

Lawrence Township Regular Board Meeting March 9, 2017

The Lawrence Township Regular Board Meeting was called to order at 7:00 p.m.

Present: Spenner, Thompson, Tinker, Reynnells and Stroud

Also Present: Attorney Brien Heckman, Rick Boze, Sal Campagna, Jeff Moses, Craig McDonald and Lance Goodrode.

Motion made by Stroud, 2nd by Tinker, to approve the February 9, 2017 Regular Board Minutes as amended

Roll call vote: All ayes. Motion carried.

Motion made by Reynnells, 2nd by Stroud, to approve the March 9, 2017 expenditures as amended.

Roll call vote: All ayes. Motion carried.

A motion was made by Spenner and second by Thompson to add a discussion of the Assessor to the agenda.

All aye. Motion carried.

General Fund Totaling: \$30,264.44

Date	Expenditure	Amount	Description
03/09/2017	Associated Government Services	\$425.00	ZBA/Land Division/Enforcement
03/09/2017	AT&T	\$60.74	Cemetery Communications
03/09/2017	Attorney Brien Heckman	\$1,198.50	Misc/Meetings/Zoning
03/09/2017	Comcast	\$6.34	Internet Service Provider
03/09/2017	Consumer's Energy	\$136.19	Utilities-GF Fire Hall
03/09/2017	Consumer's Energy	\$209.18	Utilities-Bank Bldg
03/09/2017	Consumer's Energy	\$38.00	Utilities - Bank Bldg Settlement
03/09/2017	Consumer's Energy	\$52.85	Utilities-Cemetery Memorial
03/09/2017	David Chapman Agency	\$7,144.60	Liability Insurance Annual Premium
03/09/2017	Field Plumbing	\$565.00	Library Repairs/Maint
03/09/2017	First National Bank - Omaha	\$13.95	Treasurer Computer Services
03/09/2017	First National Bank - Omaha	\$22.88	Supervisor Business Lunch - Legal
03/09/2017	First National Bank - Omaha	\$15.99	Tools - Cemetery
03/09/2017	First National Bank - Omaha	\$218.14	Postage/Office Supplies/Website
03/09/2017	Foresters Financial	\$600.00	Sexton IRA Contribution
03/09/2017	Frontier	\$95.49	Treasurer/Board Communications
03/09/2017	Frontier	\$47.11	Cemetery Communications
03/09/2017	IRS	\$2,599.10	EFTPS Monthly Tax Payment
03/09/2017	Jim's Outdoor Powerland	\$361.01	Cemetery Equipment and Maint
03/09/2017	Keller Pest Control	\$114.00	Annual Pest Control Contract
03/09/2017	Liberty Mutual	\$3,603.30	Worker's Comp Annual Premium

03/09/2017	Ricoh	\$104.02	Copier Contract
03/09/2017	State of Michigan	\$371.94	Payroll Taxes
03/09/2017	Thayre Inc.	\$2.55	Fire Hall Supplies
03/09/2017	Village of Lawrence	\$16.88	Garbage Service
03/09/2017	Village of Lawrence	\$63.58	Utilities-Bank Bldg
03/09/2017	Vineyard Press	\$89.30	BOR Publishing
	Subtotal	\$18,175.64	
	Payroll		
03/09/2017	Anita Ghastin	\$2,054.09	Assessor Salary
03/09/2017	Donna Spenner	\$979.10	Supervisor Salary
03/09/2017	Kim Thompson	\$931.18	Clerk Salary
03/09/2017	Peter Alburtus	92.35	Planning Commission Annual Salary
03/09/2017	Salvatore Campagna	123.34	Planning Commission Annual Salary
03/09/2017	James Crandall	70.48	Planning Commission Annual Salary
03/09/2017	Thomas Cross	129.29	Planning Commission Annual Salary
03/09/2017	Charles Dusek	52.86	ZBA Annual Salary
03/09/2017	Karen Hardin	\$184.70	Deputy Clerk Annual Salary
03/09/2017	Vicki Hettig	264.3	Board of Review Annual Salary
03/09/2017	Andrew Jurczak	\$129.29	Planning Commission Annual Salary
03/09/2017	Clark Matheny	\$35.24	ZBA Annual Salary
03/09/2017	Clark Matheny	\$70.48	Planning Commission Annual Salary
03/09/2017	Charles Moden	\$264.30	Board of Review Annual Salary
03/09/2017	David Nicholas	\$264.30	Board of Review Annual Salary
03/09/2017	Ernie Probyn	\$35.24	ZBA Annual Salary
03/09/2017	Richard Reynnells	\$55.41	ZBA Annual Salary
03/09/2017	Russell Reynnells	\$921.40	Annual Trustee Salary
03/09/2017	Michael Salvano	\$70.48	Planning Commission Annual Salary
03/09/2017	Theresa Stroud	\$184.70	Deputy Treasurer Annual Salary
03/09/2017	Theresa Stroud	\$110.82	Planning Commission Annual Salary
03/09/2017	Theresa Stroud	\$1,440.66	Annual Trustee Salary
03/09/2017	Kenneth Thompson	\$264.30	Board of Review Annual Salary
03/09/2017	Kim Thompson	\$35.24	ZBA Annual Salary
03/09/2017	Carl Whiteman	\$277.05	Board of Review Annual Salary
03/09/2017	Mary Tinker	\$871.70	Treasurer Salary
	Consent Items Already Paid		
	Barry S. Earls	\$1,469.57	Sexton Wages (2/17/17; 3/3/17)
	Christopher Carpp	\$115.46	PT Sexton Wages (2/17/17; 3/3/17)
	IRS	\$397.65	Federal Payroll Tax
	State of Michigan	\$87.62	State Payroll Tax
	Theresa Stroud	\$106.20	Dep Treasurer Wages (2/28/14-3/21/2014)

	Subtotal	\$2,176.50	
	Grand Total	\$30,264.44	

LTES Fund Totaling: \$54,960.35

Date	Expenditure	Amount	Description
03/09/2017	Aflac	\$136.37	Monthly Insurance Premium
03/09/2017	Arbor Financial Credit Union	\$600.00	Mike Anchor - IRA Contribution
03/09/2017	Argus-Hazco	\$900.00	Annual Flow Testing
03/09/2017	BoundTree Medical	\$832.35	QR Operating Supplies
03/09/2017	Christina Benson	\$100.00	QR Training
03/09/2017	Comcast	\$3.16	Internet Service
03/09/2017	Consolidated Plastics Co.	\$339.39	FH - Floor Mats
03/09/2017	Consumers Energy	\$544.76	Utilities
03/09/2017	David Chapman Agency	\$10,719.40	Annual Liability Insurance Premium
03/09/2017	Decatur Lumber	\$292.95	Equipment
03/09/2017	Deluxe	\$857.38	Check Supply
03/09/2017	First National Bank - Omaha	\$507.38	Supplies/Postage/Equip Maint/FH Maint/Antivirus
03/09/2017	Frontier	\$141.34	Communications
03/09/2017	IRS	\$273.22	EFTPS Payroll Taxes
03/09/2017	Keller Pest Control	\$456.00	Annual Pest Control Service Contract
03/09/2017	Liberty Mutual	\$8,407.70	Annual Workers Comp Premium
03/09/2017	MainStay Investments	\$600.00	Karen Hardin - IRA Contribution
03/09/2017	Manning Enterprises, Inc.	\$1,600.00	Modifications to Grass Rig
03/09/2017	Mike Anchor	\$50.00	Communications Reimbursement
03/09/2017	Miller Thermometer	\$39.99	Flag Expense
03/09/2017	Moses Fire Equipment	\$2,008.41	Repairs and Maint to Equip
03/09/2017	Moses Fire Equipment	\$13,591.35	1726 Refurbish Project
03/09/2017	New Pig	\$1,056.28	Haz-Mat Supplies
03/09/2017	Ricoh	\$104.02	Copier Contract
03/09/2017	Roe Comm	\$215.00	Radio Equipment
03/09/2017	Rose's Service Center	\$365.81	Repair to 1711
03/09/2017	State of Michigan	\$50.90	Payroll Taxes
03/09/2017	Target Solutions/Center Learn	\$449.55	QR Training
03/09/2017	Thayre Inc.	\$10.17	FH Repairs/Maint
03/09/2017	Touchtone Communications	\$22.27	Communications
03/09/2017	Van Buren Co Fire Chief's Asso	\$50.00	Membership Dues
03/09/2017	Village of Lawrence	\$16.88	Garbage Service
03/09/2017	Village of Lawrence	\$101.06	Utilities
03/09/2017	Walmart	\$15.94	Supplies

	Sub Total	\$45,459.03	
	LTES Payroll		
03/09/2017	Michael Beach	\$12.55	Wages
03/09/2017	Charles Carpp	\$31.17	Wages
03/09/2017	Michael Carpp	\$241.15	Wages
03/09/2017	Michelle Curtis	\$128.59	Wages
03/09/2017	Morgane Curtis	\$14.98	Wages
03/09/2017	Barry S. Earls	\$87.32	Wages
03/09/2017	James Fein	\$53.73	Wages
03/09/2017	John Gritter	\$58.19	Wages
03/09/2017	William Gaborik	\$37.43	Wages
03/09/2017	Rolla Hemingway	\$164.58	Wages
03/09/2017	David Leach	\$12.55	Wages
03/09/2017	Steven Leach	\$28.25	Wages
03/09/2017	Steven Lowe	\$120.69	Wages
03/09/2017	Kyle Mead	\$234.80	Wages
03/09/2017	Shawn Mead	\$137.27	Wages
03/09/2017	Eric Mills	\$99.10	Wages
	Sub Total	\$1,462.35	
	Consent Items Already Paid		
	Michael Anchor	\$3,356.70	Chief Salary (2/17/17; 3/3/17)
	Karen Hardin	\$2,385.07	Secretary Wages (2/17/17; 3/2/17)
	State of Michigan	\$324.30	State Payroll Tax
	IRS	\$1,972.90	EFTPS Payroll Tax
	Subtotal	\$8,038.97	
	Grand Total	\$54,960.35	

Building Fund Totaling: \$1,670.00

Date	Expenditure	Amount	Description
03/09/2017	AGS January 2017	\$1,295.00	3 Bldg/4 Elect/5 Mech/2 Plumb/Mo Fee
03/09/2017	AGS February 2017	\$375.00	2 Elect/Mo Fee
	Total Proposed Expenditures	\$1,670.00	

The following reports were presented to the Board:

- ✓ Sheriff's Department
- ✓ Road Commission
- ✓ Village of Lawrence
- ✓ Lawrence Township Emergency Services
- ✓ Treasurer
- ✓ Clerk
- ✓ Planning Commission
- ✓ County Commissioner

Rick Boze, representing the Van Buren County Sheriff's Department, informed the Board that there were 76 total dispatches for February 2017.

Road Commissioner Rick Boze stated that the weight restrictions have been lifted. The crew is currently working on tree cutting and storm clean up. There was some discussion between Mr. Boze, Mr. McDonald and the Board regarding the Road Commission's driveway permit for McDonald Towing. Mr. Boze will check on this issue.

There was no report from the Village of Lawrence.

Treasurer Tinker submitted the financial report for February 2017.

Clerk Thompson requested a revision to the Building Fund account.

A motion by Thompson to revise the building fund revenue up to \$20,000 and expenses to \$19,000 was second by Spenner.
Roll call vote. All ayes. Motion carried.

The audit with Siegfried Crandall PC has been set for July 24 – 27, 2017.

Commissioner Hanson informed the Board of the retirement of Doug ~~Cotra~~ Cultra. There is a Brownfield site in Paw Paw at the old Paw Paw Laundry location. A 1.5M clean-up is expected. The county will be accepting bids for the new jail/courthouse remodel. There will be a ~~milage~~ millage ~~porposal~~ proposal on the May ballot.

Mr. Lance Goodrode expressed his interest in purchasing the bank building to the Board. He spoke of his plans for the building and future business. The Board instructed him to make a formal bid on the building.

The ZBA had no meeting last month but still have a pending application.

Chief Anchor requested a revision of the truck rates.

A resolution to revise the truck rates and presented was offered by Tinker and second by Stroud.
Roll call vote. All ayes. Resolution adopted

**RESOLUTION OF THE LAWRENCE TOWNSHIP
 BOARD OF TRUSTEES**

Establishing a Schedule of Fees Authorized by Ordinance No. 14, as amended
 March 14, 2013, Lawrence Township Code of Compiled Ordinances (LTCCO),
 Vol. II

Said resolution is adopted at a REGULAR meeting held on 03/09/2017 at 7:00 P.M.
 at 205 N. Paw Paw St., Lawrence, MI 49064

WHEREAS, the Lawrence Township Board of Trustees is authorized to protect the Township from extraordinary expenses incurred when Township resources are used in response to certain public safety or fire emergencies and other demands for service;

WHEREAS, on March 14, 2013, the Township Board adopted an Ordinance amending Ordinance No. 14, LTCCO, Vol. II, which authorizes the imposition of charges to recover reasonable and actual costs incurred by the Lawrence Township's Emergency Services (LTES); and,

WHEREAS, as provided in Section 5 of said Ordinance, the recoverable costs described in the Ordinance are to be determined in accordance with a resolution established by the Lawrence Township Board;

NOW, THEREFORE, BE IT RESOLVED, that the Lawrence Township Board of Trustees amends the previous fee schedule as follows:

No.	Description	Rate Per Hour
1710	Medical Truck	\$150
1711	Medical/Chief's Truck	\$150
1721	Pumper/Rescue - 1250 gpm	\$200
1726	Pumper 1500 gpm	\$300
1738	Pumper/Canker 1500 gpm	\$225
1766	Jeep 4x4 Grass Rig	\$100
1769	4x4 Grass Rig/Draft Pumper - 1000 gpm	\$200
Trailer	Water Rescue 6x9 Trailer	\$75
Boat	13'x 5' Inflatable w/ Motor	\$30
Raft	Banana Ice Raft - inflatable	\$30
Gen.	Generator (No. 1721) 15 kw	\$20
Gen.	Generator (No. 1726) 12 kw	\$20
Jaws	Jaws of Life - use per incident	\$300

IT IS HEREBY FURTHER RESOLVED that costs and expenses recoverable under the terms of the aforementioned Ordinance but not listed above shall be calculated for each incident based on actual costs and expenses incurred by the Township at the time of the incident. Each member of the LTES shall have time charged at 130% of his or her

hourly wage rate to cover the costs of wages and related expenses, such as employment taxes, insurance and other benefits. The Township Board may amend this fee schedule at any time without prior notice.

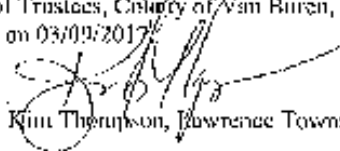
Resolution offered by Tinker and supported by Thompson.

Roll Call Vote:
Yes: Spanner, Runnels, Stroud, Tink, Thompson
No: _____

RESOLUTION DECLARED ADOPTED

I hereby certify the foregoing constitutes a true and complete copy of a resolution adopted by the Lawrence Township Board of Trustees, County of Van Buren, Michigan, Board of Trustees, at a regular meeting held on 03/09/2017.

Date:


Kim Thompson, Lawrence Township Clerk

The Planning Commission will receive a presentation from Mr. Marty Karrins regarding House Bill 4209, the Medical Marijuana Facilities and Licensing Act.

AGS was contacted by an individual interested in the possibility of opening a winery in the township. The Planning will review the Master Plan in regard to this.

A motion to accept the Resolution regarding the clarification of the minutes of the Planning Commission concerning the McDonald's towing Special Use Permit and its effect on the Special Use Permit was proposed by Stroud and second by Thompson.

Roll call vote. All ayes. Motion carried.

RESOLUTION OF THE LAWRENCE TOWNSHIP

BOARD OF TRUSTEES

**REGARDING THE CLARIFICATION OF THE MINUTES
OF THE PLANNING COMMISSION CONCERNING THE MCDONALD'S
TOWING SPECIAL USE PERMIT AND ITS EFFECT ON THE SPECIAL USE
PERMIT.**

Said resolution is adopted at a **REGULAR** meeting held on 03/09/2017 at 7:00 P.M.
at 205 N. Paw Paw St., Lawrence, MI 49064.

A motion to **ACCEPT** the clarification of the Planning Commission regarding its minutes
concerning the McDonald's Towing Matter and adjust the terms of the **SPECIAL USE
PERMIT** to reflect that clarification being made.

Those changes being incorporated into the attached **SPECIAL USE PERMIT**.

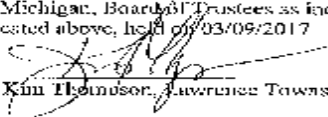
Motioning Board or Planning Commission Member: Stroud
Seconded by: Thompson

Roll Call Vote: Yes: Stroud, Tucker, Thompson, Reynnells, Spenner
No: _____

The resolution is adopted and the attached **SPECIAL USE PERMIT** reflecting the
clarification is approved.

I hereby certify the foregoing constitutes a true and complete copy of a resolution by the
Lawrence Township, County of Van Buren, Michigan, Board of Trustees as indicated
above, at a regular or special meeting as indicated above, held on 03/09/2017

Date:


Kim Thompson, Lawrence Township Clerk

Under new business, a motion made by Thompson and second by Spenner, the March Board of Review dates have been set for March 15th and 16th, 2017. All ayes. Motion carried.

A motion was made by Thompson and second by Reynnells to re-appoint Anita Ghastin as Township Assessor. All ayes. Motion carried.

The Van Buren District Library has requested a new sign for the Lawrence branch at a cost of \$942.77. The sign was approved in a ~~motin~~-motion by Reynnells, second by Spenner. Roll call vote. All ayes. Motion Carried.

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The township attorney informed the Board that the Sewell property is being foreclosed for tax sale. The township can attach their costs to the sale.

In the Sonnevil matter, the driveway must be re-done.

There was no public comment.

With no further business to attend to, a motion to adjourn was made by Reynnells and second by Stroud.

Meeting adjourned at 8:46 p.m.

Respectfully Submitted,

Attest,

Kim Thompson, Clerk

Donna Spenner, Supervisor