

**Lawrence Township Regular Board Meeting
 June 9, 2016**

Meeting called to order at 7:00 p.m.

Present - Barnett, Thompson, Tinker, Reynnells and Stroud

Also Present: Mark DuBay, Rick Boze, Don Hanson, Jeff Moses, Donna Spenner, Dan Abbott, David Walker, Melanie Giddings and Michelle Engle.

Motion made by Reynnells, 2nd by Stroud, to approve the May 12, 2016 Regular Board Minutes as amended. Roll call vote. All ayes. Motion carried

Motion made by Reynnells, 2nd by Stroud, to approve the June 9, 2016 expenditures as amended. Consumer's bill for the bank building (General Fund) will be held out for payment pending investigation of the amount due. Roll call vote: All ayes. Motion carried.

General Fund Totaling: \$15,010.72

Date	Expenditure	Amount	Description
06/09/2016	AT&T	\$61.64	Cemetery Communications
06/09/2016	Attorney John Conlon	\$204.00	Queen/Miller Taxed Costs
06/09/2016	Attorney Mark DuBay	\$2,448.89	Misc/Meetings/Variance/Violation
06/09/2016	Bronsink & Bos Equipment	\$507.57	Cemetery Equipment Repairs/Maint
06/09/2016	Comcast	\$46.64	Internet Service Provider
06/09/2016	Consumer's Energy	\$97.55	Utilities-GF Fire Hall
06/09/2016	Consumer's Energy	\$4511.21	Utilities-Bank Bldg
06/09/2016	Consumer's Energy	\$34.71	Utilities-Cemetery Memorial
06/09/2016	First National Bank - Omaha	\$161.28	Cemetery Supplies
06/09/2016	First National Bank - Omaha	\$26.89	Treasurer Computer Services/Postage
06/09/2016	First National Bank - Omaha	\$294.61	Postage/Vacuum/Website/Network Switch
06/09/2016	Frontier	\$93.40	Treasurer/Board Communications
06/09/2016	Frontier	\$46.32	Cemetery Communications
06/09/2016	Karen Hardin	\$32.40	Training - Cash Reimbursement
06/09/2016	Keller Pest Control	\$114.00	Annual Service Contract
06/09/2016	Miller Thermometer	\$82.79	Flags for Library and Fire Hall
06/09/2016	MTA	\$1,916.75	Membership Dues
06/09/2016	Quill	\$135.49	Office Supplies
06/09/2016	Remington Excavating	\$240.00	Topsoil for Cemetery
06/09/2016	Richardson Oil	\$203.08	Cemetery Fuel
06/09/2016	Ricoh	\$99.07	Copier Contract
06/09/2016	State of Michigan	\$209.31	Payroll Taxes
06/09/2016	Village of Lawrence	\$52.40	Utilities-Bank Bldg
	Subtotal	\$7,108.79	

Payroll			
06/09/2016	Donna Ghastin-Neyome	\$1,984.82	Assessor Salary
06/09/2016	Ken Barnett	\$1,011.60	Supervisor Salary
06/09/2016	Kim Thompson	\$929.52	Clerk Salary
06/09/2016	Mary Tinker	\$870.04	Treasurer Salary
	Subtotal	\$4,795.98	
Consent Items Already Paid			
	Barry S. Earls	\$2,244.38	Sexton Wages (5/13/16; 5/27/16)
	Charles Moses	\$663.00	PT Sexton Wages (5/13/16; 5/27/16)
	State of Michigan	\$123.57	State Payroll Tax
	Theresa Stroud	\$75.00	Dep Treasurer Wages (5/27/16)
	Subtotal	\$3,105.95	
	Grand Total	\$15,010.72	
Consumer's Bank Bldg stricken pending investigation of amount due.			

LTES Fund Totaling: \$22,140.75

Date	Expenditure	Amount	Description
06/09/2016	Aflac	\$136.37	Accident Insurance
06/09/2016	Arnt Asphalt Sealing, Inc.	\$2,175.00	Parking Lot Sealing
06/09/2016	BoundTree Medical	\$145.32	QR Operating Supplies
06/09/2016	Bronson Lakeview Hospital	\$493.38	Epi Pens
06/09/2016	Christina Benson	\$50.00	QR Training
06/09/2016	Comcast	\$23.31	Internet Service
06/09/2016	Consumers Energy	\$390.20	Utilities
06/09/2016	Field Plumbing & Heating	\$11.36	Equipment Repair Parts
06/09/2016	First National Bank - Omaha	\$1,594.64	Supplies/Equip Maint/Equip/Comm Promo
06/09/2016	Flametamer	\$600.00	Equipment
06/09/2016	Frontier	\$138.96	Communications
06/09/2016	Grainger	\$111.00	QR Equipment
06/09/2016	Keller Pest Control	\$456.00	Annual Payment for Pest Control Services
06/09/2016	Mike Anchor	\$50.00	Communications Reimbursement
06/09/2016	Miller Thermometer Co.	\$109.78	Flags
06/09/2016	Moses Fire Equipment	\$2,193.77	Repair/Maint 1710, 1738/FD Person Protect Equip
06/09/2016	North Breathing Air, LLC	\$1,280.00	Annual Service and Air Samples
06/09/2016	Overhead Door Company	\$308.40	Door Repair - Fire Hall
06/09/2016	Richardson Oil Co.	\$298.35	Fuel Expense
06/09/2016	Ricoh	\$99.06	Copier Contract
06/09/2016	Rose's Service Center	\$152.88	Repair #1766
06/09/2016	Rudell Repair, Inc.	\$250.00	Equipment Repair

Lawrence Township Regular Board Meeting

June 9, 2016

Page 3 of 6

06/09/2016	Share Corporation	\$178.23	Supplies
06/09/2016	State of Michigan	\$100.80	Payroll Taxes
06/09/2016	Steve Lowe	\$65.00	Cash Reimbursement - QR Training
06/09/2016	Touchtone Communications	\$22.76	Communications
06/09/2016	Village of Lawrence	\$162.75	Water for Training Exercise
06/09/2016	Village of Lawrence	\$117.99	Utilities
	Sub Total	\$11,715.31	
	LTES Payroll		
06/09/2016	Shanna Barnett	\$320.12	Wages
06/09/2016	Michael Beach	\$59.90	Wages
06/09/2016	Charles Carpp	\$96.10	Wages
06/09/2016	Michael Carpp	\$288.04	Wages
06/09/2016	Michelle Curtis	\$146.26	Wages
06/09/2016	Barry S. Earls	\$204.67	Wages
06/09/2016	James Fein	\$82.01	Wages
06/09/2016	John Gritter	\$101.81	Wages
06/09/2016	Rolla Hemingway	\$362.80	Wages
06/09/2016	David Leach	\$12.55	Wages
06/09/2016	Steven Leach	\$12.55	Wages
06/09/2016	Steven Lowe	\$332.43	Wages
06/09/2016	Kyle Mead	\$217.77	Wages
06/09/2016	Shawn Mead	\$190.82	Wages
06/09/2016	Eric Mills	\$151.14	Wages
06/09/2016	Charles Moses	\$21.58	Wages
06/09/2016	Linnea Rader	\$9.02	Wages
06/09/2016	Jason Spangler	\$25.11	Wages
	Sub Total	\$2,634.68	
	Consent Items Already Paid		
	Michael Anchor	\$4,384.62	Chief Salary (5/13/16; 5/27/16)
	Karen Hardin	\$3,083.08	Secretary Wages (5/13/16; 5/27/16)
	State of Michigan	\$323.06	State Payroll Tax
	Sub Total	\$7,790.76	
	Grand Total	\$22,140.75	

The following reports were presented to the Board:

- ✓ Sheriff's Department
- ✓ Road Commission
- ✓ Village of Lawrence
- ✓ Lawrence Township Emergency Services
- ✓ Treasurer
- ✓ Clerk
- ✓ Planning Commission

✓ County Commissioner

Rick Boze from the Van Buren County Sheriff's Department informed the Board that there were 110 total calls in May 2016.

Rick Boze representing the VB Co. Road Commission informed the Board that the CR 681 Project should be completed by the end of July. The Keeler [CR 687](#) Project is getting underway. The bid on the tube has been approved. Calcium Chloride is coming soon. Road grading must be completed first. Mr. Boze presented the Board with a flyer on the proposed road millage.

Commissioner Don Hanson reported that the County currently has a digital back up system with 20 year old technology. They are looking into updating their system. The recent jail inspection confirmed the privacy issue with the booking area. They are estimating \$5 million for complete renovations.

There was no report from the Village of Lawrence.

Chief Anchor informed the Board that the annual physicals are scheduled for June 18, 2016.

The Chief presented the resignation of Ken Barnett from LTES. Per the recommendation of the LTES membership, a motion was made by Reynnells and 2nd by Tinker to accept Ken Barnett's resignation from LTES. All ayes. Motion carried.

The [1720](#) [1726](#) Refurbishing Project is underway and the committee is currently accepting quotes and estimates.

A motion was made by Thompson and 2nd by Reynnells to adjust the probationary wage to \$8.50 per hour to meet minimum wage requirements. Roll call vote. All ayes. Motion carried.

Treasurer Tinker had no financial report due to lack of bank statements. She will report next month. She is still working on obtaining new check stock from Edgewater Bank for LTES account.

Clerk Thompson reported that she will be scheduling new election inspectors for training.

There was no report from the ZBA due to no new zoning applications.

The Planning Commission's next meeting is in July. A Resolution was presented approving the distribution of the Proposed Master Plan. Motion to approve Resolution was made by Reynnells, and second by Stroud. Roll call vote. All ayes. Resolution adopted.

Dan Abbott, candidate for Sheriff, introduced himself and spoke of his qualifications.

David Walker, candidate for Sheriff, introduced himself and presented his qualifications.

Attorney DuBay submitted a letter of resignation as Township Attorney effective, August 19, 2016. A motion was made by Reynnells and 2nd by Stroud to accept Attorney DuBay's resignation. All ayes. Motion carried. The Board thanked Attorney DuBay for his 19 years of legal counsel to the Board and the citizens of Lawrence Township.

A motion was made by Thompson and 2nd by Reynnells to accept the resignation of Supervisor Ken Barnett which was presented at the May 2016 Board Meeting, to be effective June 23, 2016. All ayes. Motion carried. The Board thanked Mr. Barnett for his service to the community on the Board and with the LTES.

Lawrence Township Regular Board Meeting

June 9, 2016

Page 5 of 6

A motion was made by Thompson and 2nd by Tinker to appoint Donna Spenner as Township Supervisor effective, June 23, 2016. All ayes. Motion carried.

~~Melody Gibbons~~ Melanie Giddings presented information regarding the 2016 Lawrence High School Bond Proposal which would extend the current millage for 2 years.

Michelle Engle told the Board that she may be interested in purchasing the bank building. The Board responded by encouraging her to contact the township office to set up a time to tour the building and asked her to submit a price bid.

With no further business to attend to, a motion to adjourn was made by Reynnells and second by Stroud. All ayes. Motion carried.

Meeting adjourned at 7:56 p.m.

Respectfully Submitted,

Attest,

Kim Thompson, Clerk

Ken Barnettt, Supervisor

RESOLUTION

**Approving the Distribution of the Proposed
Lawrence Township Master Plan as Amended**

WHEREAS, the Lawrence Township Planning Commission wishes to amend the Township Master Plan; and,

WHEREAS, MCL 125.3841 requires the Township Board to approve the distribution of the plan to various public bodies for review and comment before the Planning Commission may hold a public hearing regarding the proposed amendment; and,

WHEREAS, MCL 125.3843(3) gives the Township Board the right to approve or reject the Master Plan after the Planning Commission's public hearing so long as it retains this right by resolution;

NOW, THEREFORE, BE IT HEREBY RESOLVED, that the Lawrence Township Board of Trustees does approve the distribution of the proposed amendment of the Master Plan to those entitled to review and comment, service of the plan may be made electronically pursuant to MCL 125.3839(3) by providing a link to the Township website.

BE IT FURTHER RESOLVED, that the Lawrence Township Board of Trustees hereby retains the right to approve or reject the proposed amendment or any changes that may be made after this date as a condition of the amendment becoming final.

Resolution offered by Keynells and supported by Stroud

Roll Call Vote: Yes: Keynells, Stroud, Tinker, Thompson, Barnett

No: _____

RESOLUTION DECLARED ADOPTED;

I hereby certify the foregoing constitutes a true and complete copy of a resolution adopted by the Lawrence Township Board of Trustees, County of Van Buren, Michigan, at a regular meeting held on June 9, 2016.

Date: 6/9/16

Kim Thompson
Kim Thompson, Lawrence Township Clerk