

**Lawrence Township Regular Board Meeting  
 August 14, 2014**

Meeting called to order at 7:00 p.m.

Present - Barnett, Thompson, Tinker, Reynnells and Stroud

Also Present: Karen Hardin, Mark DuBay, Rick Boze, Mike Anchor, Glen Thomsen, Don Hanson, Anita Thomas, Jeff Moses, Kyle Mead, Rolla Hemingway, Shannon Truelove and Eric Mills

Motion made by Reynnells, 2<sup>nd</sup> by Stroud, to approve the Regular Board Minutes of July 10, 2014 as presented. All ayes, motion carried.

Motion made by Reynnells, 2<sup>nd</sup> by Stroud, to approve July 2014 expenditures as presented. Roll call vote: All ayes. Motion carried.

**General Fund Totaling: \$14,114.83**

Date	Expenditure	Amount	Description
08/14/2014	AT&T	\$85.74	Cemetery Communications
08/14/2014	Amy Mead	\$205.00	Election Worker Compensation
08/14/2014	Attorney Mark DuBay	\$542.87	Misc/Meetings
08/14/2014	Comcast	\$52.96	Internet Service Provider
08/14/2014	Consumer's Energy	\$117.95	Utilities-GF Fire Hall
08/14/2014	Consumer's Energy	\$214.61	Utilities-Bank Bldg
08/14/2014	Consumer's Energy	\$37.53	Utilities-Cemetery Memorial
08/14/2014	Cougar Mountain	\$486.00	Software Support
08/14/2014	Denise Campagna	\$190.00	Election Worker Compensation
08/14/2014	Donna Barnett	\$170.00	Election Worker Compensation
08/14/2014	Field Plumbing & Heating	\$36.99	Repairs & Maint (Fire Hall and Cemetery)
08/14/2014	First National Bank - Omaha	\$62.52	Treasurer Computer Services/Software
08/14/2014	First National Bank - Omaha	\$1,018.52	Postage/Cem Equip/MTA Training/Website/Shelf Material
08/14/2014	Frontier	\$84.48	Treasurer/Clerk Communications
08/14/2014	Frontier	\$42.08	Cemetery Communications
08/14/2014	Jim's Outdoor Powerland	\$36.00	Blade Sharpening
08/14/2014	Kellogg Hardware	\$55.85	Cemetery Equipment
08/14/2014	Michigan Election Resources	\$87.77	Election Supplies
08/14/2014	Quill	\$76.37	Office Supplies
08/14/2014	Richardson Oil	\$948.89	Cemetery Fuel (July & August invoices)
08/14/2014	Ricoh	\$257.48	Copier Contract (July & August invoices + copy charges)
08/14/2014	Ruth Griffin	\$20.00	Election Worker Compensation
08/14/2014	Sal Campagna	\$170.00	Election Worker Compensation
08/14/2014	State of Michigan	\$358.55	Payroll Taxes
08/14/2014	VB County Abstract Office	\$100.00	Title Search
08/14/2014	VB County Clerk	\$44.80	Voter Card Printing
08/14/2014	Village of Lawrence	\$17.31	Garbage Service
08/14/2014	Village of Lawrence	\$50.86	Utilities-Bank Bldg
08/14/2014	Vineyard Press	\$220.26	Print/Publishing (Elections/BOR/Board)
	<b>Subtotal</b>	<b>\$5,791.39</b>	

<b>Payroll</b>			
08/14/2014	Anita Ghastin	\$1,540.00	Assessor Salary
08/14/2014	Donna Ghastin-Neyome	\$1,025.37	Assessor Salary
08/14/2014	Ken Barnett	\$929.52	Supervisor Salary
08/14/2014	Kim Thompson	\$929.52	Clerk Salary
08/14/2014	Mary Tinker	\$870.04	Treasurer Salary
	<b>Subtotal</b>	<b>\$5,294.45</b>	
<b>Consent Items Already Paid</b>			
	Barry S. Earls	\$1,990.70	Sexton Wages (7/25/14, 8/8/14)
	Charles Moses	\$693.82	PT Sexton Wages (7/25/14, 8/8/14)
07/31/2014	State of Michigan	\$342.48	State Payroll Tax
	<b>Subtotal</b>	<b>\$3,027.00</b>	
	<b>Grand Total</b>	<b>\$14,112.84</b>	

**LTES Fund Totaling: \$16,800.74**

Date	Expenditure	Amount	Description
07/14/2014	AW Direct	\$148.88	Equipment
07/14/2014	BioCare, Inc.	\$468.00	Physicals/Fit Tests
07/14/2014	Christina Benson	\$40.00	QR Training
07/14/2014	Comcast	\$26.49	Internet Service
07/14/2014	Consumers Energy	\$471.81	Utilities
07/14/2014	First National Bank - Omaha	\$516.04	Supplies/Training/Maint
07/14/2014	Flametamer Fire Protection	\$80.00	O2 Tank Testing
07/14/2014	Frontier	\$126.25	Communications
07/14/2014	Jim's Outdoor Powerland	\$44.94	Equipment Fuel Mix
07/14/2014	Koorsen Fire & Security	\$896.53	Equipment Maintenance
07/14/2014	Kyle Mead	\$65.00	Reimbursement for QR Training
07/14/2014	Mark DuBay, Attorney	\$394.17	Legal Fees
07/14/2014	Mike Anchor	\$36.00	Communications Reimbursement
07/14/2014	Moses Fire Equipment	\$2,431.21	FD Personal Protection Equip/Equip. Maint.
07/14/2014	Richardson Oil Co.	\$702.26	Fuel Expense (July & August Statements)
07/14/2014	Ricoh	\$257.47	Copier Contract(July & Aug) & Image Charge
07/14/2014	Roe Comm	\$302.10	Radio Repair
07/14/2014	Smokin Terry's BBQ	\$600.00	Community Promo
07/14/2014	State of Michigan	\$276.63	Payroll Taxes
07/14/2014	Touchtone Communications	\$21.59	Communications (June & July invoices)
07/14/2014	Village of Lawrence	\$17.30	Garbage Service
07/14/2014	Village of Lawrence	\$56.53	Utilities
07/14/2014	Wolverine Power Systems	\$221.00	Generator Maint
	<b>Subtotal</b>	<b>\$8,200.20</b>	
<b>LTES Payroll</b>			
07/14/2014	Shanna Bankston	\$174.21	Wages
07/14/2014	Kenneth Barnett	\$190.79	Wages
07/14/2014	Wesley Brubaker	\$13.16	Wages
07/14/2014	Charles Carpp	\$51.94	Wages
07/14/2014	Michael Carpp	\$310.30	Wages
07/14/2014	Chris Collins	\$109.03	Wages
07/14/2014	Michelle Curtis	\$284.61	Wages
07/14/2014	Barry S. Earls	\$231.29	Wages
07/14/2014	James Fein	\$175.36	Wages
07/14/2014	John Gritter	\$80.00	Wages

07/14/2014	Rolla Hemingway	\$292.02	Wages
07/14/2014	David Leach	\$37.66	Wages
07/14/2014	Steven Lowe	\$253.74	Wages
07/14/2014	Kyle Mead	\$292.38	Wages
07/14/2014	Eric Mills	\$87.21	Wages
07/14/2014	Charles Moses	\$10.79	Wages
07/14/2014	Richard Norg	\$34.70	Wages
07/14/2014	Jon Rader	\$129.40	Wages
07/14/2014	Linnea Rader	\$67.73	Wages
07/14/2014	Jason Spangler	\$105.72	Wages
	<b>Subtotal</b>	<b>\$2,932.04</b>	
	<b>Consent Items Already Paid</b>		
	Karen Hardin	\$2,181.76	Secretary Wages (7/25/14, 8/7/14)
	Mike Anchor	\$3,183.76	Chief Wages (7/25/14, 8/7/14)
07/31/2014	State of Michigan	302.98	State Payroll Tax
	<b>Subtotal</b>	<b>\$5,668.50</b>	
	<b>Grand Total</b>	<b>\$16,800.74</b>	

**Building Fund Totaling: \$1,583.00**

Date	Expenditure	Amount	Description
08/14/2014	AGS (July billing)	\$ 1,483.00	3 Bldg/5 Elect/2 Mech/1 Plumbing
08/14/2014	AGS (June billing)	\$ 100.00	No permits
	<b>Total</b>	<b>\$ 1,583.00</b>	

The following reports were presented to the Board:

- ✓ Sheriff's Department
- ✓ Road Commission
- ✓ Lawrence Township Emergency Services
- ✓ Treasurer
- ✓ ZBA
- ✓ Clerk
- ✓ Planning Commission
- ✓ County Commissioner

Rick Boze, representing the VBC Sheriff's Department reported that the 911 proposal will be on the November ballot.

Rick Boze representing the VB Co. Road Commission reported that the chip seal project will be completed next week. Also, CR 687 is once again open following repairs.

Commissioner Hanson reported that encrypted data units have been approved for the sheriff's department patrol cars. They are currently working on audio/video system for the courtrooms. He also reported that the 911 surcharge proposal was on the Primary Election ballot by mistake. It will appear again in the General Election in November.

Chief Anchor reviewed the specs for the access and video alarm system proposed by Secure Alarm.

The old QR truck (unit # 1710) which was listed for sale with Brindlee Mountain has received a \$13,000.00 bid pending a visual inspection on Monday by the interested party.

Motion by Reynnells and seconded by Barnett to accept the sale of unit 1710 at \$13,000.00 (with a 10% finder fee for Brindlee Mountain), pending approved wire transaction per the Clerk. Roll call vote: All ayes. Motion carried.

Motion by Reynnells and seconded by Tinker to accept the recommendation of Eric Mills for regular membership status. All ayes. Motion carried.

The Board commended Eric for graduating at the top of his training class.

Motion by Stroud and seconded by Reynnells to accept the recommendation of Steve Lowe for regular membership status. All ayes. Motion carried.

Kyle Mead has passed the MFR test. Once confirmation is received, he will be added to the QR roll.

Chief Anchor suggested the sale of a 1999 Holmatro Jaws of Life tool be listed for sale, as this unit is no longer in service since it has been replaced with a newer unit. The Board recommends keeping the unit to use as a spare.

Treasurer Tinker informed the Board that she has closed the Honor Credit Union account and has transferred those monies to a Chemical Bank account. She will check out Mercantile Bank (the successor of Keystone), as another potential financial institution for the township.

A motion proposed by Thompson and seconded by Stroud to authorize the treasurer to sell her old computer monitor for \$10.00.

Roll call vote: Barnett: aye; Thompson: aye; Tinker: abstain; Reynnells: aye; Stroud: aye  
All ayes. Motion carried.

Clerk Thompson reported that the audit that is currently in progress is going well so far. The auditor survey was handed out and must be completed by all Board members and Deputies and returned to Siegfried Crandall PC.

The primary election netted 290 voters. Lawrence Township received a very good report from the County Clerk's office, as there were no issues or errors with our documentation submitted.

The same election workers will be utilized in the November election. The clerk suggested that the salary of the election chairperson should be increased from \$10 to \$12 due to the responsibilities involved with this position.

A motion was made by Tinker, supported by Stroud to increase the compensation of the election chairperson from \$10.00 to \$12.00 per hour. All ayes. Motion carried.

There was no report from the ZBA due to no applications received.

The Planning Commission has scheduled a public hearing on September 9, 2014, to discuss amending the zoning ordinance to increase the minimum structure size to 1040 sq. foot and a 20 foot wall minimum.

Glen Thomsen gave an update on the Bank Building status.

It was determined that the additional fire lane on Reynolds Lake and removal of a tree posing a threat to the adjacent land owner must be taken up with the road commission as the township does not own the property.

A motion was made by Thompson and seconded by Barnett to eliminate the 1000 foot requirement referenced in the land division ordinance Section VII, Item F.2.e. All ayes. Motion carried.

A motion was made by Reynnells and seconded by Stroud to adjourn the meeting at 8:50 P.M.

The Regular Board Meeting was re-opened at 8:55 P.M. by a motion from Reynnells and seconded by Stroud.

A motion was made by Thompson and seconded by Reynnells to adopt the operating tax rates as read and presented. Roll call vote. All ayes. Motion carried.

With no further business to attend to, a motion to adjourn the meeting was made by Reynnells and supported by Stroud. All ayes, motion carried.

Meeting adjourned at 9:00 p.m.

Respectfully Submitted,

Attest,

Kim Thompson, Clerk

Ken Barnett, Supervisor