

**Lawrence Township Special Meeting  
September 28, 2017**

Present: Spenner, Thompson, Tinker, Reynnells, Stroud

Also Present: Attorney Brien Heckman, Auditor Steven Bryer, Doug Rose

Meeting called to order at 1:00 pm

Public Comment: none

Steven Bryer, Siegfried Crandall PC, presented the revised draft audit report. It is a clean audit free of misstatements. There were a number of adjustments required to convert our standard financial statements to the GASB34 and GASB51 requirements. He recommends that we adopt a GASB54 policy to commit or assign funds for a specific purpose, for example, the funds we are setting aside for a new town hall or building expansion for additional office space.

Treasurer Tinker addressed the board and shared that she had health issues that are causing her to resign her position as Treasurer. Motion by Reynnells, Supported by Spenner, to accept the resignation of Mary Tinker. Roll call vote. Reynnells, Spenner, Stroud, Thompson - aye. Motion carried. Tinker expressed confidence in the Deputy Treasurer to perform the functions of Treasurer.

Trustee Stroud resigned her position as Township Trustee. Motion by Reynnells, seconded by Thompson to accept the resignation of Theresa Stroud as Trustee. Roll call vote. Thompson, Reynnells, Spenner – aye. Motion carried.

Motion by Reynnells, seconded by Spenner to approve a Resolution Accepting the Resignations of Stroud and Tinker and to Appoint Stroud as Treasurer. Roll call vote. Thompson, Spenner, Reynnells – aye. Motion carried. (Attachment 1)

The Board expressed their hope that Tinker's health will improve and recognized her 20+ years of service to the Township as Treasurer.

The Board requested Attorney Heckman to publish the opening of the Trustee position with all resumes due to the Township by October 25, 2017. Candidates will be reviewed and a new Trustee will be appointed at the November regular board meeting.

The Board also requested that Attorney Heckman draft a Resolution of Policy that all township documents must remain on township property.

With no further business to attend to, a motion to adjourn was made by Reynnells, 2<sup>nd</sup> by Stroud. All Ayes. Motion carried.

Special Meeting adjourned at 2:46 pm.

Respectfully submitted,

Kim Thompson, Clerk

Attest,

Donna Spenner, Supervisor

RESOLUTION OF THE LAWRENCE TOWNSHIP

BOARD OF TRUSTEES

A RESOLUTION ACCEPTING RESIGNATIONS AND APPOINTING THERESA  
STROUD AS TREASURER.

Said resolution is adopted at a SPECIAL meeting held on Sept 28, 17 at 1:45  
P.M. at 205 N. Paw Paw St., Lawrence, MI 49064.

WHEREAS, Mary Tinker has submitted her resignation as Treasurer;

WHEREAS, Theresa Stroud has submitted her resignation as Trustee;

WHEREAS, a Treasurer is needed for the proper functioning of the Township;

WHEREAS, Theresa Stroud being the former Deputy Treasurer has experience and  
knowledge relevant to the Office of Treasurer;

WHEREAS, an appointment to fill a position may occur up to 30 days prior to the  
effective date of a resignation, and whereas a resignation is effective only after accepted  
by the Board (if effective date is before acceptance, effective date is the date accepted by  
Board);

WHEREAS, an appointed person must take the oath of office within 45 days of  
appointment and cannot act until they take said oath;

WHEREAS, Theresa Stroud has been nominated by Donna Spenner to the position of  
Treasurer;

WHEREAS, the nominated person is a qualified elector (18 years of age, a U.S. Citizen,  
and lived in the Township for 30 days), and registered to vote (property ownership is not  
required);

NOW, THEREFORE, THE LAWRENCE TOWNSHIP BOARD HEREBY RESOLVES  
as follows:

- 1) The aforementioned resignations are hereby accepted and effective this date;
- 2) Theresa Stroud is hereby appointed to the position of Treasurer, and
- 3) The open position of Trustee will be published;

Motioning Board Member: Reynells  
Seconded by: Spenner

Roll Call Vote: Yes: Thompson, Spenner, Reynells  
No: \_\_\_\_\_