

**Lawrence Township Board
2016-17 Annual Meeting
March 25, 2017**

Present: Thompson, Tinker, Stroud, Spenner
Absent: Reynnells

Also Present: Jeff Moses, Chief Michael Anchor, Lance Goodrode

2016-2017 Annual Meeting called to order at 1:00 p.m.

Motion by Spenner, 2nd by Goodrode to appoint Clerk Thompson as meeting facilitator. All aye. Motion carried.

Thompson presented information that the Budget Hearing was not properly noticed and will be held on Friday, March 31, 2017 at 6:00p.m.

2016-2017 Annual meeting called to order at 2:00 pm.

Motion by Spenner, 2nd by Tinker to approve minutes of 2015-2016 Annual Meeting and 2016-2017 Budget Hearing of March 26, 2016 as presented. All aye. Motion carried.

The following annual reports for 2016-2017 were presented:

- State of Township – presented by Supervisor Donna Spenner
- Treasurer – presented by Treasurer Mary Tinker
- Clerk – presented by Clerk Kim Thompson
- LTES – presented by Chief Michael Anchor
- Planning Commission – presented by Trustee Theresa Stroud
- Zoning Board of Appeals – presented by Clerk Kim Thompson

Discussion was held regarding the Planning Commission and Zoning Board of Appeals members who will have expiring terms in the next fiscal year. All agreed that the terms should run in conjunction with the Fiscal Year. The following are recommended for term renewal as of April 1, 2017 with terms to run for three years:

Planning Commission
Andy Jurczak
Pete Alburtus
Luis Godines
Zoning Board of Appeals
Bill Dusek
Ernie Probyn
Dick Reynnells

Motion by Tinker, 2nd by Stroud to approve the 2017-2018 township salaries as follows effective April 1, 2017, pending approval of the 2017-2018 Budget. All aye. Motion carried.

Supervisor	\$13,200/yr
Clerk	\$13,200/yr (plus \$1500 for each election over 2 per fiscal year)
Treasurer	\$13,200/yr (if summer tax collection)
Trustee	\$ 80/meeting plus \$200 retainer fee
Deputy Clerk	\$10/hour plus \$200 retainer fee
Deputy Treasurer	\$10/hour plus \$200 retainer fee
Sexton	\$18.03/hour plus \$600 annual IRA contribution (includes a \$.53/hr increase)
Sexton (part-time)	\$13/hr (not to exceed \$7,000/year)
Sexton (assistant)	\$xxx
Chief	\$46,350/annual plus \$600 annual IRA contribution plus cash in lieu of health insurance not to exceed \$12,000

Secretary	\$13.91/hr plus cash in lieu of health insurance not to exceed \$12,000 plus \$600 IRA contribution
Dangerous Structure Hearing Officer	\$20/meeting (\$10/meeting increase)
Planning Commission	\$20/meeting
Zoning Board of Appeals	\$20/application
Construction Board of Appeals	\$10/hour
Board of Review & Alternates	\$300/yr
Lawrence Township Emergency Services	Salary Matrix 7

Salary Matrix 7 (Minimum Requirement) Effective 4/1/2017	None (No Medical)	Probation	MFR Medical First Responder (Requires 100 hrs training)	EMT-B EMT Basic (Requires 300 hrs training)	EMT-S EMT Specialist (Requires EMT- B; Requires 150 hrs training; Total 450 hrs)	EMT-P EMT Paramedic (Requires min. 3 yrs of EMT-B; Requires 580 hrs training; Total 880 hrs)
None (No Fire)		\$8.90	\$10.56	\$11.59	\$12.62	\$14.68
Fire/EMS Chief – FO III & EMT-B	\$45,000/yr					
Fire Assistant Chief – FO III	\$2,000/yr					
EMS Assistant Chief – EMT-B	\$2,000/yr					
EMS Medical Assistant	\$ 600/yr					
Fire Captain – FO II	\$1,000/yr					
Fire Lieutenant – FO I	\$ 750/yr					
Fire Secretary/Treasurer – FF II	\$ 600/yr					
Safety Officer – FF II	\$ 600/yr					
Training Officer – FF II	\$ 1,000/yr					
Medical Assistant	600/yr.					
Probation	\$8.90	\$9.53	\$11.07	\$12.10	\$13.13	\$15.19
FFI - Fire Fighter I (Requires 300 hrs training)	\$10.56	\$11.07	\$11.59	\$12.62	\$13.65	\$15.71
FFII - Fire Fighter II (Requires 125 hrs training if already FFI; Requires 360 hrs training if combined w/FFI)	\$11.59	\$12.10	\$12.62	\$13.13	\$14.16	\$16.22
FOI - Fire Officer I (Requires FFII for 3 yrs; Requires 112 hrs training; Total 472 hrs training)	\$12.62	\$13.13	\$13.65	\$14.16	\$14.68	\$16.74
FOII - Fire Officer II (Requires FO I; Requires 96 hrs training; Total 568 hrs training)	\$13.65	\$14.16	\$14.68	\$14.94	\$15.19	\$17.25
FOIII - Fire Office III (Requires FO II; Requires 64 hrs training; Total 632 hrs training)	\$14.68	\$14.94	\$15.19	\$15.45	\$15.71	\$17.77

Motion by Tinker, seconded by Stroud to retain the Courier Leader as the Township's official publisher for 2017-18 and to have the Board meeting minutes published on the township's new website www.lawrence-township.org. All aye. Motion carried.

Motion by Stroud, seconded by Spenner to Retain Attorney Brien Heckman as the Township's attorney for 2017-18 at a rate of \$85/hour with mileage reimbursement at the current IRS rate and .10/copy. All aye. Motion carried.

Motion by Thompson, seconded by Tinker to retain Siegfried & Crandall, P.C. as the Township's auditing Firm for 2017-18. All aye. Motion carried.

Motion by Spenner, seconded by Stroud to retain the David Chapman Agency and the Township's insurance agent for general insurance coverage and workman's comp for 2017-18. All aye. Motion carried.

Motion by Goodrode, seconded by Anchor for the following 2017-18 Township Meeting dates for the following boards:

- Lawrence Township Board 2nd Thursday of every month (7:00 p.m.)
- Zoning Board of Appeals 2nd Monday of every month, as needed (7:30 p.m.)
- Board of Review July/December/March as per statute
- Planning Commission 4th Tuesday of 1st month of each quarter
(Jan/Apr/July/October)

Motion made by Tinker, 2nd by Moses for FY 2017-18 to retain Chemical Shoreline, First State Bank of Decatur, Fifth Third Bank, Arbor Financial Credit Union, Edgewater Bank, or Mercantile Bank for checking, savings or investment funds. All aye. Motion carried.

Motion by Tinker, 2nd by Stroud to waive all building-related fees for Lawrence Tigers, LLC for the construction of ball fields and supporting buildings built for the benefit of the community. All aye. Motion carried.

Lance Goodrode presented an offer to purchase the old bank building for a cost of \$25,000 and described his business plan for the site of developing a sporting goods store with additional self-defense and other training services to be offered. After discussion with the board, Goodrode increased his offer to \$30,000 and stated that was as high as he could go and still afford the costly renovations. Motion by Spenner, 2nd by Tinker to sell the bank building "as-is" to Lance Goodrode for a purchase price of \$30,000. Roll call vote. All aye. Motion Carried. The Township will direct Attorney Brien Heckman to draft the formalized purchase agreement. Goodrode will need at least 30 days to close.

The Budget Hearing and Special Meeting to approve the budget will be held on Friday, March 31, 2017 at 6 p.m.

Motion by Stroud, 2nd by Tinker to adjourn annual meeting. All aye. Motion carried. Meeting adjourned at 2:44 p.m.

Respectfully Submitted,

Attest,

Kim Thompson, Clerk

Donna Spenner, Supervisor