

## Lawrence Township Regular Board Meeting July 13, 2017

Meeting called to order at 7:00 p.m.

Present - Donna Spenner, Kim Thompson, Mary Tinker, Russ Reynnells and Theresa Stroud.

Also Present: Brien Heckman, Rick Boze, Don Hanson, Jeff Moses, Sal Campagna, Scott Earls, Dan Faulkner and Tom Reynnells.

Motion made by Reynnells, and 2<sup>nd</sup> by Stroud to approve the June 8, 2017 regular Board Meeting Minutes as amended. Roll call vote. All ayes. Motion carried.

Motion made by Reynnells, 2<sup>nd</sup> by Stroud, to approve the July 2017 expenditures as presented.  
 Roll call vote: All ayes. Motion carried.

### General Fund Totaling: \$21,884.85

Date	Expenditure	Amount	Description
07/13/2017	Associated Government Services	\$450.00	ZBA/PC
07/13/2017	A-1 Signs	\$898.46	Library Sign
07/13/2017	AT&T	\$61.23	Cemetery Communications
07/13/2017	Comcast	\$52.98	Internet Service Provider
07/13/2017	Consumer's Energy	\$85.92	Utilities-GF Fire Hall
07/13/2017	Consumer's Energy	\$147.07	Utilities-Bank Bldg
07/13/2017	Consumer's Energy	\$38.00	Utilities - Bank Bldg Settlement
07/13/2017	Consumer's Energy	\$35.87	Utilities-Cemetery Memorial
07/13/2017	Field Plumbing & Heating	\$689.00	Boiler & AC Maint and Repairs
07/13/2017	Field Plumbing & Heating	\$16.89	Tow Hook - Cemetery Equip.
07/13/2017	First National Bank - Omaha	\$13.95	Treasurer Computer Services
07/13/2017	First National Bank - Omaha	\$137.72	Library Bulbs
07/13/2017	First National Bank - Omaha	\$859.83	Clerk Postage/Clerk Training/Super Training/Website
07/13/2017	First National Bank - Omaha	\$299.00	Supervisor Training
07/13/2017	Frontier	\$98.71	Treasurer/Board Communications
07/13/2017	Frontier	\$48.85	Cemetery Communications
07/13/2017	IRS	\$2,158.00	EFTPS Monthly Tax Payment
07/13/2017	Jensen's Excavating	\$302.00	2 - 5 Gallon Clear Sealer
07/13/2017	Liberty Mutual Insurance	\$2,483.66	Worker Comp Audit Adjustment
07/13/2017	Richardson Oil	\$163.13	Cemetery Fuel
07/13/2017	Ricoh	\$305.00	Copier Contract (June & July Invoices)
07/13/2017	State of Michigan	\$349.20	Payroll Taxes
07/13/2017	Thayer	\$9.44	Safety Glasses - Cemetery
07/13/2017	Van Buren County Clerk	\$30.45	2nd Q Voter Card Printing
07/13/2017	Village of Lawrence	\$65.46	Utilities-Bank Blgd
07/13/2017	Vineyard Press	\$150.50	PC - Printing/Publishing

	<b>Subtotal</b>	<b>\$9,950.32</b>	
	<b>Payroll</b>		
17/14/2017	Anita Ghastin	\$2,887.60	Additional Amount Due for May, June & July 2017
07/13/2017	Anita Ghastin	\$1,027.04	Assessor Salary
07/13/2017	Donna Spenner	\$979.10	Supervisor Salary
07/13/2017	Kim Thompson	\$931.18	Clerk Salary
07/13/2017	Mary Tinker	\$871.70	Treasurer Salary
	<b>Subtotal</b>	<b>\$6,696.62</b>	
	<b>Consent Items Already Paid</b>		
	Barry S. Earls	\$2,858.09	Sexton Wages (6/9/17; 6/23/17; 7/7/17)
	Charles Moses	\$778.80	PT Sexton Wages (6/9/17; 6/23/17; 7/7/17)
	Chris Carpp	\$176.09	PT Sexton Wages (6/9/17; 6/23/17; 7/7/17)
	IRS	\$1,218.13	Federal Payroll Tax
	State of Michigan	\$206.80	State Payroll Tax
	<b>Subtotal</b>	<b>\$5,237.91</b>	
	<b>Grand Total</b>	<b>\$21,884.85</b>	

**LTES Fund Totaling: \$28,353.41**

<b>Date</b>	<b>Expenditure</b>	<b>Amount</b>	<b>Description</b>
07/13/2017	Aflac	\$70.46	Insurance Premium
07/13/2017	Bio Care	\$6,467.00	Annual Physical and FIT Tests
07/13/2017	BoundTree Medical	\$394.95	QR Equipment & Operating Supplies
07/13/2017	Christina Benson	\$50.00	QR Training
07/13/2017	Comcast	\$26.47	Internet Service
07/13/2017	Consumers Energy	\$343.64	Utilities
07/13/2017	Crown Trophy	\$12.00	Engraving Fee
07/13/2017	Field Plumbing & Heating	\$220.00	Pre Pay Preventive Maint on Heating & AC Systems
07/13/2017	First National Bank - Omaha	\$302.79	Supplies/Equip Maint/FH Maint/Antivirus/Med Equip
07/13/2017	First National Bank - Omaha	\$841.25	FD Trn/Supp/Com Promo/Equip Maint/Uniform Cln
07/13/2017	First National Bank - Omaha	\$10.49	Norton Anti Virus
07/13/2017	Flametamer Fire Protection	\$160.00	Hydro Test 02 Tanks
07/13/2017	Frontier	\$146.55	Communications
07/13/2017	Gall's	\$312.18	QR Equipment/Supplies
07/13/2017	Interstate Battery	\$99.99	A.E.D. Battery
07/13/2017	IRS	\$426.86	EFTPS Payroll Taxes
07/13/2017	Liberty Mutual Insurance	\$2,320.34	Worker's Comp Audit Adjustment
07/13/2017	Mike Anchor	\$50.00	Communications Reimbursement
07/13/2017	Jim's Outdoor Powerland	\$20.98	Fuel Expense
07/13/2017	Nye Uniform	\$528.85	FD - Personal Protection Equipment
07/13/2017	Richardson Oil Co.	\$189.35	Fuel Expense
07/13/2017	Ricoh	\$304.99	Copier Contract (June & July 2017)
07/13/2017	Shawn Mead	\$120.00	QR Training Cash Reimbursement
07/13/2017	Solar Gard Window Tinting	\$150.00	Window Tint on 1710 & 1711
07/13/2017	State of Michigan	\$83.43	Payroll Taxes
07/13/2017	Touchtone Communications	\$45.83	Communications
07/13/2017	Village of Lawrence	\$94.38	Utilities

07/13/2017	Walmart	\$58.31	Supplies
	<b>Sub Total</b>	<b>\$13,851.09</b>	
	<b>LTES Payroll</b>		
07/13/2017	Michael Beach	\$90.52	Wages
07/13/2017	Charles Carpp	\$53.52	Wages
07/13/2017	Michael Carpp	\$329.91	Wages
07/13/2017	Michelle Curtis	\$128.95	Wages
07/13/2017	Morgane Curtis	\$23.53	Wages
07/13/2017	Barry S. Earls	\$198.26	Wages
07/13/2017	James Fein	\$142.77	Wages
07/13/2017	William Gaborik	\$78.97	Wages
07/13/2017	Rolla Hemingway	\$310.60	Wages
07/13/2017	Steven Leach	\$25.87	Wages
07/13/2017	Steven Lowe	\$188.71	Wages
07/13/2017	Kyle Mead	\$215.54	Wages
07/13/2017	Shawn Mead	\$217.30	Wages
07/13/2017	Eric Mills	\$153.16	Wages
07/13/2017	Jon Rader	\$20.42	Wages
07/13/2017	Linnea Rader	\$32.56	Wages
07/13/2017	Jason Spangler	\$22.63	Wages
	<b>Sub Total</b>	<b>\$2,233.22</b>	
	<b>Consent Items Already Paid</b>		
	Michael Anchor	\$5,106.13	Chief Salary (6/9/17; 6/23/17; 7/7/17)
	IRS	\$3,018.65	EFTPS Payroll Tax
	Karen Hardin	\$3,649.55	Secretary Wages (6/9/17; 6/23/17; 7/7/17)
	State of Michigan	\$494.77	State Payroll Tax
	<b>Subtotal</b>	<b>\$12,269.10</b>	
	<b>Grand Total</b>	<b>\$28,353.41</b>	

**Building Fund Totaling: \$**

Date	Expenditure	Amount	Description
07/13/2017	AGS	\$1,278.00	2 Bldg/6 Elect/1 Plumbing
	<b>Total Proposed Expenditures</b>	<b>\$1,278.00</b>	

- ✓ Sheriff's Department
- ✓ Road Commission
- ✓ Village of Lawrence
- ✓ Lawrence Township Emergency Services
- ✓ Treasurer
- ✓ Clerk
- ✓ Planning Commission
- ✓ County Commissioner

Rick Boze, reporting for the Van Buren County Sheriff's Department stated that there were a total of 30 incidents for the month of June 2017.

Rick Boze representing the VB Co. Road Commission reported that the 2 bag per household limit for calcium chloride stands. Residents who would like more than the 2 bag limit may purchase the chloride at Menards, Lowes or a similar establishment.

Road Commissioner Boze stated that there were problems with all three of the chloride suppliers this year. The Board requested reapplication of the chloride to those roads in the Township originally treated for no additional cost to the Township. Also, there are open positions available at the road commission.

A motion was made by Thompson and supported by Reynnells to request that the Road Commission reapply calcium chloride to both sides of the road and to prepare the roads with the grader prior to application for no additional charge. All ayes. Motion carried.

Dan Falkner, Lawrence Village Administrator reported that our current sheriff deputy, Adam Bielang is moving on and will be replaced by Officer Adam Dzwik. ~~Brien~~Brian Johnson has passed his waste water licensing exam and Dan is now licensed for water discharge.

Dan's contract for Village Administrator is soon to expire. He is being offered another 2 year contract.

This year's Ox Roast Festival is to include fireworks, inflatables, the LTES bounce house on Saturday and the lighted truck parade. The Ox Roast Committee has requested a license for a duck race and raffle.

There was a motion by Reynnells and second by Spenner to approve the Local Governing Body Resolution for Charitable Gaming Licenses. Roll Call Vote. All ayes. Motion carried. (See Attachment 1)

The CEMAC Trail has hit a snag as the Road Commission will not allow an easement through their property. Resolutions to this issue are being sought.

Paw Paw River Trail volunteers are placing signs along the water route. Their website is up and Kim will link it to the Lawrence Township website. Chris Martin will represent the Paw Paw River Trail at the August meeting. 60 miles of river have been cleared so far and they are hoping that 54<sup>th</sup> Street could be a future development for a kayak/canoe portage site.

Commissioner Hanson reported that judges cannot appoint attorneys for the indigent. The County must have an independent supervisor. The jail expansion has been delayed by 2 weeks due to an underground water issue. The Van Buren/Cass Health Department terminated the restaurant inspector for falsifying records. A new inspector has been hired and all restaurants have now been inspected.

Commissioner Hanson complimented Supervisor Spenner for a very professional job well done, in response to a resident's complaint.

Chief Anchor informed the Board that the Electric Project is scheduled to begin in two weeks after fair week is done. There is also an additional rebate via the State of Michigan that we ~~will apply~~have applied for.

Treasurer Tinker offered the Treasurer reports for June and July 2017. She stated that 5/3rd Bank was charging the LTES accounts for having to low of a balance. This was due to the accounts not being linked.

Clerk Thompson presented the June financial statements.

Beth Griffin sent an invitation for the Local Elected Officials Meeting on July 31. Theresa Stroud, Donna Spenner, and Kim Thompson will attend. Kim will RSVP for the group.

The Township audit with Siegfried Crandall, PC will take place on July 24, 25, 26 and 27.

The ZBA approved one application for a legal non-conforming structure.

The Planning Commission had no report.

Under Old Business, a Resolution of Appreciation of Richard Reynnells was adopted from a motion from Trustee Russ Reynnells and second by Clerk Thompson. All ayes. Motion carried. The Resolution was presented to Richards' sons, Tom and Russ Reynnells in Richards' absence. (See Attachment 2)

Bank Building Update - Per Clerk Thompson, Mr. Goodrode is still interested in purchasing the building but has not yet signed a purchase agreement. The Township will continue to entertain offers until the purchase agreement is signed. Clerk Thompson will post the Bank Building for Sale on the Township's website.

Under New Business, the Lawrence Lions Club has requested to use the bank building parking lot again this year during Ox Roast. In a motion by Tinker and second by Thompson, the Township will allow the Lawrence Lions Club to use the bank building parking lot for the Ox Roast Weekend based on last year's terms and listing Lawrence Township as additional Insured on an Accord Certificate. Roll call vote:

Stroud: aye; Tinker: aye; Thompson: aye; Reynnells: aye; Spenner: abstained due to her connections with the Lions Club. Four ayes. One abstained. Motion Carried.

Also, under New Business, the Township does not currently have any restrictions or ordinances with regard to vacation rental property in our jurisdiction. The question of vacation rental property was posed by a resident earlier in the month.

The Planning Commission has recommended that the Board approve the Zoning Ordinance Amendment to permit microbreweries, small wineries and cideries by special use permit in agricultural districts for the purpose of show casing local agricultural products and to modify the home occupation signage requirements. Motion by Stroud and second by Spenner to adopt this Resolution. Roll call vote. All ayes. Motion carried.

Jackie Phillips of Arlington Township has requested a joint meeting of Arlington and Lawrence Townships to discuss the terms and conditions of the Arlington Township Fire Agreement renewal. Meetings will be scheduled on August 9, 2017 at 6:00 pm for the Lawrence Board to review the agreement. And at 7:00 pm with Arlington Township.

Township Office Plans – Supervisor Spenner would like to begin discussion and develop a plan for the new township offices. There was some discussion of new construction and constructing an addition to the library. Also a discussion of safety concerns and possible solutions for the office manager in the current office location.

The date for the Truth in Taxation hearing has been set for August 10, 2017 at 6:30 pm in a motion offered by Thompson and second by Reynnells. Roll call vote. All aye. Motion carried. (See Attachment 3)

The Youth Sports Representative, Tina Zapata discussed the group's visions for expanding the youth sports opportunities at the Tiger's Den.

With no further business to attend to, a motion to adjourn was made by Reynnells and second by Stroud. All ayes. Motion carried.

Meeting adjourned at 9:32 p.m.

Respectfully Submitted,

Attest,

Kim Thompson, Clerk

Donna Spenner, Supervisor



LOCAL GOVERNING BODY RESOLUTION FOR CHARITABLE GAMING LICENSES

(Required by MCL 432.103(I)(ii))

At a Regular meeting of the Lawrence Township Board of Trustees  
REGULAR OR SPECIAL TOWNSHIP, CITY, OR VILLAGE COUNCIL/BOARD  
called to order by Supervisor Donna Spenner on 7-13-17  
DATE  
at 7:00 a.m./p.m. the following resolution was offered:  
TIME  
Moved by Reynolds and supported by Spenner  
that the request from Lawrence Homecoming & Reunion Committee of Lawrence  
NAME OF ORGANIZATION CITY  
county of Van Buren, asking that they be recognized as a  
COUNTY NAME  
nonprofit organization operating in the community for the purpose of obtaining charitable  
gaming licenses, be considered for Approval  
APPROVAL/DISAPPROVAL

APPROVAL	DISAPPROVAL
Yeas: <u>Reynolds, Stroud, Spenner, Thompson, Tinker</u>	Yeas: _____
Nays: _____	Nays: _____
Absent: _____	Absent: _____

I hereby certify that the foregoing is a true and complete copy of a resolution offered and  
adopted by the Lawrence Township Board of Trustees at a Regular  
TOWNSHIP, CITY, OR VILLAGE COUNCIL/BOARD REGULAR OR SPECIAL  
meeting held on 7-13-17  
DATE

SIGNED: [Signature] Lawrence Township Clerk  
TOWNSHIP, CITY, OR VILLAGE CLERK

Kim Thompson, Township Clerk  
PRINTED NAME AND TITLE  
PO Box 495  
205 N. Paw Paw St. Lawrence, MI 49064  
ADDRESS

COMPLETION: Required.  
PENALTY: Possible denial of application.  
BSL-CG-1153(R6/09)

**RESOLUTION OF APPRECIATION**

***IN RECOGNITION AND PROFOUND APPRECIATION OF DEDICATED SERVICE BY***

***RICHARD REYNNELLS***

***FOR THE BOARD OF TRUSTEES and  
ZONING BOARD OF APPEALS (ZBA)  
OF LAWRENCE TOWNSHIP***

**WHEREAS,** The Citizens of Lawrence Township rely on the expertise and experience of its Board members, and

**WHEREAS,** for over thirty-seven (37) years, **Richard Reynnells** served as a member of the Lawrence Township Board of Trustees, March 1967 until November 2004, and

**WHEREAS,** for over forty-two (42) years, **Richard Reynnells** served as a member of the Lawrence Township Zoning Board of Appeals, April 1975 until June 2017, and

**WHEREAS,** **Richard Reynnells** faithfully and with honor, integrity, and great distinction served as a Public Servant for the people of Lawrence Township;

**NOW, THEREFORE, BE IT RESOLVED,** that the Lawrence Township Board of Trustees hereby formally acknowledges and extends its profound appreciation to **Richard Reynnells** for his many years of service to the citizens of Lawrence Township. During his tenure as Board Trustee and ZBA member, he helped the Township in the following accomplishments:

1. Participated in the purchase of property, construction, and (later) expansion of the Fire Department building, now known as the Lawrence Township Community Services building,
2. Participated in the purchase of property and construction of the Lawrence Branch of the Van Buren District Library,
3. Participated in the development and adoption of many new or revised Township ordinances,
4. Provided knowledge and wisdom to hundreds of ZBA variance requests,
5. Brought respect, honor, and integrity to the Board of Trustees and Zoning Board of Appeals by leading by example, exhibiting the highest level of ethics and maintaining a superior moral character,
6. Imparted knowledge and wisdom to those he mentored, compassion and selflessness to those in need, and inspiration and encouragement to those he worked with.

**BE IT FURTHER RESOLVED,** that the Lawrence Township Board, on behalf of the residents of Lawrence Township, extends its appreciation to **Richard Reynnells** for his conscientious performance and dedicated years of service.

Resolution offered by Russ Reynnells and supported by Kim Thompson  
Roll Call Vote: Yes: Straud, Tinker, Reynnells, Thompson, Spenner  
No: \_\_\_\_\_

**ATTESTATION – RESOLUTION DECLARED ADOPTED:**

I hereby attest that the foregoing constitutes a true and complete copy of a resolution adopted by the Lawrence Township Board of Trustees, County of Van Buren, Michigan, at a regular meeting held on July 13, 2017.

Date: 7/13/2017

Kim J Thompson  
Kim J Thompson  
Lawrence Township Clerk



**RESOLUTION OF THE LAWRENCE TOWNSHIP**

**BOARD OF TRUSTEES**

**A RESOLUTION SCHEDULING A TRUTH IN TAXATION HEARING**

Said resolution is adopted at a REGULAR meeting held on 7-13-17 at 7:00 P.M. at 205 N. Paw Paw St., Lawrence, MI 49064.

WHEREAS, a truth-in-taxation public hearing is necessary to increase the operating tax millage rate;

WHEREAS, Lawrence Township desires to increase its operating tax millage rate by .0198 mills for taxes levied in 2017, thereby countering the base tax rate reduction, and to set the Fire District special assessment at 3.0500 mills for special assessments to be levied in 2017;

WHEREAS, the Board of Trustees is in agreement with holding said hearing on 8-10-17 at 6:30 p.m. at the above address;

WHEREAS, if adopted, the proposed additional operating millage will increase operating revenues from ad valorem property taxes 0.89% over such revenues generated by levies permitted without holding a hearing. If the proposed additional millage rate is not approved, the operating revenue will increase by .52% over the preceding year's operating revenue.

A motion to approve the above scheduling of a Truth in Taxation hearing regarding the above increase to the Township's operating millage, and Fire District special assessment being made, to be held at the above date, time, and place.

Motioning Board Member: Thompson  
Seconded by: Reynnells

Roll Call Vote: Yes: Spenner, Thompson, Tinker, Reynnells, Stroud  
No: \_\_\_\_\_

**The resolution is adopted.**

I hereby certify the foregoing constitutes a true and complete copy of a resolution by the Lawrence Township, County of Van Buren, Michigan, Board of Trustees as indicated above, at a regular or special meeting as indicated above, held on July 13, 2017.

Date:

July 13, 2017

Kim Thompson  
Kim Thompson, Lawrence Township Clerk