

**Lawrence Township Regular Board Meeting
May 11, 2017**

Meeting called to order at 7:00 p.m.

Present - Spenner, Thompson, Tinker, Reynnells and Stroud

Also Present: Brien Heckman, Rick Boze, Don Hanson and Jeff Moses.

Motion made by Reynnells, and 2nd by Stroud to approve the April 13, 2017 Regular Board Meeting Minutes and amended. Roll call vote. All ayes. Motion carried.

Motion made by Reynnells, 2nd by Stroud, to approve the May 2017 expenditures as presented. Roll call vote: All ayes. Motion carried.

General Fund Totaling: \$15,018.54

Date	Expenditure	Amount	Description
05/11/2017	Associated Government Services	\$175.00	ZBA/PC Meetings
05/11/2017	AT&T	\$61.23	Cemetery Communications
05/11/2017	Attorney Brien Heckman	\$586.50	Misc/Meetings/Variance
05/11/2017	Bronsink and Bos	\$986.59	Cemetery Equipment Repair/Maint
05/11/2017	BS&A Software	\$1,948.00	Assessing & Tax System Annual Service/Support
05/11/2017	Comcast	\$52.96	Internet Service Provider
05/11/2017	Consumer's Energy	\$102.87	Utilities-GF Fire Hall
05/11/2017	Consumer's Energy	\$137.58	Utilities-Bank Bldg
05/11/2017	Consumer's Energy	\$38.00	Utilities - Bank Bldg Settlement
05/11/2017	Consumer's Energy	\$45.55	Utilities-Cemetery Memorial
05/11/2017	Denise Campagna	\$152.50	Election Pay
05/11/2017	Donna Taylor	\$152.50	Election Pay
05/11/2017	First National Bank - Omaha	\$13.95	Treasurer Computer Services
05/11/2017	First National Bank - Omaha	\$240.02	Library Maint/Cemetery Equipment
05/11/2017	First National Bank - Omaha	\$155.73	Supervisor Training
05/11/2017	First National Bank - Omaha	\$451.33	Website/Training/Clerk Supplies/Postage
05/11/2017	Frontier	\$98.01	Treasurer/Board Communications
05/11/2017	Frontier	\$47.16	Cemetery Communications
05/11/2017	IRS	\$988.90	EFTPS Monthly Tax Payment
05/11/2017	MTA	\$175.00	Treasurer Training
05/11/2017	Pontem Software	\$792.00	Cemetery Software Annual Support
05/11/2017	Remington Excavating	\$234.60	Cemetery Topsoil
05/11/2017	Richardson Oil	\$192.64	Cemetery Fuel
05/11/2017	Ricoh	\$104.02	Copier Contract
05/11/2017	Sal Campagna	\$152.50	Election Pay

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05/11/2017	State of Michigan	\$185.87	Payroll Taxes
05/11/2017	Village of Lawrence	\$19.16	Garbage Service
05/11/2017	Village of Lawrence	\$65.46	Utilities-Bank Bldg
05/11/2017	Vineyard Press	\$107.00	ZBA & Election Publishing
	Subtotal	\$8,462.63	
	Payroll		
05/11/2017	Anita Ghastin	\$1,027.04	Assessor Salary
05/11/2017	Donna Spenner	\$979.10	Supervisor Salary
05/11/2017	Karen Hardin	\$83.03	7.25 Hrs. Election Chair
05/11/2017	Kim Thompson	\$931.18	Clerk Salary
05/11/2017	Mary Tinker	\$871.70	Treasurer Salary
	Subtotal	\$3,892.05	
	Consent Items Already Paid		
	Barry S. Earls	\$1,724.63	Sexton Wages (4/14/17; 4/28/17)
	Chris Carpp	\$149.90	PT Sexton Wages (4/14/17; 4/28/17)
	IRS	\$657.73	Federal Payroll Tax
	State of Michigan	\$103.90	State Payroll Tax
	Theresa Stroud	\$27.70	Dep Treasurer Wages (4/14/17)
	Subtotal	\$2,663.86	
	Grand Total	\$15,018.54	

LTES Fund Totaling: \$18,614.70

Date	Expenditure	Amount	Description
05/11/2017	Aflac	\$41.21	Insurance Premium
05/11/2017	BoundTree Medical	\$451.45	QR Operating Supplies
05/11/2017	Christina Benson	\$50.00	QR Training
05/11/2017	Comcast	\$26.49	Internet Service
05/11/2017	Consumers Energy	\$411.47	Utilities
05/11/2017	First National Bank - Omaha	\$339.82	Supplies/Postage/Equip&FH Maint/Antivirus/Training
05/11/2017	Frontier	\$141.50	Communications
05/11/2017	Goodyear Tire	\$355.03	Tire Inspection #1738
05/11/2017	IRS	\$521.74	EFTPS Payroll Taxes
05/11/2017	LaCantina	\$1,500.00	Community Promo
05/11/2017	Mike Anchor	\$1,148.02	Communications & Training Reimbursement
05/11/2017	Moses Fire Equipment	\$1,072.70	Repairs and Maint to Equip
05/11/2017	Rhino Products, Inc.	\$220.00	QR Equipment Bags
05/11/2017	Ricoh	\$104.02	Copier Contract
05/11/2017	Rose's Service Center	\$397.05	Truck Service #1711
05/11/2017	Secur Alarm	\$408.00	Annual Testing & Monitoring
05/11/2017	State of Michigan	\$102.21	Payroll Taxes
05/11/2017	Tapper Ford	\$93.76	Truck Service #1710
05/11/2017	Touchtone Communications	\$23.38	Communications

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05/11/2017	VBCFTC	\$100.00	FD Training
05/11/2017	Village of Lawrence	\$19.17	Garbage Service
05/11/2017	Village of Lawrence	\$142.58	Utilities
05/11/2017	Walmart	\$45.21	Supplies
05/11/2017	Wolverine Power Systems	\$237.46	FH Maint
	Sub Total	\$7,952.27	
	LTES Payroll		
05/11/2017	Michael Beach	\$182.56	Wages
05/11/2017	Charles Carpp	\$32.10	Wages
05/11/2017	Michael Carpp	\$347.11	Wages
05/11/2017	Michelle Curtis	\$218.64	Wages
05/11/2017	Morgane Curtis	\$103.90	Wages
05/11/2017	Barry S. Earls	\$238.37	Wages
05/11/2017	James Fein	\$37.88	Wages
05/11/2017	John Gritter	\$14.98	Wages
05/11/2017	William Gaborik	\$8.40	Wages
05/11/2017	Rolla Hemingway	\$320.80	Wages
05/11/2017	Steven Leach	\$25.86	Wages
05/11/2017	Steven Lowe	\$381.49	Wages
05/11/2017	Kyle Mead	\$219.04	Wages
05/11/2017	Shawn Mead	\$196.61	Wages
05/11/2017	Eric Mills	\$158.26	Wages
05/11/2017	Charles Moses	\$33.35	Wages
05/11/2017	Linnea Rader	\$30.24	Wages
	Sub Total	\$2,549.59	
	Consent Items Already Paid		
	Michael Anchor	\$3,370.89	Chief Salary (4/14/17; 4/28/17)
	Karen Hardin	\$2,421.04	Secretary Wages (4/14/17; 4/28/17)
	State of Michigan	\$327.22	State Payroll Tax
	IRS	\$1,993.69	EFTPS Payroll Tax
	SubTotal	\$8,112.84	
	Grand Total	\$18,614.70	

Building Fund Totaling: \$1220.00

Date	Expenditure	Amount	Description
05/11/2017	AGS	\$1,220.00	0 Bldg/5 Elect/2 Mech/2 Plumbing
	Total Proposed Expenditures	\$1,220.00	

The following reports were presented to the Board:

- ✓ Sheriff's Department
- ✓ Road Commission

- ✓ Village of Lawrence
- ✓ Lawrence Township Emergency Services
- ✓ Treasurer
- ✓ Clerk
- ✓ Planning Commission
- ✓ County Commissioner

Rick Boze, reporting for the Van Buren County Sheriff's Department reported that there were a total of 25 incidents for the month of April.

Rick Boze representing the VB Co. Road Commission informed the Board that the CR 687 project will begin in June 2017, CR 681 and Red Arrow Highway has been delayed until next year. Clerk Thompson commended the Road Commission of the gravel application, stating good quality and a great job.

Commissioner Hanson reported that Palisades is refueling even though they are scheduled to close. Five applicants have been interviewed for the County Administrator position and a recommendation has been made. The millage vote failed so the county is looking into financing from the Dept of Ag for the new Health Department building.

Chief Anchor summarized the bids and rebate programs for the Fire Department lighting project. A discussion ensued resulting in the following motion.

Motion by Reynnells, second by Spenner to accept the bid submitted by Midway Electric, Inc. as presented at the last board meeting. Roll call vote: Stroud – aye; Reynnells – aye; Thompson – aye; Spenner – aye; Tinker – abstain. Four members – yes, one abstain. Motion carried.

Clerk Thompson will have Consumer's Energy validate both rebates.

Chief Anchor presented the Board with the Resolution to participate in the "Michigan Participating Plan Risk Reduction Grant Program", which will provide grant funds to provide chevron striping to the water rescue trailer.

A motion was made by Thompson and second by Tinker to approve the grant program resolution as presented. All ayes. Motion carried. (See attachment 1.)

Chief Anchor recommended William Gaborik be accepted to regular membership of the LTES as he has completed his probationary period and the membership has voted in support of this recommendation.

Motion by Reynnells, second by Tinker to accept William Gaborik as a full time member of the fire department as recommended. All ayes. Motion carried.

Chief Anchor reminded the Board of the upcoming LTES Awards Banquet on May 20, 2017.

Treasurer Tinker gave the revised financial report for March 2017 as well as the report for April.

Clerk Thompson reported on the May 2nd election and presented the April financial statements.

Clerk Thompson explained the need for codification of our ordinances and made a motion to approve the General Code proposal for codification in the amount of \$6335.00. Motion second by Spenner. Roll call vote. All ayes. Motion carried.

There was a ZBA hearing on May 8th for a setback variance. The request was denied. Dick Reynnells, who has served on the ZBA since its formation, has resigned. Supervisor Spenner will contact potential replacements.

The Planning Commission is meeting monthly to revise the Master Plan to allow for wineries, cider mills, etc. as special use in the Ag zone.

Trustee Stroud informed the Board of the Michigan Association of Planning (MAP), which she learned about at the MTA Conference. The organization offers resources and educational opportunities to its members and will hold regional and on site workshops as well.

A motion was made by Stroud and second by Tinker to join the Michigan Association of Planning at a cost of \$650.00 annually. Roll call vote. All ayes. Motion carried.

Under Old Business, Attorney Heckman e-mailed a 30 and a 60 day purchase order to Clerk Thompson for the purchasers' signature. The Township must still continue to entertain offers until the official closing.

Supervisor Spenner lead a discussion on resurrecting the Parks and Recreation Committee.

The Village will be getting a new patrol officer from the Sheriff's Office as Adam Bielang will be leaving for a new position.

There was no public comment.

With no further business to attend to, a motion to adjourn was made by Reynnells and second by Stroud. All ayes. Motion carried.

Meeting adjourned at 9:16 p.m.

Respectfully Submitted,

Attest,

Kim Thompson, Clerk

Donna Spenner, Supervisor

RESOLUTION OF THE LAWRENCE TOWNSHIP

BOARD OF TRUSTEES

**REGARDING THE APPLICATION FOR THE MICHIGAN TOWNSHIP
PARTICIPATING PLAN RISK REDUCTION GRANT PROGRAM**

Said resolution is adopted at a REGULAR meeting held on 05/11/2017 at 7:00 P.M.
at 205 N. Paw Paw St., Lawrence, MI 49064.

WHEREAS, the Board of Trustees recognizes the need to participate in risk reduction programs throughout all departments within the Township.

WHEREAS, the Board of Trustees is in support of the requests contained within the MICHIGAN TOWNSHIP PARTICIPATING PLAN RISK REDUCTION GRANT PROGRAM (RRGP) application as presented by Fire Chief Mike Anchor.

A motion to approve the submission/application for the MICHIGAN TOWNSHIP PARTICIPATING PLAN RISK REDUCTION GRANT PROGRAM (RRGP) being submitted.

Motioning Board Member: Thompson
Seconded by: Tinker

Roll Call Vote:

Yes: Spenner, Thompson, Tinker, Reynnells, Stroud

No: _____

The resolution is adopted.

I hereby certify the foregoing constitutes a true and complete copy of a resolution by the Lawrence Township, County of Van Buren, Michigan, Board of Trustees as indicated above, at a regular or special meeting as indicated above, held on 05/11/2017

Date:

Kim Thompson
Kim Thompson, Lawrence Township Clerk