

**Lawrence Township Regular Board Meeting
 September 8, 2016**

The Lawrence Township Regular Board Meeting was called to order at 7:00 p.m.

Present: Spenner, Thompson, Tinker and Stroud

Absent: Reynnells

Also Present: Attorney Brien Heckman, Rick Boze, Eric Mills, Phil Glennie, Dan Faulkner, Jeff Moses and Suzie Roehm.

Motion made by Stroud, 2nd by Tinker, to approve the August 11, 2016 Regular Board Minutes and the Truth in Taxation Public Hearing Minutes as amended.

Roll call vote: All ayes. Motion carried.

Motion made by Tinker, 2nd by Stroud, to approve the September 8, 2016 expenditures as amended.
 Roll call vote: All ayes. Motion carried.

General Fund Totaling: \$26,406.29

Date	Expenditure	Amount	Description
09/08/2016	Aerial Construction Company	\$3,400.00	Cemetery Tree Removal
09/08/2016	AT&T	\$53.50	Cemetery Communications
09/08/2016	Attorney Brien Heckman	\$450.50	Misc/Meetings/ZBA
09/08/2016	Attorney Mark DuBay	\$256.67	Legal Fees
09/08/2016	Comcast	\$90.96	Internet Service Provider
09/08/2016	Consumer's Energy	\$137.61	Utilities-GF Fire Hall
09/08/2016	Consumer's Energy	\$38.00	Utilities-Bank Bldg Settlement
09/08/2016	Consumer's Energy	\$34.40	Utilities-Cemetery Memorial
09/08/2016	Consumer's Energy	\$189.52	Utilities-Bank Bldg
09/08/2016	First National Bank - Omaha	\$273.63	Postage/Name Plates/Website/Election Meals
09/08/2016	First National Bank - Omaha	\$45.64	Cemetery Equip Maint
09/08/2016	Frontier	\$94.76	Treasurer/Board Communications
09/08/2016	Frontier	\$47.00	Cemetery Communications
09/08/2016	Kellogg Hardware	\$87.66	Fire Hall Supplies/Library Maint
09/08/2016	Quill	\$45.87	Office Supplies
09/08/2016	Siegfried Crandall PC	\$8,100.00	Audit Expense
09/08/2016	State of Michigan	\$237.64	Payroll Taxes
09/08/2016	Van Burren Co Treasurer	\$4,999.41	Treasurer & Assessor Data Services
09/08/2016	Van Buren Conservation District	\$152.30	Hazardous Waste Collection
09/08/2016	Van Buren County Clerk	\$620.00	Programming Fees/Canvass
09/08/2016	Village of Lawrence	\$63.58	Utilities-Bank Bldg

	Subtotal	\$19,418.65	
	Payroll		
09/08/2016	Donna Ghastin-Neyome	\$1,984.82	Assessor Salary
09/08/2016	Donna Spenner	\$976.60	Supervisor Salary
09/08/2016	Kim Thompson	\$929.52	Clerk Salary
09/08/2016	Mary Tinker	\$870.04	Treasurer Salary
	Subtotal	\$4,760.98	
	Consent Items Already Paid		
	State of Michigan	\$119.00	State Payroll Tax
	Barry S. Earls	\$2,107.66	Sexton Wages (8/19/16; 9/2/16)
	Subtotal	\$2,226.66	
	Grand Total	\$26,406.29	

LTES Fund Totaling: \$32,043.83

Date	Expenditure	Amount	Description
09/08/2016	Aflac	\$136.37	
09/08/2016	Bio-Care, Inc.	\$725.00	Annual Physicals
09/08/2016	Christina Benson	\$50.00	QR Training
09/08/2016	Comcast	\$45.49	Internet Service
09/08/2016	Consumers Energy	\$550.43	Utilities
09/08/2016	First National Bank - Omaha	\$442.55	Supplies/Norton/FH Maint/FD Training/Comm Promo
09/08/2016	Frontier	\$141.00	Communications
09/08/2016	Mike Anchor	\$50.00	Communications Reimbursement
09/08/2016	Moses Fire Equipment	\$75.67	Adapters
09/08/2016	Moses Fire Equipment	\$21,398.00	1726 Refurb Project
09/08/2016	Northern Safety & Industrial	\$63.86	FD-Personal Protective Equipment
09/08/2016	State of Michigan	\$70.39	Payroll Taxes
09/08/2016	Village of Lawrence	\$101.06	Utilities
09/08/2016	Walmart	\$143.31	FH Supplies/Community Promo
	Sub Total	\$23,993.13	
	LTES Payroll		
09/08/2016	Michael Beach	69.27	Wages
09/08/2016	Charles Carpp	\$62.33	Wages
09/08/2016	Michael Carpp	\$315.85	Wages
09/08/2016	Michelle Curtis	\$140.38	Wages
09/08/2016	Barry S. Earls	\$187.98	Wages
09/08/2016	James Fein	\$56.56	Wages
09/08/2016	John Gritter	\$72.73	Wages
09/08/2016	Rolla Hemingway	\$260.39	Wages
09/08/2016	David Leach	\$28.25	Wages

09/08/2016	Steven Leach	\$50.22	Wages
09/08/2016	Steven Lowe	\$205.01	Wages
09/08/2016	Kyle Mead	\$173.51	Wages
09/08/2016	Shawn Mead	\$297.95	Wages
09/08/2016	Eric Mills	\$69.38	Wages
09/08/2016	Linnea Rader	\$18.06	Wages
	Sub Total	\$2,007.87	
	Consent Items Already Paid		
	Michael Anchor	\$3,331.09	Chief Salary (8/19/16; 9/2/16)
	Karen Hardin	\$2,379.68	Secretary Wages (8/19/16; 9/2/16)
	State of Michigan	\$323.06	State Payroll Tax
	Subtotal	6033.83	
	Grand Total	\$32,034.83	

The following reports were presented to the Board:

- ✓ Sheriff's Department
- ✓ Road Commission
- ✓ Village of Lawrence
- ✓ Lawrence Township Emergency Services
- ✓ Treasurer
- ✓ Clerk
- ✓ Planning Commission
- ✓ County Commissioner

Rick Boze from the Van Buren County Sheriff's Department informed the Board that there were 88 total calls in August 2016.

Rick Boze representing the VB Co. Road Commission had no new business to report.

Commissioner Hanson reported that the Sheriff's Department is in union negotiations. He gave an update on the new Covert Generating. The renovations to the county jail are estimated to cost 1.5 M.

Dan Faulkner with the Village of Lawrence stated that their audit has been completed.

- Under the MDOT Act 51 Asset Management Program, the Village must report to the state what work has been done on local roads.
- The VBISD Building Trades program has broken ground for their Corwin Meadows home project, which they hope to have completed in 1 year.
- Whiteman and Associates is working on the redesign of the main pump station.
- There is a meeting scheduled for September 14th with the LDFA and the DDA to discuss the possible location of a future brewery.
- The Ox Roast Committee is considering a 2 ½ day event next year. They will discuss this at the September 22nd meeting. The possibility of fireworks will also be discussed.
- The Village would like to participate in the Safe Routes Initiative 2018 Project, which would provide 5 foot wide sidewalk walking routes to the school. There are several steps involved to determine the routes and secure funding for the project.
- The joint Village/Township Meeting will be rescheduled for a date in October.

Chief Anchor informed the Board that the 1726 Refurb project is moving along as scheduled. Active Shooter Training will be held October 27, 2016. The abandon home at the corner of North Paw Paw and Cross Street is scheduled for demolition sometime this fall. The LTES Membership has recommended that Morgan Morgane Curtis be approved as a member of the Fire Department.

A motion was made by Thompson and supported by Tinker for the LTES to hire Morgan Morgane Curtis as probationary member pending the outcome of her medical and drug screen evaluations. All ayes. Motion carried.

Treasurer Tinker submitted the financial report for August 2016. The LTES Checking account has returned to the Mercantile Bank account. The previous checks are to be utilized until such time as Mary can set up the new account and account number.

Clerk Thompson reported that the audit has been completed and the draft is available for review. Steve Bryer from Siegfried and Crandall will be at the October meeting to present the finalized report.

MTA Regional Meetings will be held September 29th in Kalamazoo. Donna, Kim, Theresa will attend for sure. Russ and Mary will have to let Karen know as soon as possible so she can make reservations.

The ZBA had no report, due to no new applications.

The Planning Commission has approved the Master Plan to go to the Board for final approval. A site plan review will be needed for the future site of McDonald Towing.

There was no Old Business on the Agenda.

Under new business, the Board received 2 new proposals to review from Kenneth Dettloff and from Michigan Township Services.

Ms. Suzie Roehm is a candidate for Van Buren County Clerk in the November election. She spoke of her past experience that she feels would make her a good candidate for this position.

With no further business to attend to, a motion to adjourn was made by Stroud and second by Tinker.

Meeting adjourned at 8:29 p.m.

Respectfully Submitted,

Attest,

Kim Thompson, Clerk

Donna Spenner, Supervisor