

**Lawrence Township Regular Board Meeting
December 10, 2015**

Meeting called to order at 7:00 p.m.

Present - Barnett, Thompson, Tinker, Reynnells and Stroud

Also Present: Mark DuBay, Rick Boze, Don Hanson, Sal Campagna, Dan Faulkner, Jeff Moses, Rolla Hemingway, Chris Collins, Jason Spangler and Steve Bryer.

Motion made by Stroud, 2nd by Reynnells, to approve the November 12, 2015 Regular Board Minutes as presented. Roll call vote. All ayes. Motion carried

Motion made by Reynnells, 2nd by Stroud, to approve the December 10, 2015 expenditures as presented. Roll call vote: All ayes. Motion carried.

General Fund Totaling: \$16,187.48

Date	Expenditure	Amount	Description
12/10/2015	AT&T	\$60.59	Cemetery Communications
12/10/2015	Aerial Construction Company, Inc.	\$2,500.00	Cemetery Tree/Stump Removal
12/10/2015	CarpCo Technologies	\$80.00	Treasurer Computer Repair
12/10/2015	Comcast	\$52.96	Internet Service Provider
12/10/2015	Consumer's Energy	\$100.25	Utilities-GF Fire Hall
12/10/2015	Consumer's Energy	\$185.60	Utilities-Bank Bldg
12/10/2015	Consumer's Energy	\$54.77	Utilities-Cemetery Memorial
12/10/2015	First National Bank - Omaha	\$139.87	Software Subscription/Website
12/10/2015	First National Bank - Omaha	\$247.47	Treasurer Computer Software/Supplies
12/10/2015	First National Bank - Omaha	\$442.11	Postage/Cemetery & Library Supplies/File Cabinet
12/10/2015	Frontier	\$92.94	Treasurer/Clerk Communications
12/10/2015	Frontier	\$46.09	Cemetery Communications
12/10/2015	Kellogg Hardware	\$20.22	Supplies
12/10/2015	Mark DuBay	\$185.53	Attorney Mark DuBay
12/10/2015	Michigan Election Resources	\$6.04	Election Supplies
12/10/2015	Richardson Oil	\$80.25	Cemetery Fuel
12/10/2015	State of Michigan	\$209.31	Payroll Taxes
12/10/2015	Thayre	\$5.35	Fire Hall Supplies
12/10/2015	Van Buren Conservation District	\$74.66	Household Hazardous Waste Recycling
12/10/2015	V B County Drain Commission	\$3,672.04	Drain Projects
12/10/2015	Village of Lawrence	\$16.06	Garbage Service
12/10/2015	Village of Lawrence	\$52.40	Utilities-Bank Bldg
	Subtotal	\$8,324.51	

Payroll			
12/10/2015	Donna Ghastin-Neyome	\$1,984.82	Assessor Salary
12/10/2015	Ken Barnett	\$1,011.60	Supervisor Salary
12/10/2015	Kim Thompson	\$929.52	Clerk Salary
12/10/2015	Kim Thompson	\$1,241.92	Additional Election Salary
12/10/2015	Mary Tinker	\$870.04	Treasurer Salary
	Subtotal	\$6,037.90	
Consent Items Already Paid			
	Barry S. Earls	\$1,411.77	Sexton Wages (11/13/2015; 11/27/2015)
	Charles Moses	\$200.42	PT Sexton Wages (11/13/2015; 11/27/2015)
	State of Michigan	\$93.95	State Payroll Tax
	Theresa Carr	\$118.93	Dep Treasurer Wages (11/13/2015)
	Subtotal	\$1,825.07	
	Grand Total	\$16,187.48	

LTES Fund Totaling: \$18,253.58

Date	Expenditure	Amount	Description
12/10/2015	Aflac	\$136.37	Accident Insurance
12/10/2015	Bound Tree	\$121.50	QR Supplies
12/10/2015	Comcast	\$26.49	Internet Service
12/10/2015	Consumers Energy	\$400.98	Utilities
12/10/2015	David Chapman Agency	\$3,864.00	Accident & Health Policy
12/10/2015	Emergency Mngt. Systems, LLC	\$480.00	Crossfire Software Subscription
12/10/2015	First National Bank - Omaha	\$583.33	Supplies/Maint/Training/Equipment
12/10/2015	Frontier	\$138.28	Communications
12/10/2015	Interstate All Battery Center	\$180.15	Battery
12/10/2015	Look Sharp Marketing	\$41.00	FD Personal Protect Equip
12/10/2015	Michigan State Firemen's Asso	\$75.00	Membership Dues
12/10/2015	Midway Electric	\$516.87	Electrical Install for New Truck
12/10/2015	Mike Anchor	\$50.00	Communications Reimbursement
12/10/2015	Moses Fire Equipment	\$1,365.00	FD Personal Protect Equip/Maint # 1721
12/10/2015	Preferred Printing	\$72.00	Self-Inking Stamps
12/10/2015	Richardson Oil Co.	\$409.98	Fuel Expense
12/10/2015	Rose's Service Center	\$126.64	Repairs to 1769
12/10/2015	Share Corporation	\$392.49	Supplies
12/10/2015	State of Michigan	\$83.91	Payroll Taxes
12/10/2015	Thayre, Inc.	\$21.41	Fire Hall Supplies
12/10/2015	Touchtone Communications	\$12.78	Communications
12/10/2015	Village of Lawrence	\$16.05	Garbage Service
12/10/2015	Village of Lawrence	\$192.95	Utilities
12/10/2015	Walmart	\$69.69	Fire hall Supplies
12/10/2015	Wolverine Power Systems	\$475.00	Generator Maint
	Sub Total	\$9,851.87	
	LTES Payroll		

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12/10/2015	Shanna Bankston	\$107.91	Wages
12/10/2015	Kenneth Barnett	\$83.11	Wages
12/10/2015	Charles Carpp	\$67.54	Wages
12/10/2015	Michael Carpp	\$326.99	Wages
12/10/2015	Chris Collins	\$29.74	Wages
12/10/2015	Michelle Curtis	\$87.39	Wages
12/10/2015	Barry S. Earls	\$168.50	Wages
12/10/2015	James Fein	\$90.50	Wages
12/10/2015	John Gritter	\$58.18	Wages
12/10/2015	Rolla Hemingway	\$352.89	Wages
12/10/2015	David Leach	\$56.49	Wages
12/10/2015	Steven Leach	\$69.05	Wages
12/10/2015	Steven Lowe	\$76.65	Wages
12/10/2015	Kyle Mead	\$178.98	Wages
12/10/2015	Shawn Mead	\$15.24	Wages
12/10/2015	Eric Mills	\$99.11	Wages
12/10/2015	Eric Mills	\$653.23	Payroll Adjustment
12/10/2015	Jon Rader	\$109.58	Wages
12/10/2015	Linnea Rader	\$81.27	Wages
12/10/2015	Jason Spangler	\$12.55	Wages
	Sub Total	\$2,724.90	
	Consent Items Already Paid		
	Michael Anchor	\$3,162.37	Chief Salary (11/13/2015; 11/27/2015)
	Karen Hardin	\$2,211.00	Secretary Wages (11/13/2015; 11/27/2015)
	State of Michigan	303.44	State Payroll Tax
	Subtotal	\$5,676.81	
	Grand Total	\$18,253.58	

The following reports were presented to the Board:

- ✓ Sheriff's Department
- ✓ Road Commission
- ✓ Village of Lawrence
- ✓ Lawrence Township Emergency Services
- ✓ Treasurer
- ✓ Clerk
- ✓ Planning Commission
- ✓ County Commissioner

Rick Boze representing the VB Co. Sheriff's Department announced that the Department will be offering the Citizen Police Academy again this year beginning on January 13, 2016. Interested parties should contact the Sheriff's Department for an application.

Rick Boze representing the VB Co. Road Commission informed the Board that the plows have not been out yet this season due to our lack of snow.

Commissioner Hanson reported that the county has an opening for a Help Desk Manager at 55K annually. There will be no property tax revenue increases. Palisades Energy Plant is scheduled to close in 10 years.

Lawrence Village Manager, Dan Faulkner announced that a new resale shop has recently opened in the Village.

The exempt signs are up at the RR crossing on South Paw Paw Street so the school buses no longer need to stop. Although this has caused a backup at the light at the main four, the timing on the light may need to be changed.

The downtown water tower is scheduled for maintenance this summer. A water rate study is currently being conducted which will probably result in rate increases.

Quarterly joint meeting between the Township and Village was discussed. Ken and Dan will work together to put together an agenda. More info to follow.

A new company has purchased the railroad and the future use is unknown at this time.

Chief Anchor reported that the water rescue trailer is here and is being stocked with gear. Evaluations for fire fighters and EMS personnel will be conducted in April. Also the Chief has been working on recruitment with high school seniors.

To date, NARCAN Training has been completed by all but one first responder.

Rolla Hemingway had suffered a workers comp slip and fall accident on an icy porch during a call and suffered a broken rib. He has since returned to his full time job and running calls for LTES.

Chief Anchor has scheduled a second foot surgery stemming from his previous injury. Accident Fund will re-open his previous claim. Surgery is scheduled for January 4, 2016 and the Chief is expected to be off for at least a few weeks.

Mr. Steve Bryer of Seigfried and Crandall gave the audit report for the Township. He felt that the Township was in good financial shape, giving a clean opinion. As in previous years he expressed a material weakness in internal controls due to the final financial statements being prepared by the auditor.

Treasurer Tinker gave the November financial report. She also stated that the Winter Tax Bills were a little late in being mailed out due to a mechanical failure with the folding machine.

Clerk Thompson reported that the Township will be reimbursed \$2100 for the recent library election.

Supervisor Barnett informed the Board that it has recently come to his attention that there was a house built in the Township without any permits/inspections. He is in the process of contacting the homeowners.

There was no report from the ZBA.

The Planning Commission still has not received a written resignation from Jon Mills after he had verbally informed them that he must step down. Chairman Campagna requested that the Board remove Mr. Mills from the P.C. per his request so that a replacement can be named.

A motion was made by Thompson and supported by Reynnells, to remove Mr. Mills from the Planning Commission per the request of the Chairman. All ayes. Motion carried. Secretary will send a letter to Mr. Mills, thanking him for his service.

Under old business, Attorney DuBay told the Board that the court has set a new hearing date for the Sewel blight issue.

Expenses for the bank building will be totaled and presented at the next board meeting so that a sale price may be agreed upon.

A letter of resignation from the LTES was received from Mr. Chris Collins. A motion was made by Thompson and second by Barnett to accept Mr. Collins resignation. All ayes. Motion carried. The Board thanked Mr. Collins for his service to the community.

With no further business to attend to, a motion to adjourn the meeting was made by Reynnells and supported by Stroud. All ayes, motion carried.

Meeting adjourned at 7:58 p.m.

Respectfully Submitted,

Attest,

Kim Thompson, Clerk

Ken Barnett, Supervisor