

Lawrence Township Regular Board Meeting May 14, 2015

Meeting called to order at 7:00 p.m.

Present - Barnett, Thompson, Tinker, Reynnells and Stroud

Also Present: Mark DuBay, Rick Boze, Mike Anchor, Glen Thomsen, Jeff Moses, Scott Earls, Dan Faulkner, and Cindy Ortega

Motion made by Tinker, 2nd by Stroud, to approve the April 9, 2015 Regular Board Minutes as amended. All ayes, motion carried

Motion made by Reynnells, 2nd by Stroud, to approve the May 14, 2015 expenditures as presented. Roll call vote: All ayes. Motion carried.

General Fund Totaling: \$14,205.40

Date	Expenditure	Amount	Description
05/14/2015	Amy Mead	\$305.50	Election Chair Compensation
05/14/2015	Associated Government Services	\$175.00	PC/Enforcement
05/14/2015	AT&T	\$54.40	Cemetery Communications
05/14/2015	Attorney Mark DuBay	\$958.71	Misc/Meetings/Access/Personnel
05/14/2015	Bronsink & Bos Equipment	\$217.84	Cemetery Equipment Repairs/Maint
05/14/2015	BS&A	\$1,925.00	Assessor and Treasurer Annual Fee
05/14/2015	Comcast	\$46.64	Internet Service Provider
05/14/2015	Consumer's Energy	\$123.46	Utilities-GF Fire Hall
05/14/2015	Consumer's Energy	\$193.23	Utilities-Bank Bldg
05/14/2015	Consumer's Energy	\$29.85	Utilities-Cemetery Memorial
05/14/2015	Denise Campagna	\$155.00	Election Inspector Compensation
05/14/2015	Donna Barnett	\$150.00	Election Inspector Compensation
05/14/2015	Elections Systems & Software	\$31.60	AutoMARK
05/14/2015	First National Bank - Omaha	\$11.95	Treasurer Computer Services
05/14/2015	First National Bank - Omaha	\$232.78	Supervisor Personal Expense (Reimbursed)
05/14/2015	First National Bank - Omaha	\$87.89	Clerk Postage/Website
05/14/2015	First National Bank - Omaha	\$108.51	Cemetery Equip Maint/Supplies
05/14/2015	Frontier	\$85.41	Treasurer/Clerk Communications
05/14/2015	Frontier	\$42.58	Cemetery Communications
05/14/2015	Keller Pest Control	\$114.00	Fire Hall Pest Control Annual Fee
05/14/2015	Pontem Software	\$792.00	Cemetery Annual Fee
05/14/2015	Richardson Oil	\$106.44	Cemetery Fuel
05/14/2015	Ricoh	\$221.75	Copier Contract
05/14/2015	Ruth Griffin	\$150.00	Election Inspector Compensation
05/14/2015	Sal Campagna	\$175.00	Election Inspector Compensation

05/14/2015	State of Michigan	\$314.25	Payroll Taxes
05/14/2015	Village of Lawrence	\$17.22	Garbage Service
05/14/2015	Village of Lawrence	\$52.40	Utilities-Bank Bldg
05/14/2015	Vineyard Press	\$347.25	Print/Publishing (Board/Elections)
	Subtotal	\$7,225.66	
	Payroll		
05/14/2015	Donna Ghastin-Neyome	\$1,984.82	Assessor Salary
05/14/2015	Ken Barnett	\$929.52	Supervisor Salary
05/14/2015	Kim Thompson	\$929.52	Clerk Salary
05/14/2015	Mary Tinker	\$870.04	Treasurer Salary
	Subtotal	\$4,713.90	
	Consent Items Already Paid		
	State of Michigan	\$57.05	State Payroll Tax
	Charles Moses	\$601.03	PT Sexton Wages (4/17/15, 5/1/15)
	Barry S. Earls	\$1,607.76	Sexton Wages (4/17/15, 5/1/15)
	Subtotal	\$2,265.84	
	Grand Total	\$14,205.40	

LTES Fund Totaling: \$365,379.77

Date	Expenditure	Amount	Description
05/14/2015	Aflac	\$165.62	Elective Insurance Payment
05/14/2015	Best One - South Bend	\$317.88	Truck Repair 1726 & #1769
05/14/2015	Christina Benson	\$40.00	QR Training
05/14/2015	Comcast	\$23.31	Internet Service
05/14/2015	Consumers Energy	\$493.86	Utilities
05/14/2015	Dept of Tech, Mgmt & Budget	\$100.00	Public Safety Comm System Annual Fee
05/14/2015	First National Bank - Omaha	\$311.76	FD Training/Building Maint/Equipment Maint
05/14/2015	First National Bank - Omaha	\$814.12	FD Training/QR Training
05/14/2015	First National Bank - Omaha	\$7.50	Uniform Cleaning
05/14/2015	First National Bank - Omaha	\$44.75	Uniform Alterations
05/14/2015	First National Bank - Omaha	\$179.10	QR Training
05/14/2015	Flametamer Fire Protection	\$90.00	Equipment Maint
05/14/2015	Freightliner of Kalamazoo	\$226.59	Repairs to #1738
05/14/2015	Frontier	\$127.74	Communications
05/14/2015	Jim's Outdoor Powerland	\$31.96	Fuel Expense
05/14/2015	John Brill	\$291.00	Install Lettering #1738
05/14/2015	Keller Pest Control	\$456.00	Fire Hall Pest Control Annual Fee
05/14/2015	Kellogg Hardware	\$19.98	Fire Hall Bulbs
05/14/2015	Kyle Mead	\$50.70	Reimbursement-FD Training
05/14/2015	LaCantina	\$1,457.50	Community Promotion Dinner

Lawrence Township Regular Board Meeting

May 14, 2015

Page 3 of 6

05/14/2015	Linnea Rader	\$234.77	Reimbursement-QR Equipment/QR Training
05/14/2015	Manning Enterprises, Inc.	\$221.50	Equipment Maint #1769
05/14/2015	Mike Anchor	\$50.00	Communications Reimbursement
05/14/2015	Moses Fire Equipment	\$875.80	Personal Protect Equip/Equip/Truck Repair #1769
05/14/2015	Moses Fire Equipment	\$9,508.00	New Truck - Loose Equipment
05/14/2015	Moses Fire Equipment	\$335,613.00	Remaining Balance of New Pumper Rescue Truck
05/14/2015	Pro Air	\$1,240.00	Annual Air Compressor Service Agreement
05/14/2015	Richardson Oil Co.	\$411.89	Fuel Expense
05/14/2015	Ricoh	\$221.75	Copier Contract
05/14/2015	Roe Comm	\$250.00	Radio Battery Packs
05/14/2015	Rolla Hemingway	\$43.49	Reimbursement - QR Training
05/14/2015	Secure Alarm	\$408.00	Fire Alarm Annual Test/Monitor
05/14/2015	Smith's Tire	\$85.00	Repairs to #1769
05/14/2015	State of Michigan	\$260.59	Payroll Taxes
05/14/2015	Tapper Ford	\$1,694.93	Truck Repairs #1710
05/14/2015	Target Solutions Learning	\$499.50	QR Training
05/14/2015	Touchtone Communications	\$26.84	Communications
05/14/2015	Village of Lawrence	\$17.22	Garbage Service
05/14/2015	Village of Lawrence	\$188.97	Utilities
05/14/2015	Walmart	\$117.44	Station Supplies
05/14/2015	Wolverine Power Systems	\$205.10	Generator Maint
	Sub Total	\$357,423.16	
	LTES Payroll		
05/14/2015	Kenneth Barnett	\$64.43	Wages
05/14/2015	Wesley Brubaker	\$26.32	Wages
05/14/2015	Charles Carpp	\$51.94	Wages
05/14/2015	Michael Carpp	\$413.24	Wages
05/14/2015	Chris Collins	\$49.55	Wages
05/14/2015	Michelle Curtis	\$122.71	Wages
05/14/2015	Barry S. Earls	\$260.32	Wages
05/14/2015	James Fein	\$130.11	Wages
05/14/2015	John Gritter	\$160.00	Wages
05/14/2015	Rolla Hemingway	\$81.25	Wages
05/14/2015	David Leach	\$53.36	Wages
05/14/2015	Steven Leach	\$100.43	Wages
05/14/2015	Steven Lowe	\$180.13	Wages
05/14/2015	Kyle Mead	\$274.71	Wages
05/14/2015	Eric Mills	\$159.91	Wages
05/14/2015	Charles Moses	\$37.78	Wages
05/14/2015	Richard Norg	\$49.55	Wages

05/14/2015	Jon Rader	\$197.17	Wages
05/14/2015	Linnea Rader	\$54.19	Wages
05/14/2015	Jason Spangler	\$16.52	Wages
	Sub Total	\$2,483.62	
	Consent Items Already Paid		
	Karen Hardin	\$2,181.76	Secretary Wages (4/17/15, 5/1/15)
	Mike Anchor	\$3,140.98	Chief Salary (4/17/15, 5/1/15)
	State of Michigan	150.25	State Payroll Tax (4/30/15)
	Sub Total	\$5,472.99	
	Grand Total	\$365,379.77	

Building Fund Totaling: \$1454.00

Date	Expenditure	Amount	Description
05/14/2015	AGS	\$1,454.00	7 Bldg/2 Elect/0 Mech/1 Plumbing
	Total Proposed Expenditures	\$1,454.00	

The following reports were presented to the Board:

- ✓ Sheriff's Department
- ✓ Road Commission
- ✓ Lawrence Township Emergency Services
- ✓ Treasurer
- ✓ Clerk
- ✓ Planning Commission
- ✓ County Commissioner

There was no report presented from the VB Co. Sheriff's Department.

Rick Boze representing the VB Co. Road Commission informed the Board that the Road Commission has returned to their summer hours of ten hour days, Monday through Thursday. Two Lawrence Township roads are proposed to be milled to gravel. They are CR674 from the village to 46th Street and CR 358, from 48th to 70th Avenue. Trustee Reynnells requested that the residents involved be notified and given the option to contest if they so choose.

Chief Anchor informed the board that the Arlington Township Agreement has been signed by all parties.

A discussion was held on the Mutual Aide Box Alarm System (MABAS). The Chief recommended that the Board sign the agreement.

A motion was made by Tinker and 2nd by Reynnells to approve the MABAS Agreement pending Attorney DuBay's approval of verbage and insurance company coverage verification.
All Ayes. Motion carried.

Chief is working on updating the schedule of fees in accordance with Ordinance 14.

A purchase agreement will be signed with the Eau Claire Fire Chief as soon as the check clears for the sale of the 1986 Pumper/Tanker.

New truck should be ready the first or second week of June.

Treasurer Tinker gave the treasurer's report for April 2015 with a correction to First State Bank.

Clerk Thompson reported on the results of the May 5th election which had a 21% turnout rate.

There was no report from the ZBA. Their next meeting is scheduled for June 8, 2015.

The Planning Commission approved both buildings on the Fields' application at their last meeting. They will be meeting on June 23rd to discuss the updates to the Master Plan.

There was no County Commissioner report.

Mr. Dan Faulkner, the new Lawrence Village Administrator informed the Board of several new potential developments within the village.

Attorney Ortega presented an issue with the Sonnevil land split and their proposed private road. There is a discrepancy between the zoning ordinance which does not provide for private roads at county road specs for R3 zoning district and the Land Division Ordinance which provides specs for private roads not covered by zoning ordinance. The Board concurs that the Land Division Specs prevail for the proposed splits. The Planning Commission should address the issue of the private roads subject to county road specs (which require paving), in the Mater Plan review.

There was also a question on lake access lot property involved in the split which will go before the ZBA for approval at their next meeting.

Glen Thomsen gave a bank building update on his response to the state regarding the Plan Review. He also presented some cost estimates on building a new township office building from scratch. The Board will consider its options.

Scott Earls, Cemetery Sexton requested the Board's guidance to set a lowest amount acceptable on the sale of the 2010 John Deere mower. The amount was set at \$7500.

The bench at the Veteran's Memorial Cemetery is in need of repair. Scott has checked into pricing from the manufacturer. He will purchase decking material and repair the bench himself at a fraction of the cost of the manufacturer. The benches are no longer under warranty.

The exterior of the library building is in need of painting. Denise has a quote which will be submitted for consideration at the next meeting.

The Lawrence Farmers Market has requested to use the bank parking lot for antique sales during the market. The request must be presented to the Board at the next monthly meeting.

Clerk Thompson reviewed the policy on credit card usage. It was stated that the cards are to be used for township business, that an expense report must be completed whenever the card is used, and that receipts of the charges must be attached and submitted with the expense report.

A motion was made by Reynnells and second by Stroud to accept the PA 116 for Boersen Farms. All Ayes. Motion carried.

With no further business to attend to, a motion to adjourn the meeting was made by Reynnells and supported by Stroud. All ayes, motion carried.

Meeting adjourned at 9:08 p.m.

Respectfully Submitted,

Attest,

Kim Thompson, Clerk

Ken Barnett, Supervisor

