

## Lawrence Township Regular Board Meeting September 11, 2014

Meeting called to order at 7:00 p.m.

Present - Barnett, Thompson (arrived at 7:30), Tinker, and Stroud  
 Absent – Reynnells

Also Present: Karen Hardin, Mark DuBay, Rick Boze, Mike Anchor, Glen Thomsen, Don Hanson, Anita Thomas, Jeff Moses, Rolla Hemingway, Eric Mills, Steve Lowe, Daryl and Judy Lynch, Mistelle Smith, Linda Read, Karen Jensen, Anne Pudell, Dale and Laura French and Bob Thomas.

Motion made by Stroud, 2<sup>nd</sup> by Tinker, to approve the Regular Board Minutes of August 14, 2014 as amended. All ayes, motion carried.

Motion made by Stroud, 2<sup>nd</sup> by Tinker, to approve the September 2014 expenditures as presented. Roll call vote: All ayes. Motion carried.

**General Fund Totaling: \$23,657.05**

Date	Expenditure	Amount	Description
09/11/2014	Associated Government Services	\$100.00	Enforcement
09/11/2014	AT&T	\$55.23	Cemetery Communications
09/11/2014	Attorney Mark DuBay	\$2,662.54	Misc/Meetings/Variance
09/11/2014	Comcast	\$52.97	Internet Service Provider
09/11/2014	Consumer's Energy	\$115.51	Utilities-GF Fire Hall
09/11/2014	Consumer's Energy	\$189.40	Utilities-Bank Bldg
09/11/2014	Consumer's Energy	\$40.89	Utilities-Cemetery Memorial
09/11/2014	First National Bank - Omaha	\$93.69	Treasurer Computer Svcs/Software/Supplies
09/11/2014	First National Bank - Omaha	\$339.00	Postage/Cemetery Equip Maint/Election Sup/Website
09/11/2014	Frontier	\$85.76	Treasurer/Clerk Communications
09/11/2014	Frontier	\$42.48	Cemetery Communications
09/11/2014	Kellogg Hardware	\$4.99	Equipment Oil
09/11/2014	Liberty Mutual Insurance	\$548.24	Workers Comp Payment
09/11/2014	Ricoh	\$64.05	Copier Contract
09/11/2014	Siegfried Crandall PC	\$6,000.00	Audit Fees
09/11/2014	State of Michigan	\$326.53	Payroll Taxes
09/11/2014	Steensma Lawn & Power Equipment	\$653.63	Lawn Mower Repair
09/11/2014	Tom Smith Tractor Supply	\$60.00	Cemetery Equipment Maint
09/11/2014	Van Buren County Clerk	\$620.00	Program Fee for AutoMark
09/11/2014	Village of Lawrence	\$17.38	Garbage Service
09/11/2014	Village of Lawrence	\$50.86	Utilities-Bank Bldg
09/11/2014	Vineyard Press	\$194.00	Print/Publishing (Board/PC)
	<b>Subtotal</b>	<b>\$12,317.15</b>	
	<b>Payroll</b>		

09/11/2014	Anita Ghastin	\$1,025.37	Assessor Salary
09/11/2014	Donna Ghastin-Neyome	\$1,025.37	Assessor Salary
09/11/2014	Ken Barnett	\$929.52	Supervisor Salary
09/11/2014	Kim Thompson	\$929.52	Clerk Salary
09/11/2014	Mary Tinker	\$870.04	Treasurer Salary
	<b>Subtotal</b>	<b>\$4,779.82</b>	
	<b>Consent Items Already Paid</b>		
	Barry S. Earls	\$1,942.45	Sexton Wages (8-22-14/9-5-14)
	Charles Moses	\$770.64	PT Sexton Wages (8-22-14/9-5-14)
	IRS	\$3,674.64	Federal Payroll Tax
	State of Michigan	\$77.65	State Payroll Tax
	Theresa Carr	\$94.70	Dep Treasurer Wages (9-5-14)
	<b>Subtotal</b>	<b>\$6,560.08</b>	
	<b>Grand Total</b>	<b>\$23,657.05</b>	

**LTES Fund Totaling: \$20,675.41**

Date	Expenditure	Amount	Description
09/11/2014	AristoChem, Inc	\$87.69	Supplies
09/11/2014	B.H. Awning & Tent	\$748.00	Front Door Awning
09/11/2014	BoundTree	\$336.83	QR Operating Supplies
09/11/2014	Brindlee Mountain Fire Apparatus	\$1,300.00	Broker Fee for QR Truck Sale
09/11/2014	Chet Nichols	\$64.20	Equipment Maint
09/11/2014	Comcast	\$26.48	Internet Service
09/11/2014	Consumers Energy	\$462.08	Utilities
09/11/2014	Fire Seminars	\$300.00	FD Training
09/11/2014	First National Bank - Omaha	\$719.37	Supplies/Training/Equip Maint/Equipment
09/11/2014	Freightliner of Kalamazoo	\$224.91	
09/11/2014	Frontier	\$127.44	Communications
09/11/2014	Kellogg Hardware	\$13.98	Equipment Maint
09/11/2014	Lawrence Boy Scout Troop 197	\$104.80	Supplies
09/11/2014	Liberty Mutual Insurance	\$2,336.88	Worker Comp Payment
09/11/2014	Look Sharp Marketing	\$518.24	QR Personal Protection Gear
09/11/2014	Mike Anchor	\$36.00	Communications Reimbursement
09/11/2014	Moses Fire Equipment	\$376.08	Equipment Repair/Maint #1731
09/11/2014	Nye Uniform	\$1,589.44	FD Personal Protective Gear
09/11/2014	Ricoh	\$64.05	Copier Contract
09/11/2014	Roe-Comm	\$116.80	Radio Repair
09/11/2014	State of Michigan	\$229.67	Payroll Taxes
09/11/2014	Village of Lawrence	\$17.39	Garbage Service
09/11/2014	Village of Lawrence	\$69.04	Utilities
09/11/2014	W.W. Williams	\$300.00	Equipment Repair/Maint #1726
09/11/2014	Wal-Mart	\$113.74	Office Equip/Supplies

09/11/2014	Wolverine Power Supply	\$869.15	Generator Repair/Maint
	<b>Sub Total</b>	<b>\$11,152.26</b>	
	<b>LTES Payroll</b>		
09/11/2014	Shanna Bankston	\$86.33	Wages
09/11/2014	Kenneth Barnett	\$39.65	Wages
09/11/2014	Wesley Brubaker	\$19.74	Wages
09/11/2014	Charles Carpp	\$41.56	Wages
09/11/2014	Michael Carpp	\$246.31	Wages
09/11/2014	Chris Collins	\$19.81	Wages
09/11/2014	Michelle Curtis	\$169.81	Wages
09/11/2014	Barry S. Earls	\$136.19	Wages
09/11/2014	James Fein	\$45.25	Wages
09/11/2014	John Gritter	\$29.09	Wages
09/11/2014	Rolla Hemingway	\$292.02	Wages
09/11/2014	Steven Lowe	\$127.75	Wages
09/11/2014	Kyle Mead	\$234.83	Wages
09/11/2014	Eric Mills	\$29.07	Wages
09/11/2014	Charles Moses	\$10.79	Wages
09/11/2014	Jon Rader	\$94.70	Wages
09/11/2014	Linnea Rader	\$65.46	Wages
	<b>Sub Total</b>	<b>\$1,688.36</b>	
	<b>Consent Items Already Paid</b>		
	IRS	2317.78	Federal Payroll Taxes
	Mike Anchor	3183.76	Chief Wages (8-22-14/9-5-14)
	Karen Hardin	\$2,181.76	Secretary Wages (8-22-14/9-5-14)
	State of Michigan	151.49	State Payroll Tax
	<b>Sub Total</b>	<b>\$7,834.79</b>	
	<b>Grand Total</b>	<b>\$20,675.41</b>	

**Building Fund Totaling: \$1926.00**

Date	Expenditure	Amount	Description
09/11/2014	AGS	\$ 1,926.00	3 Bldg/5 Elect/1 Mech/3 Plumbing
	<b>Total Proposed Expenditures</b>	<b>\$ 1,926.00</b>	

The following reports were presented to the Board:

- ✓ Sheriff's Department
- ✓ Road Commission
- ✓ Lawrence Township Emergency Services
- ✓ Treasurer
- ✓ ZBA
- ✓ Clerk
- ✓ Planning Commission
- ✓ County Commissioner

Rick Boze, representing the VBC Sheriff's Department announced that Brian Stump is the new Undersheriff.

Rick Boze representing the VB Co. Road Commission reported that the fog seal project has been delayed due to the recent storm clean up.

Commissioner Hanson reported that the single entry entrance to the courthouse should be complete prior to X-mas. X-ray machines and security cameras have been purchased. Since upgrading the heating/cooling system in the Hartford DHS building last year, the county has saved 20,000 in maintenance and 50,000 in heating costs.

Chief Anchor reported that we will have quotes from EPS and Tyco for the access and video alarm system available for review at next month's meeting.

The old QR truck (unit # 1710) which was listed for sale with Brindlee Mountain has been sold for \$13,000.00.

Chief Anchor informed the Board that the members and officers of the LTES would like to purchase an additional thermal imaging camera utilizing the Contribution fund.

A motion was proposed by Stroud and 2<sup>nd</sup> by Tinker to approve funding for purchase of an additional thermal image camera from the LTES Contribution Fund, with the balance to come out of the regular budget of the LTES. Roll call vote: All ayes. Motion carried.

Chief Anchor has received two reasonable quotes from tree removal companies for the removal and cleanup of a decaying Cottonwood tree to the north of the fire station, which is creating maintenance issues for the AC unit as well as posing a threat to the Sexton's equipment shed. The Board agreed that the tree should be removed and advised the Chief to decide upon the provider and move forward with the project.

A discussion regarding the Accidental Death and Dismemberment Insurance included pricing and benefits for the current provider VFIS (which expires on September 22, 2014), verses Provident. A motion was made by Stroud and 2<sup>nd</sup> by Tinker to switch the Accidental Death and Dismemberment Insurance Policy from VFIS to Provident. Roll call vote: All ayes. Motion carried.

The Board congratulated firefighters Eric Mills and Steve Lowe on attaining Regular Membership status with the LTES as Chief Anchor presented them with their badges.

Treasurer Tinker requested the Board approve the opening of an account with a new financial institution, so funds may be transferred.

A motion was made by Thompson and 2<sup>nd</sup> by Stroud to authorize the Treasurer to open accounts with Mercantile Bank, (the successor of Keystone). All ayes. Motion carried.

Clerk Thompson reported that a FOIA request has been received, requesting election data to include detailed absentee ballot information. The Clerk has been informed that the State Election Commission will be handling these requests.

There was no report from the ZBA due to no applications having been received.

A motion was made by Thompson and supported by Stroud to approve the recommendation from the Planning Commission to show the increase in the minimum structure size to 1040 sq. foot and a 20 foot wall length minimum as defined in the Public Notice, for all zoning districts. All ayes. Motion carried.

Glen Thomsen gave an update on the Bank Building status. The basement must be labeled for storage. There will be a walk thru with the architect on Monday. Plans should follow in approximately 3 weeks.

Clerk Thompson will contact our insurance company regarding owner controlled contractor pollution liability policy.

Lawrence Township Senior Services representative Anita Thomas gave the Senior Services annual report. Mastelle Smith shared information on some of the many services that are provided.

There will be a public hearing of the Christie Lake board on September 19, 2014 at 4:00 in the Board of Commissioners meeting room in Paw Paw. The discussion will involve weed control and the possibility of a tax assessment to all lake residents.

Dennis McKee with Consumers Energy introduced the new electric/gas meter technology to be rolled out to residences in the fall of 2015. The new technology utilizes Verizon cellular to obtain meter readings.

A motion was made by Tinker and supported by Stroud to go into closed session to discuss a legal matter with the township attorney at 8:55 p.m. All ayes. Motion carried.

The Regular Board Meeting was re-opened at 9:13 P.M. by a motion from Tinker and seconded by Stroud.

The Board instructed the township attorney to continue with legal action regarding the Queen/Miller case.

A motion was made by Tinker and seconded by Stroud to sign the Confidentiality/Non-Disclosure Agreement between Lawrence Township and the Van Buren County Register of Deeds. All ayes. Motion carried.

With no further business to attend to, a motion to adjourn the meeting was made by Tinker and supported by Stroud. All ayes, motion carried.

Meeting adjourned at 9:16 p.m.

Respectfully Submitted,

Attest,

Kim Thompson, Clerk

Ken Barnett, Supervisor