

**Lawrence Township Regular Board Meeting
 March 10, 2016**

Meeting called to order at 7:00 p.m.

Present - Barnett, Thompson, Tinker and Stroud

Also Present: Mark DuBay, Rick Boze, Don Hanson, Jeff Moses, Donna Spenner, Dan Faulkner, Roy Jr. & Marie Westendorff and Barron Page.

Absent: Russ Reynnells

Motion made by Stroud, 2nd by Tinker, to approve the February 11, 2016 Regular Board Minutes as amended. Roll call vote. All ayes. Motion carried

Motion made by Stroud, 2nd by Tinker, to approve the March 10, 2016 expenditures as amended. Roll call vote: All ayes. Motion carried.

General Fund Totaling: \$13,579.77

Date	Expenditure	Amount	Description
03/10/2016	Amy Mead	\$221.00	Election Chairperson
03/10/2016	ADM Raritan Plaza	\$600.00	Scott Earls annual IRA contribution
03/10/2016	AT&T	\$60.58	Cemetery Communications
03/10/2016	Comcast	\$46.64	Internet Service Provider
03/10/2016	Consumer's Energy	\$156.88	Utilities-GF Fire Hall
03/10/2016	Consumer's Energy	\$174.83	Utilities-Bank Bldg
03/10/2016	Consumer's Energy	\$46.57	Utilities-Cemetery Memorial
03/10/2016	Denise Campagna	\$85.00	Election Inspector
03/10/2016	First National Bank - Omaha	\$36.94	Treasurer Computer Services/Supplies
03/10/2016	First National Bank - Omaha	\$397.43	Postage/Supplies/Website/Election Supplies
03/10/2016	Frontier	\$93.35	Treasurer/Board Communications
03/10/2016	Frontier	\$46.30	Cemetery Communications
03/10/2016	Ricoh	\$104.02	Copier Contract
03/10/2016	Ruth Griffin	\$150.00	Election Inspector
03/10/2016	Sal Campagna	\$165.00	Election Inspector
03/10/2016	Sirius	\$318.00	Website Hosting & Domain Name Registration
03/10/2016	State of Michigan	\$209.31	Payroll Taxes
03/10/2016	Donna Taylor	\$150.00	Election Inspector
03/10/2016	Village of Lawrence	\$15.73	Garbage Service
03/10/2016	Village of Lawrence	\$52.40	Utilities-Bank Bldg
03/10/2016	Vineyard Press	\$150.50	Election Print/Publish
	Subtotal	\$3,280.48	

	Payroll		
03/10/2016	Donna Ghastin-Neyome	\$1,984.82	Assessor Salary
03/10/2016	Ken Barnett	\$1,011.60	Supervisor Salary
03/10/2016	Kim Thompson	\$929.52	Clerk Salary
03/10/2016	Mary Tinker	\$870.04	Treasurer Salary
03/10/2016	Sal Campagna	\$88.10	Planning Commission
03/10/2016	Jim Crandall	\$88.10	Planning Commission
03/10/2016	Tom Cross	\$73.88	Planning Commission
03/10/2016	Luis Godines	\$17.62	Planning Commission
03/10/2016	Vicki Hettig	\$264.30	Board of Review
03/10/2016	Andy Jurczak	\$92.35	Planning Commission
03/10/2016	Clark Matheny	\$52.86	Planning Commission
03/10/2016	Jon Mill	\$17.62	Planning Commission
03/10/2016	Charles Moden	\$264.30	Board of Review
03/10/2016	David Nicholas	\$264.30	Board of Review
03/10/2016	Russ Reynnells	\$709.96	Trustee Salary
03/10/2016	Theresa Stroud	\$92.35	Planning Commission
03/10/2016	Theresa Stroud	\$1,292.90	Trustee Salary
03/10/2016	Ken Thompson	\$264.30	Board of Review
03/10/2016	Carl Whiteman	\$277.05	Board of Review
03/10/2016	Tammy Wilson	\$17.62	Planning Commission
03/10/2016	Pete Alburtus	\$36.94	Planning Commission
	Subtotal	\$8,710.53	
	Consent Items Already Paid		
	Barry S. Earls	\$1,369.53	Sexton Wages (02/19/2016; 03/04/2016)
	State of Michigan	\$76.09	State Payroll Tax
	Theresa Stroud	\$143.14	Dep Treasurer Wages (02/19/2016; 03/04/2016)
	Subtotal	\$1,588.76	
	Grand Total	\$13,579.77	

LTES Fund Totalling: \$28,934.45

Date	Expenditure	Amount	Description
03/10/2016	Aflac	\$136.37	Premium
03/10/2016	CCTV Security Pros	\$3,747.93	Security Camera System
03/10/2016	Comcast	\$23.31	Internet Service
03/10/2016	Consumers Energy	\$627.51	Utilities
03/10/2016	ECCU	\$600.00	Mike Anchor annual IRA contribution
03/10/2016	First National Bank - Omaha	\$370.32	Supplies/Postage/Equip Maint/Equip/Training
03/10/2016	First National Bank - Omaha	\$112.36	Equipment Maint - Trailer
03/10/2016	Frontier	\$138.88	Communications

03/10/2016	New York Life Trust	\$600.00	Karen Hardin annual IRA contribution
03/10/2016	Kellogg Hardware	\$19.23	FH Supplies
03/10/2016	Mike Anchor	\$50.00	Communications Reimbursement
03/10/2016	Moses Fire Equipment	\$12,759.52	Equip Repair/Operating Supplies/Trailer Equipment
03/10/2016	NRS	\$3,825.00	Swiftwater Rescue Boat
03/10/2016	Preferred Printing	\$283.90	QR Report Printing
03/10/2016	Richardson Oil Co.	\$203.10	Fuel Expense
03/10/2016	Ricoh	\$104.02	Copier Contract
03/10/2016	Rose's Service Center	\$372.87	Truck Maint #1766 & #1769
03/10/2016	Rose's Service Center	\$336.95	Service on 1710
03/10/2016	State of Michigan	\$75.22	Payroll Taxes
03/10/2016	Village of Lawrence	\$15.73	Garbage Service
03/10/2016	Village of Lawrence	\$127.36	Utilities
03/10/2016	Walmart	\$76.87	Office and FH Supplies
	Sub Total	\$24,606.45	
	LTES Payroll		
03/10/2016	Barry S. Earls	\$131.27	Wages
03/10/2016	Charles Carpp	\$80.52	Wages
03/10/2016	Eric Mills	\$69.38	Wages
03/10/2016	James Fein	\$107.47	Wages
03/10/2016	Jason Spangler	\$37.66	Wages
03/10/2016	John Gritter	\$94.55	Wages
03/10/2016	Jon Rader	\$109.58	Wages
03/10/2016	Kenneth Barnett	\$10.39	Wages
03/10/2016	Kyle Mead	\$202.83	Wages
03/10/2016	Linnea Rader	\$176.10	Wages
03/10/2016	Michael Carpp	\$363.16	Wages
03/10/2016	Michelle Curtis	\$122.71	Wages
03/10/2016	Rolla Hemingway	\$253.77	Wages
03/10/2016	Shanna Barnett	\$10.79	Wages
03/10/2016	Shawn Mead	\$83.80	Wages
03/10/2016	Steven Leach	\$91.01	Wages
03/10/2016	Steven Lowe	\$63.87	Wages
	Sub Total	\$2,008.86	
	Consent Items Already Paid		
	Karen Hardin	\$2,211.00	Secretary Wages (2/19/16; 3/4/16)
	State of Michigan	\$108.14	State Payroll Tax
	Sub Total	\$2,319.14	
	Grand Total	\$28,934.45	

The following reports were presented to the Board:

- ✓ Sheriff's Department
- ✓ Road Commission
- ✓ Village of Lawrence
- ✓ Lawrence Township Emergency Services
- ✓ Treasurer
- ✓ Clerk
- ✓ Planning Commission
- ✓ County Commissioner

Rick Boze from the Van Buren County Sheriff's Department informed the Board of a new report format. He reported that there were 98 total calls in February 2016.

Rick Boze representing the VB Co. Road Commission informed the Board that the 51st Street drain project is pending the Board's approval. Pot holes are being filled and residents are urged to contact the Road Commission to report the location of those holes needing attention.

Lawrence Village Manager, Dan Faulkner informed the Board that water/sewer rates will be increasing by \$5.59 per unit. The sewer project is still out for bid.

The Health Department and the ISD met with the Village to discuss some zoning issues in regard to the new Health Department office building.

Park improvements are underway.

Chief Anchor and the Board would like to return to the previous call report format. The Chief will inquire as to the possibility of that request.

We should have the new 1710 by next week. Also next week the keyless entry system is scheduled to be installed.

The Chief reminded the Board of the annual dinner which will be held at La Cantina on Saturday, May 21, 2016. Invitations will go out in April.

Mr. Jason Orton of David Chapman Agency presented the Board with the insurance renewal quote. PAR Plan is still the best option for coverage and price.

Commissioner Hanson reported that the new Health Department building in Lawrence will also be the location for the Van Buren/Cass County Dental Clinic and will bring approximately 50 employees into the area. The ISD plans to start a dental assistant program in partnership with the Health Department.

Commissioner Hanson introduced Mike McKay who is running for Van Buren County, District Court Judge. Mr. McKay introduced himself and gave some background information.

Mr. Barron Page of Southwest Michigan Dust Control in Bloomingdale gave a presentation and requested Lawrence Townships' business.

Marie and Roy Westendorff Jr. submitted an offer on the bank building to the Board. The offer consisted of \$59,999 for a land contract at 8% interest with a 10 year balloon. Payments based on a 30 year fixed rate and a \$12,000 down payment. A special meeting will be scheduled to discuss the offer.

Treasurer Tinker gave the financial report.

Clerk Thompson reported the local results of the recent Presidential Primary.

A resolution setting the Annual Meeting for March 26, 2016 at 1:00 p.m. was offered by Tinker and second by Stroud. Roll call vote. All ayes. Motion carried. (See Attachment 1)

A resolution setting the 2016 Budget Hearing for March 26, 2016 at 1:00 p.m. was offered by Stroud and second by Tinker. Roll call vote. All ayes. Motion carried. (See Attachment 2)

A motion was made by Thompson and second by Stroud, to move the Board of Review meeting dates from March 14 & 15, 2016 to March 16 & 17, 2016. Roll call vote. All ayes. Motion carried.

There was no report from the ZBA.

The Planning Commission had no report due to lack of quorum at its last meeting.

The neighbors of 50101 50th Street voiced their concerns over a continuing ordinance violation of high intensity lighting for which the responsible property owner has been notified in writing of the violation. Attorney DuBay will file a formal complaint with the judge.

In regard to the continuing Sewell blight issue, Attorney DuBay will petition the court for relief.

With no further business to attend to, a motion to adjourn was made by Stroud and second by Tinker. All ayes. Motion carried.

Meeting adjourned at 9:00 p.m.

Respectfully Submitted,

Attest,

Kim Thompson, Clerk

Ken Barnett, Supervisor

Attachment 1

RESOLUTION
Setting Date for 2016 Budget Hearing

WHEREAS, the Township of Lawrence has for many years conducted a budget hearing at the time of the Annual Meeting of its Electors; and,

WHEREAS, the Township Board wishes to continue the practice of conducting such a hearing at the Annual Meeting;

NOW, THEREFORE, BE IT HEREBY RESOLVED, that a hearing on Lawrence Township's 2016 budget shall be held at 1:00 p.m. on Saturday, March 26, ~~2015~~²⁰¹⁶, at the Lawrence Township Community Services Building. The property tax millage rate proposed to be levied to support the proposed budget will be a subject of this hearing.

Resolution offered by Stroud and supported by Tinker.


Roll Call Vote: Yes: Stroud, Tinker, Thompson, Barnett

No: _____

RESOLUTION DECLARED ADOPTED:

I hereby certify the foregoing constitutes a true and complete copy of a resolution adopted by the Lawrence Township Board of Trustees, County of Van Buren, Michigan, at a regular meeting held on March 10, 2016.

Date: 3/10/16



Kim Thompson, Lawrence Township Clerk

Attachment 2

RESOLUTION
Setting Date for 2016 Annual Meeting
of Lawrence Township Electors

WHEREAS, the Township of Lawrence has for many years conducted an Annual Meeting of its Electors; and,

WHEREAS, the Township Board wishes to continue the practice of conducting such a meeting for the benefit of the citizens of Lawrence Township;

NOW, THEREFORE, BE IT HEREBY RESOLVED, that the 2016 Annual Meeting of the Lawrence Township electors shall be held at 1:00 p.m. on Saturday, March 26, 2016, at the Lawrence Township Community Services Building.

Resolution offered by Tinker and supported by Stroud.


Roll Call Vote: Yes: Barnett, Thompson, Tinker, Stroud

No: _____

RESOLUTION DECLARED ADOPTED:

I hereby certify the foregoing constitutes a true and complete copy of a resolution adopted by the Lawrence Township Board of Trustees, County of Van Buren, Michigan, at a regular meeting held on March 10, 2016.

Date: 3/10/16


Kim Thompson, Lawrence Township Clerk