

**Lawrence Township Board  
 2014-15 Annual Meeting and 2015-16 Budget Hearing  
 March 28, 2015**

Present: Thompson, Reynnells, Tinker, Stroud, Barnett

Also Present: Mark DuBay, Sal Campagna, Donna Barnett, Karen Hardin, Rolla Hemingway, Jeff Moses

2015-16 Budget Hearing called to order at 1:00 p.m.

Board appointed Clerk Thompson as meeting facilitator. Thompson reviewed and held open discussion on proposed 2015-16 Budget for Lawrence Township.

2014-15 Annual meeting called to order at 1:30 pm.

Motion by Reynnells, seconded by Stroud to approve minutes of 2013-14 Annual Meeting minutes of March 29, 2014 as presented. All aye. Motion carried.

The proposed budget for 2015-16 was presented.

|                      | 2015-16<br>Beginning Fund<br>Balance | 2015-16<br>Projected<br>Revenue | 2015-16<br>Projected<br>Expenses | 2015-16<br>Projected Ending<br>Fund Balance |
|----------------------|--------------------------------------|---------------------------------|----------------------------------|---|
| General Fund         | \$438,610                            | \$293,814                       | \$551,030                        | \$181,394                                   |
| LTES Fund            | \$1,046,355                          | \$402,904                       | \$900,026                        | \$549,233                                   |
| Road Fund            | \$114,277                            | \$103,628                       | \$151,500                        | \$66,405                                    |
| Senior Services Fund | \$0                                  | \$26,351                        | \$26,351                         | \$0   |
| Building Fund        | \$2,907                              | \$9,300                         | \$8,700                          | \$3,507                                     |

The following annual reports for 2014-15 were presented:

- State of Township
- Treasurer
- Clerk
- ZBA

Motion by Thompson, seconded by Stroud to increase the Secretary hourly wage from \$13.25 to \$13.50. All aye. Motion carried.

Motion by Thompson, 2<sup>nd</sup> by Reynnells to approve the 2015-16 township salaries as follows effective April 1, 2015. Roll call vote. All aye. Motion carried.

|                                     |   |
|-------------------------------------|---|
| Supervisor                          | \$13,200/yr   |
| Clerk                               | \$13,200/yr (plus \$1500 for each election over 2 per fiscal year)  |
| Treasurer                           | \$13,200/yr (if summer tax collection)  |
| Trustee                             | \$ 80/meeting plus \$200 retainer fee   |
| Deputy Clerk                        | \$10/hour plus \$200 retainer fee   |
| Deputy Treasurer                    | \$10/hour plus \$200 retainer fee   |
| Sexton                              | \$16.50/hour plus \$600 annual IRA contribution   |
| Sexton (part-time)                  | \$13/hr (not to exceed \$10,000/year)   |
| Secretary                           | \$13.50/hr plus cash in lieu of health insurance not to exceed \$9,000 plus \$600 IRA contribution (includes a \$.25/hour increase) |
| Dangerous Structure Hearing Officer | \$20/meeting (\$10/meeting increase)  |
| Planning Commission                 | \$20/meeting  |
| Zoning Board of Appeals             | \$20/application  |

Construction Board of Appeals \$10/hour  
 Board of Review & Alternates \$300/yr  
 Lawrence Township Emergency Services Salary Matrix 5

| Salary Matrix 5<br>(Minimum Requirement)<br>Effective 4/1/14   | None<br>(No Medical) | Probation | MFR Medical First<br>Responder<br>(Requires 100 hrs<br>training) | EMT-B EMT Basic<br>(Requires 300 hrs<br>training) | EMT-S EMT Specialist<br>(Requires EMT-B;<br>Requires 150 hrs<br>training; Total 450 hrs) | EMT-P EMT<br>Paramedic (Requires<br>min. 3 yrs of EMT-B;<br>Requires 580 hrs<br>training; Total 880 hrs) |
|--|----------------------|-----------|--|---|--|--|
| None (No Fire)   |                      | \$ 8.25   | \$ 10.25   | \$ 11.25  | \$ 12.25   | \$ 14.25   |
| Fire/EMS Chief – FO III &<br>EMT-B   | \$45,000/yr          |           |  |   |  |  |
| Fire Assistant Chief – FO III  | \$2,000/yr           |           |  |   |  |  |
| EMS Assistant Chief –<br>EMT-B   | \$2,000/yr           |           |  |   |  |  |
| EMS Medical Assistant  | \$ 600/yr            |           |  |   |  |  |
| Fire Captain – FO II   | \$1,000/yr           |           |  |   |  |  |
| Fire Lieutenant – FO I   | \$ 750/yr            |           |  |   |  |  |
| Fire Secretary/Treasurer –<br>FF II  | \$ 600/yr            |           |  |   |  |  |
| Safety Officer – FF II   | \$ 600/yr            |           |  |   |  |  |
| Training Officer – FF II   | \$ 1,000/yr          |           |  |   |  |  |
| Medical Assistant  | 600/yr.              |           |  |   |  |  |
| Probation  | \$ 8.25              | \$ 8.75   | \$ 10.75   | \$ 11.75  | \$ 12.75   | \$ 14.75   |
| FFI - Fire Fighter I<br>(Requires 300 hrs training)  | \$ 10.25             | \$ 10.75  | \$ 11.25   | \$ 12.25  | \$ 13.25   | \$ 15.25   |
| FFII - Fire Fighter II<br>(Requires 125 hrs training if<br>already FFI; Requires 360<br>hrs training if combined<br>w/FFI) | \$ 11.25             | \$ 11.75  | \$ 12.25   | \$ 12.75  | \$ 13.75   | \$ 15.75   |
| FOI - Fire Officer I<br>(Requires FFII for 3 yrs;<br>Requires 112 hrs training;<br>Total 472 hrs training)                 | \$ 12.25             | \$ 12.75  | \$ 13.25   | \$ 13.75  | \$ 14.25   | \$ 16.25   |
| FOII - Fire Officer II<br>(Requires FO I; Requires 96<br>hrs training;<br>Total 568 hrs training)                          | \$ 13.25             | \$ 13.75  | \$ 14.25   | \$ 14.50  | \$ 14.75   | \$ 16.75   |
| FOIII - Fire Office III<br>(Requires FO II; Requires 64<br>hrs training;<br>Total 632 hrs training)                        | \$ 14.25             | \$ 14.50  | \$ 14.75   | \$ 15.00  | \$ 15.25   | \$ 17.25   |

Motion by Reynnells, seconded by Barnett to retain the Courier Leader as the Township's official publisher for 2015-16 and to have the Board meeting minutes published on the township's new website [www.lawrence-township.org](http://www.lawrence-township.org). All aye. Motion carried.

Motion by Reynnells, seconded by Anchor to Retain Attorney Mark DuBay as the Township's attorney for 2015-16 at an rate of \$110/hour with mileage reimbursement at the current IRS rate and .10/copy. All aye. Motion carried.

Motion by Thompson, seconded by Campagna to retain Siegfried & Crandall, P.C. as the Township's auditing Firm for 2015-16. All aye. Motion carried.

Motion by Tinker, seconded by Hardin to retain the David Chapman Agency and the Township's insurance agent for general insurance coverage and workman's comp for 2015-16. All aye. Motion carried.

Motion by Campagna, seconded by Tinker for the following 2015-16 Township Meeting dates for the following boards:

- Lawrence Township Board 2<sup>nd</sup> Thursday of every month (7:00 p.m.)
- Zoning Board of Appeals 2<sup>nd</sup> Monday of every month, as needed (7:30 p.m.)
- Board of Review July/December/March as per statute
- Planning Commission 4<sup>th</sup> Tuesday of 1<sup>st</sup> month of each quarter  
(*Jan/Apr/July/October*)

Motion made by Tinker, 2<sup>nd</sup> by Reynnells for FY 2015-16 to retain Chemical Shoreline, First State Bank of Decatur, Fifth Third Bank, Educational Community Credit Union, Old National Bank, or Mercantile Bank for checking, savings or investment funds. All aye. Motion carried.

Motion by Tinker, 2<sup>nd</sup> by Campagna to waive all building-related fees for Lawrence Tigers, LLC for the construction of ball fields and supporting buildings built for the benefit of the community. All aye. Motion carried.

Motion by Tinker, 2<sup>nd</sup> by Reynnells to adjourn 2015-16 Budget Hearing at 2:50pm. All aye. Motion carried.

Motion by Barnett, 2<sup>nd</sup> by Hardin to approve the 2015-16 Budget as presented. All aye. Motion carried.

Motion by Reynnells, 2<sup>nd</sup> by Stroud to adjourn annual meeting. All aye. Motion carried. Meeting adjourned at 2:55p.m.

Respectfully Submitted,

Attest,

Kim Thompson, Clerk

Ken Barnett, Supervisor