

Lawrence Township Regular Board Meeting July 14, 2016

Meeting called to order at 7:00 p.m.

Present - Spenner, Thompson, Tinker and Stroud

Absent - Reynnells

Also Present: Mark DuBay, Rick Boze, Don Hanson, Jeff Moses, Dan Faulkner, Chief Anchor and A.J. Brucks.

Motion made by Stroud, 2nd by Tinker, to approve the June 9, 2016 Regular Board Minutes as amended.
 Roll call vote. All ayes. Motion carried

Motion made by Stroud, 2nd by Tinker, to approve the July 14, 2016 expenditures as amended.
 Roll call vote: All ayes. Motion carried.

General Fund Totaling: \$20,954.37

Date	Expenditure	Amount	Description
07/14/2016	Associated Government Services	\$300.00	PC/Enforcement
07/14/2016	AT&T	\$61.80	Cemetery Communications
07/14/2016	Attorney Mark DuBay	\$1,340.56	Misc/Meetings/Variance/Planning
07/14/2016	Bronsink & Bos Equipment	\$88.04	Cemetery Equipment Repairs/Maint
07/14/2016	Comcast	\$52.96	Internet Service Provider
07/14/2016	Consumer's Energy	\$110.68	Utilities-GF Fire Hall
07/14/2016	Cougar Mountain	\$510.00	Software Support
07/14/2016	Consumer's Energy	3206.28	Consumer's Energy
07/14/2016	Consumer's Energy	\$33.56	Utilities-Cemetery Memorial
07/14/2016	Doubleday Office Products	\$71.26	Office Supplies
07/14/2016	First National Bank - Omaha	\$949.99	Clerk Postage/Website/Computer Hardware Software
07/14/2016	First National Bank - Omaha	\$765.95	Treasurer Computer Services/Postage
07/14/2016	First National Bank - Omaha	\$662.48	Cemetery Equipment Maint
07/14/2016	Frontier	\$93.40	Treasurer/Board Communications
07/14/2016	Frontier	\$46.32	Cemetery Communications
07/14/2016	VB County Clerk	\$45.15	Voter Card Printing for 2nd Q
07/14/2016	Richardson Oil	\$209.86	Cemetery Fuel
07/14/2016	Ricoh	\$351.79	Copier Contract
07/14/2016	State of Michigan	\$205.06	Payroll Taxes
07/14/2016	Village of Lawrence	\$31.94	Garbage Service (June & July)
07/14/2016	Village of Lawrence	\$52.40	Utilities-Bank Bldg
07/14/2016	MTA	\$91.00	Training
07/14/2016	Mlive Media Group	\$39.44	Elections Print/Publish

07/14/2016	Vineyard Press	\$31.75	Elections Print/Publish
	Subtotal	\$6,145.39	
	Payroll		
07/14/2016	Donna Ghastin-Neyome	\$1,984.82	Assessor Salary
07/14/2016	Donna Spenner	\$237.06	Supervisor Salary (Pro-rated)
07/14/2016	Ken Barnett	\$778.89	Supervisor Salary (Pro-rated)
07/14/2016	Kim Thompson	\$929.52	Clerk Salary
07/14/2016	Mary Tinker	\$870.04	Treasurer Salary
	Subtotal	\$4,800.33	
	Consent Items Already Paid		
	State of Michigan	\$188.24	State Payroll Tax
	Charles Moses	\$851.69	PT Sexton Wages (6/10/16; 6/24/16; 7/8/16)
	IRS	\$6,357.30	EFTPS Payment - 2nd Quarter 2016
	Barry S. Earls	\$2,611.42	Sexton Wages (6/10/16; 6/24/16; 7/8/16)
	Subtotal	\$10,008.65	
	Grand Total	\$20,954.37	

LTES Fund Totaling: \$34,604.05

Date	Expenditure	Amount	Description
07/14/2016	Aflac	\$136.37	Monthly Insurance Premium
07/14/2016	Bio-Care	\$2,565.00	Annual Physicals
07/14/2016	BoundTree Medical	\$92.56	QR Operating Supplies
07/14/2016	Bronson Healthcare Group	\$167.00	Drug Screen - M. Beach/Immunization - S. Mead
07/14/2016	Christina Benson	\$50.00	QR Training
07/14/2016	Comcast	\$26.49	Internet Service
07/14/2016	Consumers Energy	\$442.72	Utilities
07/14/2016	Crown Trophy	\$23.40	Fire Department Name Plates
07/14/2016	David Chapman Agency	\$3,864.00	Accident & Health Renewal
07/14/2016	Doubleday Office Products	\$176.37	Dry Erase Board/Supplies
07/14/2016	Field Plumbing and Heating	\$12.69	Equipment
07/14/2016	First National Bank - Omaha	\$434.23	Supplies/Equip Maint/Training/Bldg Maint
07/14/2016	First National Bank - Omaha	\$996.59	Computer Hardware & Software/Security System
07/14/2016	Frontier	\$138.96	Communications
07/14/2016	Kyle Mead	\$40.26	Cash Reimbursement for Supplies
07/14/2016	Midway Electric	\$298.50	Fire Hall Maint
07/14/2016	Mike Anchor	\$50.00	Communications Reimbursement
07/14/2016	Moses Fire Equipment	\$2,325.21	Personal Protection Equip/Truck Maint
07/14/2016	Northern Safety Co., Inc.	\$52.45	FD - Personal Protection Equipment
07/14/2016	Nye Uniform	\$1,243.16	FD - Personal Protection Equipment

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07/14/2016	Q It Up Catering	\$616.00	Community Promotion
07/14/2016	Richardson Oil Co.	\$293.59	Fuel Expense
07/14/2016	Ricoh	\$351.78	Copier Contract
07/14/2016	Roe Comm	\$97.98	Radio Equipment
07/14/2016	State of Michigan	\$80.34	Payroll Taxes
07/14/2016	Touchtone Communications	\$33.29	Communications
07/14/2016	Village of Lawrence	\$89.88	Utilities
07/14/2016	Village of Lawrence	\$31.93	Garbage Service (June & July invoices)
07/14/2016	Walmart	\$233.53	Fire Hall Supplies
	Sub Total	\$14,964.28	
	LTES Payroll		
07/14/2016	Shanna Barnett	\$121.41	Wages
07/14/2016	Michael Beach	\$22.47	Wages
07/14/2016	Michael Carpp	\$329.78	Wages
07/14/2016	Chuck Carpp	\$57.14	Wages
07/14/2016	Michelle Curtis	\$119.77	Wages
07/14/2016	Barry S. Earls	\$190.76	Wages
07/14/2016	James Fein	\$79.19	Wages
07/14/2016	John Gritter	\$72.73	Wages
07/14/2016	Rolla Hemingway	\$210.83	Wages
07/14/2016	David Leach	\$75.33	Wages
07/14/2016	Steven Leach	\$65.91	Wages
07/14/2016	Steven Lowe	\$219.18	Wages
07/14/2016	Kyle Mead	\$358.36	Wages
07/14/2016	Shawn Mead	\$247.79	Wages
07/14/2016	Eric Mills	\$111.49	Wages
07/14/2016	Linnea Rader	\$9.02	Wages
	Sub Total	\$2,291.16	
	Consent Items Already Paid		
	IRS	\$8,309.18	EFTPS Payment - 2nd Quarter 2016
	Karen Hardin	\$3,569.52	Secretary Wages (6/10/16; 6/24/16; 7/8/16)
	Michael Anchor	\$4,985.94	Chief Salary (6/10/16; 6/24/16; 7/8/16)
	State of Michigan	\$483.97	State Payroll Tax
	Subtotal	\$17,348.61	
	Grand Total	\$34,604.05	

Building Fund Totaling: \$3186.00

Date	Expenditure	Amount	Description
07/14/2016	AGS Billing for May & June 2016	\$3,186.00	5 Bldg/7 Elect/1 Mech/2 Plumbing
	Total Proposed Expenditures	\$3,186.00	

Road Fund Totaling: \$25,864.50

Date	Expenditure	Amount	Description
07/14/2016	VB Co Road Commission	\$25,864.50	Seal Coat Project
	Total Proposed Expenditures	\$25,864.50	

The following reports were presented to the Board:

- ✓ Sheriff's Department
- ✓ Road Commission
- ✓ Village of Lawrence
- ✓ Lawrence Township Emergency Services
- ✓ Treasurer
- ✓ Clerk
- ✓ Planning Commission
- ✓ County Commissioner

Rick Boze from the Van Buren County Sheriff's Department informed the Board that there were 106 total calls in June 2016.

Rick Boze representing the VB Co. Road Commission informed the Board that CR 681 has been re-opened but striping has not been completed yet. The tube is in on 51st Street and the new gravel should be down next week. He reminded the Board of the millage proposal on the August 2nd ballot.

A.J. Brucks of the Van Buren Conservation District relayed information on their programs and projects and explained the millage proposal which will be on the August 2nd ballot.

Dan Faulkner with the Village of Lawrence told the Board that he and a few others floated the Paw Paw River earlier in the day to evaluate the condition and identify areas for clean-up/improvements as part of a DNR grant. The village will borrow \$150,000 to paint the water tower and reseal the interior.

It is the goal of the Village to become a re-development ready community.

The Farmers Market is up and running on Saturday's in the park.

There is an LDFA meeting scheduled for July 27, 2016. They are hoping for an update on bringing a brewery into the office park.

Per information from the Michigan LARA office, Jaco's bar is in the process of transferring their liquor license to Hillbillies Bar and Grill. The Red Arrow Bar may be eligible to use Brownfield Redevelopment funding. Phase 1 and 2 surveys are in process.

Commissioner Don Hanson reported that the Michigan Supreme Court has ruled that each county must have a Public Defender and an Investigator. The County is trying to determine if they can partner with neighboring counties for these services.

Union negotiations are in progress.

Buildings review shows that basement offices must be moved above ground or to a new building. The options are currently being studied.

The Health Department is scheduled to break ground on March 1, 2017.

Chief Anchor informed the Board of the resignation of Shanna Barnett from the LTES as she has moved out of the area, and recommended the acceptance of her resignation.

A motion was made by Tinker and second by Thompson to accept the resignation of Shanna Barnett from the LTES. All ayes. Motion carried.

A motion was made by Tinker and second by Stroud to award the 1726 truck refurbishing project to the low bidder, Moses Fire Equipment at a cost of \$91,153. Roll call vote. All ayes. Motion carried.

The Chief gave a reminder of the LTES Family Picnic to be held on August 13th.

Treasurer Tinker submitted the financial reports for May and June. She is still working on obtaining new check stock from Edgewater Bank for the LTES account.

Clerk Thompson reported that there will be three openings on the Village Council for the November election as well as school board position(s). July 26, 2016 is the deadline for petitions to be turned in to the clerk.

The Truth in Taxation Hearing has been scheduled for August 11, 2016 at 6:30 p.m.

There was no report from the ZBA due to no new zoning applications.

Members Tom Cross, Mike Salvano and Sal Campagna have been reappointed to a three year term on the Planning Commission by a motion made by Stroud and second by Tinker. The new term expires on June 11, 2019. Roll call vote. All ayes. Motion carried.

A special meeting has been scheduled for Wednesday, July 20, 2016 at 5:30 p.m. for the purpose of interviewing candidates for township attorney, and also to review and approve Lawrence Township Ballot proposal language and any other business that may arise.

A Resolution supporting the Van Buren Conservation District Program Millage of .1 mills for a period of ten years to support the operation of programs was proposed by Spenner and supported by Stroud. Roll call vote. All ayes. Resolution adopted.

A motion to approve the LTES Salary Matrix 6, to reflect the new minimum wage of \$8.50 per hour to be effective retroactive to January 1, 2016 was proposed by Tinker and second by Stroud. Roll call vote. All ayes. Motion carried.

With no further business to attend to, a motion to adjourn was made by Stroud and second by Tinker. All ayes. Motion carried.

Meeting adjourned at 8:55 p.m.

Respectfully Submitted,

Attest,

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Kim Thompson, Clerk

Donna Spenner, Supervisor

TOWNSHIP OF LAWRENCE

**A RESOLUTION SUPPORTING
THE VAN BUREN CONSERVATION DISTRICT
PROGRAM MILLAGE**

WHEREAS, the Municipalities in Van Buren County seek to have the voters of Van Buren County approve a millage at the rate of 0.1 of one (1) mill for a period of ten (10) years from 2016 through 2025 to support the operation of the Van Buren Conservation District Programs; and,

WHEREAS, the Van Buren Conservation District would provide program updates to the Township of Lawrence, would be available for questions regarding program updates and would coordinate annually a budget planning session where Township of Lawrence could give input on the allocation of said millage funding and provide a voice for what is needed on a neutral resource basis to help the VBKD plan accordingly throughout the County; and,

WHEREAS, the Township of Lawrence supports Van Buren Conservation District Programming and the proposed Van Buren County Ballot scheduled for vote on August 2, 2016;

NOW, THEREFORE, BE IT HEREBY RESOLVED, that the Township of Lawrence hereby declares its support for the VAN BUREN CONSERVATION DISTRICT MILLAGE PROPOSAL as presented in the August 2, 2016 Van Buren County Ballot and hereby directs the Township Clerk to file a certified copy of the resolution with the Van Buren County Clerk and the Director of the Van Buren County Conservation District.

Resolution offered by Spencer and supported by Stroud

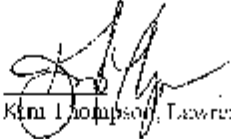
Roll Call Vote: Yes: Spencer, Thompson, Tinker, Stroud

No: _____

RESOLUTION DECLARED ADOPTED:

I hereby certify the foregoing constitutes a true and complete copy of a resolution adopted by the Lawrence Township Board of Trustees, County of Van Buren, Michigan, at a regular meeting held on July 14, 2016.

Date: 7/14/16


Kim Thompson, Lawrence Township Clerk