

**Lawrence Township Regular Board Meeting
 December 8, 2016**

The Lawrence Township Regular Board Meeting was called to order at 7:00 p.m.

Present: Spenner, Tinker, Reynnells and Stroud

Absent: Thompson

Also Present: Attorney Brien Heckman, Deb Boze, Jeff Moses, Don Hanson, Scott Earls, Ted Griffin, Mary Muday and Ron Moffit.

Motion made by Reynnells, 2nd by Stroud, to approve the November 10, 2016 Regular Board Minutes as amended.

Roll call vote: All ayes. Motion carried.

Motion made by Reynnells, 2nd by Stroud, to approve the December 8, 2016 expenditures as presented.

Roll call vote: All ayes. Motion carried.

General Fund Totaling: \$13,434.57

Date	Expenditure	Amount	Description
12/08/2016	AMG Appraisal Service	\$47.00	Assessor Postage
12/08/2016	AT&T	\$60.78	Cemetery Communications
12/08/2016	Attorney Brien Heckman	\$388.50	Misc/Meetings/Blight/ZBA
12/08/2016	Comcast	\$40.30	Internet Service Provider
12/08/2016	Consumer's Energy	\$110.87	Utilities-GF Fire Hall
12/08/2016	Consumer's Energy	\$356.04	Utilities-Bank Bldg
12/08/2016	Consumer's Energy	\$38.00	Utilities - Bank Bldg Settlement
12/08/2016	Consumer's Energy	\$64.25	Utilities-Cemetery Memorial
12/08/2016	Field Plumbing & Heating	\$744.00	Library Boiler Maint
12/08/2016	Field Plumbing & Heating	\$436.00	Bank Building Furnace Maint
12/08/2016	First National Bank - Omaha	\$151.82	Treasurer Computer Services/Supplies/Postage
12/08/2016	First National Bank - Omaha	\$677.53	Postage/Election & Clerk Supplies/Software/Training
12/08/2016	Frontier	\$96.66	Treasurer/Board Communications
12/08/2016	Frontier	\$46.94	Cemetery Communications
12/08/2016	IRS	\$1,379.64	EFTPS Monthly Tax Payment
12/08/2016	Ricoh	\$104.02	Copier Contract
12/08/2016	State of Michigan	\$237.64	Payroll Taxes
12/08/2016	Van Buren Drain Commission	\$1,136.83	Drainage Project Special Assessment
12/08/2016	Village of Lawrence	\$16.58	Garbage Service
12/08/2016	Village of Lawrence	\$66.76	Utilities-Bank Bldg
12/08/2016	Vineyard Press	\$146.65	Publishing - PC & BOR
	Subtotal	\$6,346.81	

	Payroll		
12/08/2016	Donna Ghaslin-Neyome	\$1,984.82	Assessor Salary
12/08/2016	Donna Spenner	\$976.60	Supervisor Salary
12/08/2016	Kim Thompson	\$929.52	Clerk Salary
12/08/2016	Mary Tinker	\$870.04	Treasurer Salary
	Subtotal	\$4,760.98	
	Consent Items Already Paid		
	Barry S. Earls	\$1,480.83	Sexton Wages (11/11/16; 11/23/16)
	First National Bank - Omaha	\$384.27	Election Expenses/Website/Supplies (October Invoice)
	IRS	\$379.12	EFTPS Tax Payment
	State of Michigan	\$82.56	State Payroll Tax
	Subtotal	\$2,326.78	
	Grand Total	\$13,434.57	

LTES Fund Totaling: \$38,811.45

Date	Expenditure	Amount	Description
12/08/2016	Aflac	\$136.37	Monthly Insurance Premium
12/08/2016	Argus-Hazco	\$75.05	QR Personal Protect Equip - Jacket
12/08/2016	Comcast	\$20.15	Internet Service
12/08/2016	Consumers Energy	\$443.48	Utilities
12/08/2016	First National Bank - Omaha	\$616.04	Supplies/Equip Maint/Training/Comm Promo
12/08/2016	Flametamer Fire Protection	\$60.00	Fire Extinguisher
12/08/2016	Frontier	\$140.82	Communications
12/08/2016	IRS	\$482.08	EFTPS Payroll Taxes
12/08/2016	Michigan State Firemen's Asso	\$75.00	Membership Dues
12/08/2016	Mike Anchor	\$50.00	Communications Reimbursement
12/08/2016	Moses Fire Equipment	\$24,368.00	Truck #1726 Refurbish Project
12/08/2016	Moses Fire Equipment	\$669.93	QR Jacket - Personal Protection Equip
12/08/2016	Nye Uniform	\$86.70	Uniform Brass
12/08/2016	Positive Promotions, Inc	\$365.05	Community Promotion - Fire Safety Week
12/08/2016	Ricoh	\$104.02	Copier Contract
12/08/2016	Roses Service Center	\$119.82	Truck Maint #1711
12/08/2016	State of Michigan	\$90.28	Payroll Taxes
12/08/2016	Touchtone Communications	\$20.71	Communications
12/08/2016	Van Buren Firefighters Asso	\$50.00	Extrication Training
12/08/2016	Village of Lawrence	\$16.57	Garbage Service
12/08/2016	Village of Lawrence	\$115.95	Utilities
12/08/2016	Walmart	\$111.22	FD Training/Supplies
12/08/2016	Wolf's Marine	\$681.50	Inflatable Boat Repair
	Sub Total	\$28,898.74	

LTES Payroll			
12/08/2016	Michael Beach	\$104.83	Wages
12/08/2016	Charles Carpp	\$20.77	Wages
12/08/2016	Michael Carpp	\$265.78	Wages
12/08/2016	Michelle Curtis	\$187.47	Wages
12/08/2016	Morgane Curtis	\$56.17	Wages
12/08/2016	Barry S. Earls	\$165.71	Wages
12/08/2016	James Fein	\$124.45	Wages
12/08/2016	John Gritter	\$87.27	Wages
12/08/2016	Rolla Hemingway	\$250.48	Wages
12/08/2016	David Leach	\$62.77	Wages
12/08/2016	Steven Leach	\$25.11	Wages
12/08/2016	Steven Lowe	\$369.22	Wages
12/08/2016	Kyle Mead	\$262.05	Wages
12/08/2016	Shawn Mead	\$187.47	Wages
12/08/2016	Eric Mills	\$232.92	Wages
12/08/2016	Linnea Rader	\$9.02	Wages
12/08/2016	Jason Spangler	\$62.77	Wages
	Sub Total	\$2,474.26	
	Consent Items Already Paid		
	Michael Anchor	\$3,331.09	Chief Salary (11/11/16; 11/23/16)
	IRS	\$1,404.62	EFTPS Payroll Tax
	Karen Hardin	\$2,379.68	Secretary Wages (11/11/16; 11/23/16)
	State of Michigan	\$323.06	State Payroll Tax
	Sub Total	\$7,438.45	
	Grand Total	\$38,811.45	

The following reports were presented to the Board:

- ✓ Sheriff's Department
- ✓ Road Commission
- ✓ Village of Lawrence
- ✓ Lawrence Township Emergency Services
- ✓ Treasurer
- ✓ Clerk
- ✓ Planning Commission
- ✓ County Commissioner

Deb Boze representing the Van Buren County Sheriff's Department informed the Board that there were 112 total calls for November 2016.

There was no report from the VB Co. Road Commission.

Commissioner Hanson reported that Union ~~negations~~negotiations continue. The Palisades Nuclear Plant closing in 2018 will result in a one million dollar loss of tax revenue for the county.

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Lawrence Village Manager Dan Faulkner reported that the Village was looking to hire a Crossing Guard. The Health Department is still reviewing plans for their new building as the placement of current power lines has forced them to reduce the square footage of the proposed building.

The joint meeting of the Village and Township is scheduled for January 24, 2017 at 7:00 p.m.

Topics of the agenda are: Two Rivers Coalition

Joint Park and Recreation Committee

Ox Roast, Easter Egg Hunt and X-Mas in the Village

Industrial Park

Insurance Concerns

Mary Muday presented the event line up for this year's Christmas in the [Part Park](#) event.

Chief Anchor informed the Board that Mike Beach has met the criteria for regular membership for the fire department and recommended that the Board accept his membership.

A motion was made by Reynnells and supported by Stroud to approve Mike Beach for regular membership on the Fire Department.

All ayes. Motion carried.

Truck maintenance continues.

Scott Earls asked the Board to approve an additional part time worker (4 to 5 hours per week) for the cemetery and building maintenance. The Van Buren County Community Health Department has recommended Chris Carpp who also works for the Village of few days per week.

A motion was made by Reynnells and supported by Stroud to authorize an additional part time worker to be paid from the already budgeted part time sexton account, providing that the work is within his capabilities.

All ayes. Motion carried.

Treasurer Tinker submitted the financial report for November 2016. She questioned the \$29,374.39 IRS automatic withdrawal from Mercantile Bank. Clerk will need to address this with the Treasurer upon her return from vacation.

There was no Clerk's report. Deputy Clerk Hardin presented the Board with the financial statements.

The ZBA had no report, due to no new applications.

The Planning Commission has received the corrected site plan for the McDonald Towing project.

A motion by Reynnells and second by Stroud that the approval of a special use permit for McDonald's Towing (AKA Schoolcraft Holdings LLC), is adjourned to a time to be determined in order to allow for document submission by AGS and/or other parties for review.

All ayes. Motion carried.

There was no Old Business on the Agenda.

Under new business, Clerk Thompson will conduct the Oath of Office the week of December 12, 2016.

Public Comment: Mr. Ron Moffit had a house fire at 68241 52nd Street on January 20, 2010. He claims that the property has been cleaned up but the Township is still holding \$3800.00 of his insurance funds from this fire. Treasurer Tinker stated that she has not received the permission to release these funds. Chief Anchor will look into this issue.

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Mr. Griffin was interested in the status of 60th Avenue with the Road Commission. Supervisor Spenner informed Mr. Griffin that the Road Commission will continue to plow 60th Avenue. They are seeking an alternate agreement.

With no further business to attend to, a motion to adjourn was made by Reynnells and second by Stroud.

Meeting adjourned at 7:58 p.m.

Respectfully Submitted,

Attest,

Kim Thompson, Clerk

Donna Spenner, Supervisor