

## Lawrence Township Regular Board Meeting November 10, 2016

The Lawrence Township Regular Board Meeting was called to order at 7:00 p.m.

Present: Spenner, Thompson, Tinker, Reynnells and Stroud

Also Present: Attorney Brien Heckman, Rick Boze, Eric Mills, Jeff Moses, Don Hanson, Rolla Hemingway, Ted Griffin and Mary Griffin.

Motion made by Reynnells, 2<sup>nd</sup> by Stroud, to approve the October 13, 2016 Regular Board Minutes as amended.

Roll call vote: All ayes. Motion carried.

Motion made by Reynnells, 2<sup>nd</sup> by Stroud, to approve the November 10, 2016 expenditures as amended.

Roll call vote: All ayes. Motion carried.

**General Fund Totaling: \$19,152.84**

Date	Expenditure	Amount	Description
11/10/2016	AGS	\$450.00	Outside Services (Sept & Oct Billing)
11/10/2016	AMG Appraisal Services	\$1,550.00	Land Divisions
11/10/2016	AT&T	\$60.78	Cemetery Communications
11/10/2016	Attorney Brien Heckman	\$1,763.50	Misc/Meetings/Variance
11/10/2016	Comcast	\$46.64	Internet Service Provider
11/10/2016	Consumer's Energy	\$92.52	Utilities-GF Fire Hall
11/10/2016	Consumer's Energy	\$151.67	Utilities-Bank Bldg
11/10/2016	Consumer's Energy	\$38.00	Bank Building Settlement
11/10/2016	Consumer's Energy	\$52.63	Utilities-Cemetery Memorial
11/10/2016	Denise Campagna	\$205.00	Election Worker Pay
11/10/2016	Donna Taylor	\$212.50	Election Worker Pay
11/10/2016	First National Bank - Omaha	\$568.72	Treasurer Computer Services/Supplies/Postage/Training
11/10/2016	First National Bank - Omaha	\$41.04	Supervisor Training
11/10/2016	First National Bank - Omaha	\$52.00	Tractor Maint
11/10/2016	First National Bank - Omaha	\$539.41	Postage/Training
11/10/2016	Frontier	\$94.76	Treasurer/Board Communications
11/10/2016	Frontier	\$47.00	Cemetery Communications
11/10/2016	IRS	\$1,379.64	EFTPS Monthly Tax Payment
11/10/2016	Jim Charles	\$212.50	Election Worker Pay
11/10/2016	Jim's Outdoor Powerland	\$467.98	Cemetery Equip - New Edger w/Attachments
11/10/2016	Judy Janssen	\$212.50	Election Worker Pay
11/10/2016	Karen Hardin	\$289.25	Election Worker Pay
11/10/2016	Kellogg Hardware	\$12.98	Library Maint

11/10/2016	Michigan Election Resources	\$32.60	Election Supplies
11/10/2016	Michigan Election Resources	\$44.89	Election Supplies
11/10/2016	Richardson Oil	\$86.71	Cemetery Fuel
11/10/2016	Ricoh	\$159.67	Copier Contract + Additional Images
11/10/2016	Ruth Griffin	\$182.50	Election Worker Pay
11/10/2016	Sal Campagna	\$272.50	Election Worker Pay
11/10/2016	State of Michigan	\$237.64	Payroll Taxes
11/10/2016	Tom Smith Tractor Parts, Inc.	\$1,133.61	Tractor Tires
11/10/2016	US Post Office	\$1,316.00	Treasurer Postage - Winter Tax Bills
11/10/2016	Van Buren Conservation District	\$50.00	Hazardous Waste Recycling
11/10/2016	Van Buren County Clerk	\$47.25	Voter Card Printing - 3rd Q
11/10/2016	Village of Lawrence	\$16.77	Garbage Service
11/10/2016	Village of Lawrence	\$154.00	Ordinance Enforcement
11/10/2016	Vineyard Press	\$90.42	Election Publishing
11/10/2016	Wolverine Power Systems	\$95.00	Generator Maint
	<b>Subtotal</b>	<b>\$12,460.58</b>	
	<b>Payroll</b>		
11/10/2016	Donna Ghastin-Neyome	\$1,984.82	Assessor Salary
11/10/2016	Donna Spenner	\$976.60	Supervisor Salary
11/10/2016	Kim Thompson	\$929.52	Clerk Salary
11/10/2016	Mary Tinker	\$870.04	Treasurer Salary
	<b>Subtotal</b>	<b>\$4,760.98</b>	
	<b>Consent Items Already Paid</b>		
	Barry S. Earls	\$1,410.48	Sexton Wages (10/14/16; 10/28/16)
	IRS	\$216.08	Federal Payroll Tax
	State of Michigan	\$78.46	State Payroll Tax
	Theresa Stroud	\$226.26	Dep Treasurer Wages (10/14/16)
	<b>Subtotal</b>	<b>\$1,931.28</b>	
	<b>Grand Total</b>	<b>\$19,152.84</b>	

**LTES Fund Totaling: \$14,587.10**

Date	Expenditure	Amount	Description
11/10/2016	Aflac	\$136.37	Monthly Insurance Premium
11/10/2016	BoundTree Medical	\$30.30	QR Supplies
11/10/2016	Comcast	\$23.31	Internet Service
11/10/2016	Consumers Energy	\$370.09	Utilities
11/10/2016	First National Bank - Omaha	\$421.93	Supplies/Postage/Equip Maint/Comm Promo/Training
11/10/2016	Frontier	\$141.00	Communications

11/10/2016	IRS	\$481.47	EFTPS Payroll Taxes
11/10/2016	Kellogg Hardware	\$13.90	Equipment
11/10/2016	Mike Anchor	\$50.00	Communications Reimbursement
11/10/2016	Moses Fire Equipment	\$1,273.34	FD - Personal Protect Equip/Pump Testing
11/10/2016	MTA	\$22.50	Training Manual
11/10/2016	Positive Promotions	\$288.44	Fire Safety Week Supplies
11/10/2016	Preferred Printing	\$198.90	Printing - QR Reports
11/10/2016	Richardson Oil Co.	\$285.10	Fuel Expense
11/10/2016	Ricoh	\$159.67	Copier Contract
11/10/2016	Rose's Service Center	\$314.08	Equipment Maint - #1711
11/10/2016	State of Michigan	\$78.76	Payroll Taxes
11/10/2016	Touchtone Communications	\$14.22	Communications
11/10/2016	Van Buren Co. Training Comm	\$500.00	FD Training
11/10/2016	Village of Lawrence	\$16.77	Garbage Service
11/10/2016	Walmart	\$12.20	FH Supplies
11/10/2016	Western Mi Asso of Fire Chiefs	\$130.00	Membership
11/10/2016	Wolverine Power Systems	\$380.00	Generator Maint
	<b>Sub Total</b>	<b>\$5,342.35</b>	
	<b>LTES Payroll</b>		
11/10/2016	Michael Beach	7.49	Wages
11/10/2016	Charles Carpp	\$46.76	Wages
11/10/2016	Michael Carpp	\$315.85	Wages
11/10/2016	Michelle Curtis	\$169.81	Wages
11/10/2016	Morgane Curtis	\$14.98	Wages
11/10/2016	Barry S. Earls	\$221.37	Wages
11/10/2016	James Fein	\$220.61	Wages
11/10/2016	John Gritter	\$181.82	Wages
11/10/2016	Rolla Hemingway	\$134.84	Wages
11/10/2016	David Leach	\$25.11	Wages
11/10/2016	Steven Leach	\$12.55	Wages
11/10/2016	Steven Lowe	\$188.03	Wages
11/10/2016	Kyle Mead	\$400.59	Wages
11/10/2016	Shawn Mead	\$247.73	Wages
11/10/2016	Eric Mills	\$284.95	Wages
11/10/2016	Jon Rader	\$9.91	Wages
11/10/2016	Linnea Rader	\$67.73	Wages
	<b>Sub Total</b>	<b>\$2,550.13</b>	
	<b>Consent Items Already Paid</b>		
	Michael Anchor	3331.09	Chief Salary (10/14/16; 10/28/16)
	IRS	660.79	EFTPS Payroll Tax
	Karen Hardin	\$2,379.68	Secretary Wages (10/14/16; 10/28/16)

	State of Michigan	323.06	State Payroll Tax
	<b>SubTotal</b>	<b>6694.62</b>	
	<b>Grand Total</b>	<b>\$14,587.10</b>	

**Building Fund Totaling: \$3344.00**

Date	Expenditure	Amount	Description
11/10/2016	AGS	\$3,344.00	3 Bldg/5 Elect/9 Mech/3 Plumbing
	<b>Total Proposed Expenditures</b>	<b>\$3,344.00</b>	

**Road Fund Totaling: \$9164.43**

Date	Expenditure	Amount	Description
11/10/2016	VB Co Road Commission	\$8,621.50	Sealcoat - Various Roads
11/10/2016	VB Co Road Commission	\$358.86	Extra Hot Mix - Sealcoat Roads Only
11/10/2016	VB Co Road Commission	\$184.07	Paser Road Ratings
	<b>Total Proposed Expenditures</b>	<b>\$9,164.43</b>	

The following reports were presented to the Board:

- ✓ Sheriff's Department
- ✓ Road Commission
- ✓ Village of Lawrence
- ✓ Lawrence Township Emergency Services
- ✓ Treasurer
- ✓ Clerk
- ✓ Planning Commission
- ✓ County Commissioner

Rick Boze from the Van Buren County Sheriff's Department informed the Board that there were 116 total calls in October 2016.

Rick Boze representing the VB Co. Road Commission reported that they are currently working on grading and tree cutting. The 60<sup>th</sup> Avenue turn around issue was discussed and Supervisor Spenner will be in contact with the road commission on this issue. Clerk Thompson requested an updated certified road map.

Commissioner Hanson reported that stricter controls and policies are being studied for the VBCO employees, en light of the recent incident at the Berrien County Courthouse where two deputies were killed. A 32 mil proposal will be on the May 2<sup>nd</sup> ballot to fund a project to expand the courtrooms, build a new jail with a tunnel to transport inmates to trial. Union negotiations are in process.

Chief Anchor informed the Board that the pump tests have been completed and successful.

William Gaborick was recommended by the membership to probationary status with the fire department.

A motion was made by Reynnells and supported by Stroud to approve William Gaborick for 6months probationary status with the fired department pending the results of his physical and drug screen. All ayes. Motion carried.

LTES along with a few other departments will be applying for the FEMA Grant again this year. If successful in obtaining the grant, the money will be used to purchase air tanks.

Treasurer Tinker submitted the financial report for October 2016.

Steve Bryer of Siegfried Crandall presented the audit report to the Board. He stated that the township was in a solid financial position and he offered a clean audit opinion.

Clerk Thompson commented on the recent election and thanked everyone involved for a job well done

The ZBA had no report, due to no new applications.

The Planning Commission has received the corrected site plan. There will be a special use permit hearing for McDonald Towing.

Old Business on the Agenda will be postponed as the Clerk is still waiting for additional information from the O'Connell Group, and references for review. This item will be tabled until the January 2017 meeting for voting.

Under new business, the Board appointed Clerk Thompson to the DDA and the LDFA, instead of Trustee Reynnells as was indicated at last month's meeting. Trustee Reynnells will be the townships' representative to the Road Commission.

Public Comment: Question on the township police patrol from the Sheriff's Department.

Attorney Heckman presented the board with a summary of the outstanding legal issues.

The Sewell blight clean-up is scheduled for November 27, 2016.

With no further business to attend to, a motion to adjourn was made by Reynnells and second by Stroud.

Meeting adjourned at 9:26 p.m.

Respectfully Submitted,

Attest,

Kim Thompson, Clerk

Donna Spenner, Supervisor