

Lawrence Township Regular Board Meeting October 13, 2016

The Lawrence Township Regular Board Meeting was called to order at 7:00 p.m.

Present: Spenner, Tinker, Reynnells and Stroud

Absent: Thompson

Also Present: Attorney Brien Heckman, Rick Boze, Eric Mills, Dan Faulkner, Jeff Moses, [Diago Aavales](#) and Pat Winston.

Motion made by Stroud, 2nd by Tinker, to approve the September 8, 2016 Regular Board Minutes as amended.

Roll call vote: Spenner, Tinker and Stroud, all ayes. Reynnells: abstained. Motion carried.

Motion made by Reynnells, 2nd by Stroud, to approve the October 13, 2016 expenditures as amended.
 Roll call vote: All ayes. Motion carried.

General Fund Totaling: \$19,054.58

Date	Expenditure	Amount	Description
10/13/2016	Associated Government Services	\$175.00	PC/Enforcement
10/13/2016	AT&T	\$60.83	Cemetery Communications
10/13/2016	Attorney Brien Heckman	\$317.17	Misc/Meetings/Nuisance
10/13/2016	Bronsink & Bos Equipment	\$136.68	Cemetery Equipment Maint
10/13/2016	Comcast	\$52.96	Internet Service Provider
10/13/2016	Consumers Energy	\$38.00	Bank Building Settlement
10/13/2016	Consumer's Energy	\$119.63	Utilities-GF Fire Hall
10/13/2016	Consumer's Energy	\$202.47	Utilities-Bank Bldg
10/13/2016	Consumer's Energy	\$45.11	Utilities-Cemetery Memorial
10/13/2016	First National Bank - Omaha	\$101.62	Treasurer Computer Services/Supplies/Finance Fee
10/13/2016	First National Bank - Omaha	\$90.10	Training Manuals
10/13/2016	First National Bank - Omaha	\$1,094.98	Postage/Website/Clerk, Supervisor & Trustee Training
10/13/2016	First National Bank - Omaha	\$162.52	Equipment Maint
10/13/2016	Frontier	\$94.76	Treasurer/Board Communications
10/13/2016	Frontier	\$47.00	Cemetery Communications
10/13/2016	IRS	\$1,379.84	EFTPS Payroll Tax
10/13/2016	Kellogg Hardware	\$34.97	Cemetery Supplies
10/13/2016	Michigan Election Resources	\$275.16	Election Supplies
10/13/2016	Remington Excavating	\$240.00	Screened Topsoil for Cemetery
10/13/2016	Richardson Oil	\$313.46	Cemetery Fuel (Aug & Sept)
10/13/2016	Ricoh	\$99.07	Copier Contract

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10/13/2016	State of Michigan	\$237.64	Payroll Taxes
10/13/2016	Thayer, Inc.	\$23.16	Fire Hall Supplies
10/13/2016	US Post Office	\$44.00	Annual Fee for PO Box #442
10/13/2016	Village of Lawrence	\$15.98	Garbage Service
10/13/2016	Village of Lawrence	\$63.58	Utilities-Bank Bldg
	Subtotal	\$5,465.69	
	Payroll		
10/13/2016	Donna Ghastin-Neyome	\$1,984.82	Assessor Salary
10/13/2016	Donna Spenner	\$976.60	Supervisor Salary
10/13/2016	Kim Thompson	\$929.52	Clerk Salary
10/13/2016	Mary Tinker	\$870.04	Treasurer Salary
	Subtotal	\$4,760.98	
	Consent Items Already Paid		
	IRS	\$6,908.08	EFTPS Payroll Tax for 3rd Q.
	Barry S. Earls	\$1,640.74	Sexton Wages (9/16/16; 9/30/16)
	State of Michigan	\$103.63	State Payroll Tax
	Theresa Stroud	\$175.46	Dep Treasurer Wages (9/16/16; 9/30/16)
	Subtotal	\$8,827.91	
	Grand Total	\$19,054.58	

LTES Fund Totaling: \$25,846.16

Date	Expenditure	Amount	Description
10/13/2016	Aflac	\$136.37	Monthly Insurance Premium
10/13/2016	Alert-all	\$104.00	Fire Prevention Week Supplies
10/13/2016	BoundTree Medical	\$525.60	QR Operating Supplies
10/13/2016	Bronson Healthcare Group	\$373.50	Physical - Morgane Curtis
10/13/2016	CCTV Security Pros	\$863.97	Security Camera
10/13/2016	Christina Benson	\$50.00	QR Training
10/13/2016	Comcast	\$26.49	Internet Service
10/13/2016	Consumers Energy	\$478.54	Utilities
10/13/2016	Crown Trophy	\$74.78	Equipment Plates
10/13/2016	First National Bank - Omaha	\$381.34	Supplies/Training/Equip Maint/Norton
10/13/2016	Flory Excavating & Septic Service	\$105.00	Portable Toilet Rental
10/13/2016	Frontier	\$141.00	Communications
10/13/2016	Gall's	\$52.52	QR Equipment
10/13/2016	Interstate Battery	\$270.00	Equipment
10/13/2016	IRS	\$483.73	EFTPS Monthly Payroll Tax
10/13/2016	Manning Metal Fabrication	\$1,300.00	Aluminum Parts for 1710
10/13/2016	Midway Electric	\$85.00	Reverse GFCI Breakers
10/13/2016	Mike Anchor	\$50.00	Communications Reimbursement
10/13/2016	Moses Fire Equipment	\$644.03	Air Pak Repair/FD Personal Protect Equip

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10/13/2016	Moses Fire Equipment	\$1,162.80	1726 Refurb Project - additional expense
10/13/2016	Nye Uniform	\$15.60	FD Equipment
10/13/2016	Richardson Oil Co.	\$566.54	Fuel Expense (August & September)
10/13/2016	Ricoh	\$99.06	Copier Contract
10/13/2016	Roe Comm	\$383.00	Radio Equipment
10/13/2016	State of Michigan	\$87.49	Payroll Taxes
10/13/2016	Thayre Inc.	\$92.65	Fire Hall Supplies
10/13/2016	Touchtone Communications	\$20.50	Communications
10/13/2016	VBISD	\$504.00	EMT Course - Shawn Mead
10/13/2016	Village of Lawrence	\$15.99	Garbage Service
10/13/2016	Village of Lawrence	\$110.43	Utilities
	Sub Total	\$9,067.56	
	LTES Payroll		
10/13/2016	Michael Beach	35.57	Wages
10/13/2016	Barry S. Earls	\$143.82	Wages
10/13/2016	Charles Carpp	\$57.14	Wages
10/13/2016	David Leach	\$62.77	Wages
10/13/2016	Eric Mills	\$282.47	Wages
10/13/2016	James Fein	\$166.87	Wages
10/13/2016	John Gritter	\$123.64	Wages
10/13/2016	Kyle Mead	\$224.58	Wages
10/13/2016	Linnea Rader	\$45.15	Wages
10/13/2016	Michael Carpp	\$371.50	Wages
10/13/2016	Michelle Curtis	\$222.79	Wages
10/13/2016	Morgane Curtis	\$69.27	Wages
10/13/2016	Rolla Hemingway	\$316.55	Wages
10/13/2016	Shawn Mead	\$184.13	Wages
10/13/2016	Steven Leach	\$12.55	Wages
10/13/2016	Steven Lowe	\$213.51	Wages
	Sub Total	\$2,532.31	
	Consent Items Already Paid		
	Michael Anchor	\$3,352.48	Chief Salary (9/16/16; 9/30/16)
	Karen Hardin	\$2,379.60	Secretary Wages (9/16/16; 9/30/16)
	IRS	\$8,189.91	EFTPS Payroll Tax for 3rd Q.
	State of Michigan	\$324.30	State Payroll Tax
	Subtotal	\$14,246.29	
	Grand Total	\$25,846.16	

Building Fund Totaling: \$2,521.00

Date	Expenditure	Amount	Description
10/13/2016	AGS	\$2,521.00	3 Bldg/6 Elect/8 Mech/2 Plumbing

	Total Proposed Expenditures	\$2,521.00	
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The following reports were presented to the Board:

- ✓ Sheriff's Department
- ✓ Road Commission
- ✓ Village of Lawrence
- ✓ Lawrence Township Emergency Services
- ✓ Treasurer
- ✓ Clerk
- ✓ Planning Commission
- ✓ County Commissioner

Rick Boze from the Van Buren County Sheriff's Department informed the Board that there were 119 total calls in September 2016.

Rick Boze representing the VB Co. Road Commission reported that they are back to a five day work week. Chip and Fog Seal projects are completed and the department is currently working on grading and tree cutting.

Dan Faulkner with the Village of Lawrence stated that there have been a few blight code violations. The ISD has hired an architect for the Health Department design and plans. Lawrence High School is interested in erecting a sign for communication of school events. The Village/Township joint meeting has been postponed until January 2017. The Van Buren County Hazard Mitigation Plan will apply to FEMA for disaster assistance funds. The water tower tank has been sandblasted and cleaned. They are having some issues with condensation and must wait for the tank to be completely dry before painting.

Chief Anchor informed the Board that Donna Spenner will attend the Arlington Township Board Meeting with him next week so introductions can be made. Morgane Curtis has passed her class. The Chief, along with Kyle and James are conducting the fire prevention program this week at the elementary school.

Van Buren County Medical Control has implemented the Priority Dispatch Program in an effort to reduce traffic accidents by responders. This includes:

- Priority 1 - Respond with lights and siren in traffic areas. Both QR and ambulance respond.
- Priority 2 - Respond without lights and siren. Obey speed limit.
- Priority 3 - QR Team is not dispatched.

Jim McGee is the new Dispatch Coordinator replacing Jeri Tapper.

A reminder of the Active Shooter Training on 10/27/16 at 6:00 p.m.

Treasurer Tinker submitted the financial report for September 2016.

Diago Avalos presented his purchase offer for the bank building to the Board, which included conditions regarding permits/licenses and startup costs. It was suggested that he first determine these potential costs and then contact the township office if he is still interested to set up a meeting with the Board to submit an official offer.

The ZBA had no report, due to no new applications.

The Planning Commission is back to a quarterly meeting schedule.

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Old Business on the Agenda will be postponed due to the absence of the Clerk.

Under new business, the Board appointed Trustee Reynnells to the DDA and the LDFA.

Ms. Pat Winston of the Van Buren County Senior Services presented the 2015/16 Annual Report.

With no further business to attend to, a motion to adjourn was made by Reynnells and second by Stroud.

Meeting adjourned at 8:32 p.m.

Respectfully Submitted,

Attest,

Kim Thompson, Clerk

Donna Spenner, Supervisor