

## Lawrence Township Regular Board Meeting October 8, 2015

Meeting called to order at 7:00 p.m.

Present - Thompson, Tinker, Reynnells and Stroud

Absent – Barnett

Also Present: Mark DuBay, Rick Boze, Mike Anchor, Jeff Moses, Dan Faulkner, Don Hanson, Donna Spenner, Mike Bedford, Eric Mills, Noel McCaw and Jan Mammaing.

Motion made by Tinker and 2<sup>nd</sup> by Stroud, to approve the September 10, 2015 Regular Board Meeting and Truth in Taxation Public Hearing Minutes as presented. All ayes. Motion carried

Motion made by Stroud, 2<sup>nd</sup> by Reynnells, to approve the October 8, 2015 expenditures as amended. Roll call vote: All ayes. Motion carried.

### General Fund Totaling: \$38,155.28

Date	Expenditure	Amount	Description
10/08/2015	Associated Government Services	\$100.00	Contracted Services - PC Meeting
10/08/2015	AT&T	\$55.15	Cemetery Communications
10/08/2015	Attorney Mark DuBay	\$456.11	Legal Fees
10/08/2015	Comcast	\$40.30	Internet Service Provider
10/08/2015	Consumer's Energy	\$120.74	Utilities-GF Fire Hall
10/08/2015	Consumer's Energy	\$219.04	Utilities-Bank Bldg
10/08/2015	Consumer's Energy	\$40.05	Utilities-Cemetery Memorial
10/08/2015	Doubleday	\$221.38	Clerk Supplies
10/08/2015	First National Bank - Omaha	\$758.82	Treasurer Computer Services/Training/Check Printing
10/08/2015	First National Bank - Omaha	\$2,175.30	Office Furniture/Supplies/Computer Hard/Software/Postage
10/08/2015	First National Bank - Omaha	\$221.12	Cemetery Supplies/Equipment/Equip Repair
10/08/2015	Frontier	\$92.03	Treasurer/Clerk Communications
10/08/2015	Frontier	\$45.88	Cemetery Communications
10/08/2015	IRS	\$6,917.71	Federal Payroll Tax (3rd Quarter)
10/08/2015	Jim's Outdoor Powerland	\$52.92	Chain Sharpening
10/08/2015	Kellogg Hardware	\$104.49	Remodel Supplies/Cemetery Sprayer/Keys
10/08/2015	Kim Thompson	\$1,854.92	Clerk & Supervisor Computers/ Supplies Reimbursement
10/08/2015	Midway Electric	\$646.89	Computer Receptacle
10/08/2015	Richardson Oil	\$107.62	Cemetery Fuel Expense
10/08/2015	Siegfried Crandall, PC	\$7,900.00	Audit Fees
10/08/2015	State of Michigan	\$257.13	Payroll Taxes
10/08/2015	Thomsen Construction	\$3,060.31	Bank Building Architect & Construction Mgmt. Fees
10/08/2015	VB Co Clerk	\$44.10	Voter Card Printing - 3rd Quarter
10/08/2015	VB County Treasurer	\$5,796.43	Treasurer & Assessor Data Services (2014-2015)

10/08/2015	Village of Lawrence	\$36.39	Garbage Service (Sept & Oct 2015)
10/08/2015	Village of Lawrence	\$52.40	Utilities-Bank Bldg
	<b>Subtotal</b>	<b>\$31,377.23</b>	
	<b>Payroll</b>		
10/08/2015	Donna Ghastin-Neyome	\$1,984.82	Assessor Salary
10/08/2015	Ken Barnett	\$1,011.60	Supervisor Salary
10/08/2015	Kim Thompson	\$929.52	Clerk Salary
10/08/2015	Mary Tinker	\$870.04	Treasurer Salary
	<b>Subtotal</b>	<b>\$4,795.98</b>	
	<b>Consent Items Already Paid</b>		
	State of Michigan	\$57.27	State Payroll Tax
	Charles Moses	\$332.13	PT Sexton Wages (9/18/15; 10/2/15)
	Barry S. Earls	\$1,592.67	Sexton Wages (9/18/15; 10/2/15)
	<b>Subtotal</b>	<b>\$1,982.07</b>	
	<b>Grand Total</b>	<b>\$38,155.28</b>	

**LTES Fund Totaling: \$16,737.66**

Date	Expenditure	Amount	Description
10/08/2015	Attorney Mark DuBay	\$64.17	Legal Fees
10/08/2015	BoundTree	\$230.61	Operating Supplies
10/08/2015	Christine Benson	\$40.00	QR Training
10/08/2015	Comcast	\$20.15	Internet Service
10/08/2015	Consumers Energy	\$482.95	Utilities
10/08/2015	Doubleday	\$317.00	Folding Table Cart
10/08/2015	First National Bank - Omaha	\$427.35	Supplies/Postage/Equip & Bldg Maint/Training
10/08/2015	Frontier	\$137.68	Communications
10/08/2015	Hastings Air-Energy Control	\$167.45	Exhaust System Maint
10/08/2015	IRS	\$6,551.95	Federal Payroll Tax (3rd Quarter)
10/08/2015	Mike Anchor	\$56.25	Communications & Equip Reimbursement
10/08/2015	Moses Fire Equipment	\$62.51	Commercial Batteries
10/08/2015	Positive Promotions	\$333.12	Fire Prevention Week Supplies
10/08/2015	Richardson Oil	\$221.82	Fuel Expense
10/08/2015	State of Michigan	\$207.06	Payroll Taxes
10/08/2015	Steven Lowe	\$9.00	Supplies Cash Reimbursement
10/08/2015	Touchtone Communications	\$11.00	Communications
10/08/2015	US Postal Service	\$46.00	Annual PO Box Renal Fee
10/08/2015	Village of Lawrence	\$36.40	Garbage Service
10/08/2015	Village of Lawrence	\$136.73	Utilities
10/08/2015	Walmart	\$86.84	Supplies
	<b>Sub Total</b>	<b>\$9,646.04</b>	
	<b>LTES Payroll</b>		

10/08/2015	Kenneth Barnett	\$72.73	Wages
10/08/2015	Charles Carpp	\$72.73	Wages
10/08/2015	Michael Carpp	\$293.60	Wages
10/08/2015	Chris Collins	\$69.38	Wages
10/08/2015	Michelle Curtis	\$107.99	Wages
10/08/2015	Barry S. Earls	\$87.32	Wages
10/08/2015	James Fein	\$96.16	Wages
10/08/2015	John Gritter	\$65.46	Wages
10/08/2015	Rolla Hemingway	\$107.68	Wages
10/08/2015	David Leach	\$25.11	Wages
10/08/2015	Steven Leach	\$12.55	Wages
10/08/2015	Steven Lowe	\$86.23	Wages
10/08/2015	Kyle Mead	\$257.31	Wages
10/08/2015	Eric Mills	\$85.40	Wages
10/08/2015	Jon Rader	\$94.70	Wages
10/08/2015	Linnea Rader	\$54.19	Wages
	<b>Sub Total</b>	<b>\$1,588.54</b>	
	<b>Consent Items Already Paid</b>		
	Michael Anchor	\$3,140.98	Chief Salary (9/18/15; 10/2/15)
	Karen Hardin	\$2,211.00	Secretary Wages (9/18/15; 10/2/15)
	State of Michigan	\$151.10	State Payroll Tax
	<b>Sub Total</b>	<b>\$5,503.08</b>	
	<b>Grand Total</b>	<b>\$16,737.66</b>	

**Building Fund Totaling: \$1103.00**

Date	Expenditure	Amount	Description
10/08/2015	AGS	\$1,103.00	4 Blgd/1 Elect/2 Mech
	<b>Total Proposed Expenditures</b>	<b>\$1,103.00</b>	

The following reports were presented to the Board:

- ✓ Sheriff's Department
- ✓ Road Commission
- ✓ Village of Lawrence
- ✓ Lawrence Township Emergency Services
- ✓ Treasurer
- ✓ Clerk
- ✓ Planning Commission
- ✓ County Commissioner

Rick Boze representing the VB Co. Sheriff's Department advised citizens to place a winter survival kit in their vehicle with the onset of winter weather.

Rick Boze representing the VB Co. Road Commission informed the Board that tree cutting has begun as chip and fog seal projects have been completed.

Commissioner Hanson reported on computer upgrades and IT department budgeting. The new addition to the courthouse parking lot will be completed and available for use this week.

Mr. Mike Bedford with the Van Buren County Prosecutor's Office introduced the new k-9 Advocate, Tehya. She will be available on a daily basis in the Prosecutor's Office to crime victims. On October 21, the Supreme Court will hold a court case open to the public at the Paw Paw High School PAC center so the public can see how these cases are heard.

Mr. Dan Faulkner, Lawrence Village Administrator informed the Board that Village employees will make the transition from Wade Trim to the Village on October 15<sup>th</sup>.

The Wastewater & Lagoon Project bids were all rejected by the Board due to high cost. It will be tabled and re-bid next winter.

Dave DeLoach and Brian Johnson intend to get licensed for water and sewer. Dan has a conference call scheduled next Wednesday to exempt the railroad crossing on South Paw Paw Street.

Noel McCaw would like to see a sign placed in front of the Village storage facility on CR 685 for local citizens and groups to advertise local events. A plan needs to first go through zoning and then before the planning commission.

Chief Anchor informed the Board the both Shanna Barnett and Rolla Hemingway have been released back to active duty. The new truck should be back in the station by the weekend. Pump and driver training is being scheduled. Narcan, which is a nasal administered drug for overdose victims, will be required to be carried in all licensed vehicles by the end of October. Pump testing on all trucks with the exception of the new truck, will take place in the next 30 days. Fire Prevention Week at the area schools was a success.

Treasurer Tinker gave the September report.

Clerk Thompson advised board members of the upcoming MTA Conference and that reservations should be made as soon as possible if interested in attending. The Township had a clean audit and information from Siegfried and Crandall was handed out. The auditor will be at the November board meeting for a presentation.

Under a motion made by Thompson and 2<sup>nd</sup> by Reynnells, Theresa Stroud, Jim Crandall and Clark Matheny were reappointed to the Planning Commission for three years. The new term will expire July 13, 2018. Pete Albertus will replace Tammy Wilson with term expiring August 12, 2017. All ayes. Motion carried.

There was no report from the ZBA.

Trustee Stroud reported that the Planning Commission has appointed Sal Campagna as the new Chairman and Theresa is Vice Chair. The next meeting is scheduled for October 27, 2015. New copies of the existing plan will be distributed.

A possible key holding issue on Christie Lake was brought to the Board's attention by a concerned resident.

It was brought to the Clerk's attention that the Board Meeting Minutes from 2014 to present are not showing up on the website.

Lawrence Township Regular Board Meeting - FINAL

October 8, 2015

Page 5 of 5

With no further business to attend to, a motion to adjourn the meeting was made by Reynnells and supported by Stroud. All ayes, motion carried.

Meeting adjourned at 8:24 p.m.

Respectfully Submitted,

Attest,

Kim Thompson, Clerk

Ken Barnett, Supervisor