849.62	Trustee Annual Salary
Theresa Stroud	\$184.70	Deputy Treasurer Retainer
Kenneth Thompson	\$264.30	BOR Annual Salary
Kim Thompson	\$52.86	ZBA Annual Salary
Carl Whiteman	\$277.05	BOR Annual Salary
Kim Thompson	\$955.35	Clerk Salary
Theresa Stroud	\$997.43	Treasurer Salary
Subtotal	\$11,063.29	

Consent Items Already Paid		
Barry S. Earls	\$1,616.42	Sexton Wages (2/16/18; 3/2/18)
Chris Carpp	\$137.43	PT Sexton Wages (2/16/18; 3/2/18)
IRS	\$655.98	EFTPS Tax Payment
Sheryl Moses	\$154.18	Dep Treasurer Wages (2/16/18; 3/2/18)
State of Michigan	\$110.12	State Payroll Tax
Subtotal	\$2,674.13	
Grand Total	\$30,924.91	

LTES Fund Totaling: \$28,917.57

Expenditure	Amount	Description
Aflac	\$216.19	Optional insurance
Arbor Financial Credit Union	\$600.00	Mike Anchor IRA Payment
Argus-Hazco	\$1,415.79	Annual SCBA Maint/Thermo Camera Battery Pack
Keepin You In Stitches	\$603.81	Personal Protect Equipment QR & FD
Christina Benson	\$50.00	QR Training
Comcast	\$39.80	Internet Service
Consumers Energy	\$523.06	Utilities
Crystal Flash	\$258.65	Fuel Expense
Edward Jones Investments	\$600.00	Karen Hardin IRA Payment
First National Bank - Omaha	\$972.81	Supplies/Equip Maint/Equipment/FD Trn/Office Supplies
Frontier	\$99.00	Communications
Gall's	\$222.51	Flashlight/Gloves/Infrared Coldgear
IRS	\$225.24	EFTPS Payroll Taxes
Liberty Mutual Insurance	\$6,056.00	Annual Worker Comp Insurance
Mike Anchor	\$50.00	Communications Reimbursement
Miller Thermometer Co	\$7.19	Fire Hall Supplies
Moses Fire Equipment	\$6,772.35	Equipment
Ricoh	\$99.06	Copier Contract
State of Michigan	\$56.70	Payroll Taxes
Snap On Tools	\$358.75	Equipment - Tools
Village of Lawrence	\$38.57	Garbage Service (Jan & Feb)
Village of Lawrence	\$161.86	Utilities
Walmart	\$68.36	Supplies
Sub Total	\$19,495.70	
LTES Payroll		
Michael Beach	\$84.06	Wages
Charles Carpp	\$58.86	Wages
Michael Carpp	\$224.81	Wages
Michelle Curtis	\$94.47	Wages
Morgane Curtis	\$45.95	Wages

Barry S. Earls	\$140.56	Wages
James Fein	\$23.30	Wages
Steve Fry	\$16.43	Wages
William Gaborik	\$73.61	Wages
Rolla Hemingway	\$194.89	Wages
David Leach	\$32.33	Wages
Steven Leach	\$12.94	Wages
Steven Lowe	\$97.59	Wages
Kyle Mead	\$85.77	Wages
Shawn Mead	\$5.23	Wages
Eric Mills	\$20.41	Wages
Kristina Pach	\$7.83	Wages
Jason Spangler	\$12.94	Wages
Sub Total	\$1,231.98	
Consent Items Already Paid		
Michael Anchor	\$3,509.38	Chief Salary ()
Karen Hardin	\$2,483.44	Secretary Wages ()
State of Michigan	\$330.26	State Payroll Tax
IRS	\$1,866.81	EFTPS Payroll Tax
SubTotal	\$8,189.89	
Grand Total	\$28,917.57	

Building Department Totaling: \$600.00

Expenditure	Amount	Description
AGS - January invoice	\$500.00	4 Bldg/2 Elect
AGS - February invoice	\$100.00	Retainer Only
Total Proposed Expenditures	\$600.00	

Reports:

- ✓ Sheriff's Department
- ✓ Road Commission
- ✓ County Commissioner
- ✓ Senior Services
- ✓ Lawrence Township Emergency Services
- ✓ Treasurer
- ✓ Clerk
- ✓ ZBA
- ✓ Planning Commission
- ✓ Village of Lawrence

Rick Boze, reporting for the Van Buren County Sheriff's Department, reviewed the incident report for February stating that there were 45 total calls.

Rick Boze, representing the Van Buren Road Commission, reported that the grading of gravel roads cannot be completed yet. In response to Trustee Reynnells question from last month's board meeting, the boom mowing is a road commission expense but spraying of the foliage is a township expense. Trustee Reynnells requested the price per mile for this expense.

Thompson reported that Kim Babcock, the Village of Lawrence Administrative Assistant, has resigned and the Village is seeking a replacement for her.

Chief Anchor told the Board that the press release regarding the ISO upgrade has been published in the Currier Leader.

The Chief also stated that the AEDs will be ordered soon and they will be invoiced to the individual entities that ordered them.

Treasurer Stroud submitted her report to the Board. She has developed a new format for her reports and they will now show the previous and current months information.

Clerk Thompson reminded the Board of the upcoming budget workshop on Saturday, March 10 at 9:00a.m.

Motion by Thompson, second by Reynnells to increase the Assessing (209) budget to \$60,000. Roll call vote. All aye. Motion carried.

There was no report from the ZBA since no meetings had occurred.

The Planning Commission discussed home occupation and special event venues. Zoning and Non-Zoning Amendments are in the packet for the Board's review for consideration of approval at the April meeting.

OLD BUSINESS

Bank Building Update – It is anticipated that closing will take place next week.

Arlington Agreement – Motion by Reynnells, second by Campagna to extend the current Arlington Fire Agreement for 4 (four) years at a billed cost to Arlington Township of \$32,000 per year. Roll call vote. All ayes. Motion carried.

AGS Contract – Motion by Spenner, second by Campagna to approve the amended terms of the AGS Agreement at presented. Roll call vote. All aye. Motion carried.

NEW BUSINESS

The Sewel Dangerous Structure order to demo expired on March 1, 2018. Next steps are to have Glen Thomsen submit his report of findings with an order to have the structure demolished. There will be a hearing on this following the Annual Meeting.

PUBLIC COMMENT

Supervisor Spenner went around the room to encourage public comment. Treasurer Stroud reported that the delinquent personal property tax collection is going well.

With no further business to attend to, a motion to adjourn was made by Reynnells and second by Campagna. All ayes. Motion carried.

Meeting adjourned at 8:51 p.m.

Respectfully Submitted,

Attest,

Kim Thompson, Clerk

Donna Spenner, Supervisor