

**Lawrence Township Regular Board Meeting
 July 10, 2014**

Meeting called to order at 7:00 p.m.

Present - Barnett, Thompson, Tinker, Reynnells and Stroud

Also Present: Karen Hardin, Mark DuBay, Rick Boze, Mike Anchor, Glen Thomsen, Don Hanson, Anita Thomas, Jeff Moses, Daryl and Judy Lynch

Motion made by Reynnells, 2nd by Stroud, to approve the Regular Board Minutes of June 12, 2014 as amended. All ayes, motion carried.

Motion made by Reynnells, 2nd by Stroud, to approve June 2014 expenditures as presented. Roll call vote: All ayes. Motion carried.

General Fund Totaling: \$28,473.22

Date	Expenditure	Amount	Description
07/10/2014	American Safety & First Aid	\$139.32	Medicine Chest Supplies
07/10/2014	AT&T	\$78.75	Cemetery Communications
07/10/2014	Attorney Mark DuBay	\$2,072.95	Misc/Meetings/Variance
07/10/2014	Comcast	\$52.96	Internet Service Provider
07/10/2014	Consumer's Energy	\$108.08	Utilities-GF Fire Hall
07/10/2014	Consumer's Energy	\$185.42	Utilities-Bank Bldg
07/10/2014	Consumer's Energy	\$36.28	Utilities-Cemetery Memorial
07/10/2014	First National Bank - Omaha	\$146.55	Treasurer Computer Services/Supplies
07/10/2014	First National Bank - Omaha	\$129.25	Cemetery Maint/Supplies
07/10/2014	First National Bank - Omaha	\$19.99	Township Website
07/10/2014	Frontier	\$84.21	Treasurer/Clerk Communications
07/10/2014	Frontier	\$41.94	Cemetery Communications
07/10/2014	Liberty Mutual Insurance	\$1,442.44	Workers Comp - Balance due
07/10/2014	Miller Thermometer	\$62.99	Library Flag
07/10/2014	Preferred Printing	\$24.25	Assessor Post Card Printing
07/10/2014	State of Michigan	\$330.17	Payroll Taxes
07/10/2014	Steensma Lawn & Power Equipment	\$193.44	Mower Repairs/Parts
07/10/2014	Village of Lawrence	\$17.34	Garbage Service
07/10/2014	Village of Lawrence	\$50.86	Utilities-Bank Bldg
	Subtotal	\$5,217.19	
	Payroll		
07/10/2014	Anita Ghastin	\$1,025.37	Assessor Salary
07/10/2014	Anita Ghastin	\$4,576.00	Assessor Review Salary
07/11/2014	Barry S. Earls	\$995.35	Sexton Wages
07/11/2014	Charles Moses	\$349.77	PT Sexton Wages
07/10/2014	Donna Ghastin-Neyome	\$1,025.37	Assessor Salary
07/10/2014	Ken Barnett	\$929.52	Supervisor Salary

07/10/2014 Kim Thompson	\$929.52 Clerk Salary
07/10/2014 Mary Tinker	\$870.04 Treasurer Salary
07/10/2014 Theresa Carr	\$103.52 Deputy Treasurer Wages
Subtotal	\$10,804.46
Consent Items Already Paid	
Barry S. Earls	\$1,456.99 Sexton Wages (6/13/14, 6/27/14)
Charles Moses	\$355.05 PT Sexton Wages (6/13/14, 6/27/14)
IRS	\$10,541.23 2nd Quarter EFTPS Payment
State of Michigan	\$98.30 State Payroll Tax
Subtotal	\$12,451.57
Grand Total	\$28,473.22

LTES Fund Totaling: \$37,137.84

Date	Expenditure	Amount	Description
07/10/2014	Accurate Striping	\$926.80	Pavement Striping
07/10/2014	American Safety and First Aide	\$139.32	Medicine Chest Supplies
07/10/2014	Argus-Hazco	\$217.35	QR Personal Protection Gear
07/10/2014	Bio Care, Inc.	\$5,918.00	Annual Physicals
07/10/2014	Bronson Healthcare Group	\$24.00	Drug Screen
07/10/2014	Christine Benson	\$40.00	QR Training
07/10/2014	Comcast	\$26.49	Internet Service
07/10/2014	Consumers Energy	\$432.33	Utilities
07/10/2014	Crown Trophy	\$34.83	Engraved Plates
07/10/2014	Field Plumbing & Heating	\$3.32	Fire Hall Supplies
07/10/2014	First National Bank - Omaha	\$368.44	Supplies/Postage/Equip Maint
07/10/2014	Frontier	\$125.83	Communications
07/11/2014	Karen Hardin	\$1,090.88	Secretary Wages
07/10/2014	Kellogg Hardware	\$15.98	Equipment
07/10/2014	LifeGas	\$46.98	Oxygen
07/10/2014	Look Sharp Marketing	\$534.60	Hats & Shirts
07/10/2014	Michael Anchor	\$1,591.88	Chief Salary
07/11/2014	Mike Anchor	\$36.00	Communications Reimbursement
07/10/2014	Miller Thermometer	\$17.99	Fire Hall Clock
07/10/2014	Moore Medical LLC	\$207.55	QR Supplies
07/10/2014	Moses Fire Equipment	\$6,960.12	FF Gear/Equip & Bldg Maint/Haz Mat Supplies
07/10/2014	Overhead Door Company	\$277.00	Door Repair
07/10/2014	Roe Comm	\$366.35	Pager Battery/Equipment Maint
07/10/2014	Rose's Service Center	\$453.34	Vehicle Repair 1776
07/10/2014	State of Michigan	\$268.27	Payroll Taxes
07/10/2014	Tapper Ford	\$532.55	Truck Repair to 1710 & 1769
07/10/2014	Touchtone Communications	\$14.45	Communications
07/10/2014	Van Buren Co Health Dept	\$10.00	TB Skin Test - Fein
07/10/2014	Village of Lawrence	\$17.34	Garbage Service
07/10/2014	Village of Lawrence	\$150.85	Utilities
	Sub Total	\$20,848.84	
LTES Payroll			
07/10/2014	Barry S. Earls	\$214.59	Wages
07/10/2014	Charles Carpp	\$36.37	Wages

07/10/2014	Chris Collins	\$79.28	Wages
07/10/2014	David Leach	\$91.01	Wages
07/10/2014	Eric Mills	\$96.30	Wages
07/10/2014	James Fein	\$155.56	Wages
07/10/2014	Jason Spangler	\$26.42	Wages
07/10/2014	John Gritter	\$50.91	Wages
07/10/2014	Jon Rader	\$151.69	Wages
07/10/2014	Kenneth Barnett	\$104.08	Wages
07/10/2014	Kyle Mead	\$271.19	Wages
07/10/2014	Linnea Rader	\$130.93	Wages
07/10/2014	Michael Carpp	\$368.72	Wages
07/10/2014	Michelle Curtis	\$102.11	Wages
07/10/2014	Richard Norg	\$56.99	Wages
07/10/2014	Rolla Hemingway	\$192.92	Wages
07/10/2014	Shanna Bankston	\$134.91	Wages
07/10/2014	Steven Leach	\$65.91	Wages
07/10/2014	Steven Lowe	\$174.47	Wages
07/10/2014	Wesley Brubaker	\$13.16	Wages
	Sub Total	\$2,517.52	
	Consent Items Already Paid		
	IRS	\$8,156.20	2nd Quarter EFTPS Payment
	Karen Hardin	\$2,181.76	Secretary Wages (6/13/14, 6/26/14)
	Mike Anchor	\$3,183.76	Chief Wages (6/13/14, 6/26/14)
	State of Michigan	\$249.76	State Payroll Tax
	Sub Total	\$13,771.48	
	Grand Total	\$37,137.84	

Road Fund Totaling: \$51,511.50

Date	Expenditure	Amount	Description
07/10/2014	VB Co Road Commission	\$51,511.50	Hot Sealcoat pre-construction deposit
	Total Proposed Expenditures	\$51,511.50	

The following reports were presented to the Board:

- ✓ Sheriff's Department
- ✓ Road Commission
- ✓ Lawrence Township Emergency Services
- ✓ Treasurer
- ✓ ZBA
- ✓ Clerk
- ✓ Planning Commission
- ✓ County Commissioner

Rick Boze, representing the VBC Sheriff's Department reported a total of 19 calls for the month of June 2014. The Sheriff's Department is asking the public's support for the law enforcement mileage in the upcoming election.

Rick Boze representing the VB Co. Road Commission reported that the Road Commission is currently working on several washed out roads due to the recent rains. The seal coat and calcium chloride projects are complete.

Commissioner Hanson reported that the single entry construction project at the courthouse is on schedule. Digital recording cameras have been installed in the courthouse.

Chief Anchor informed the Board that the Department is considering listing unit 1776 for sale with Brindlee Mountain, a broker for fire and QR apparatus, and explained the details.

A motion made by Reynnells and 2nd by Tinker, for Chief Anchor to explore sale consignment and work up pricing. All ayes. Motion carried.

Supervisor Barnett, Clerk Thompson and Chief Anchor will meet tomorrow with a representative from Secure Alarm Company for camera and door security for the fire station.

Bronson Hospital has purchased 10 at \$14,000 each (\$140,000) portable CPR devices for QR units (including LTES) in Van Buren County. Chief Anchor was instrumental in the introduction of the device to our area as well as developing and presenting the proposal to Bronson. This is one of the many benefits of having a full time chief.

Chief Anchor is currently working on policy and procedure updates as per the meeting with the risk management representative from Michigan Township Participating Plan.

Treasurer Tinker had no report due to lack of timely bank statements.

Clerk Thompson reported the results of the risk mitigation meeting for the township. Suggestions included implementing an employee handbook, a social media policy, a written building use agreement for non-public meeting requests. Also adopting a cemetery ordinance.

The Election Commission has appointed the Election Inspectors and Receiving Board for the August election.

Troy Feltman, zoning administrator from AGS has resigned. All zoning issues should be directed to Burt Gale until further notice.

August 14, 2014 will be the date for the Truth in Taxation Hearing. Attorney DuBay will publish this information.

There was no report from the ZBA due to no applications received.

There was no report from the Planning Commission.

Six representatives from the Planning Commission and the ZBA will be attending a MTA zoning training workshop in Kalamazoo.

Glen Thomsen gave an update on the Bank Building status. The Village Planning Commission met and approved the survey and topographical plan. The next step is the removal of asbestos from the ceiling.

Jason Ortman presented the new Michigan Township Participating Plan insurance policy. He will be back in October-November to touch base prior to the renewal.

The Planning Commission will need to meet and hold a public hearing to correct the omission of the revised minimum square footage of a structure for all zoning districts.

Discussion was held of a potential additional fire lane on Reynolds Lake and removal of a tree posing a threat to adjacent land owner. If the Township owns the property that the tree is located on, the Township will have it removed. A motion by Reynnells and 2nd by Tinker to authorize Attorney DuBay to research land ownership of 46 ½ Road, south of Territorial. Roll call vote: All ayes. Motion carried.

Chief Anchor gave an update on the progress of the Fruitbelt Trail.

Anita Thomas inquired as to the status of a new Senior Services representative.

Motion made by Tinker and 2nd by Thompson to increase the land division fees for one split to \$175.00 to cover the costs involved. Roll call vote: All ayes. Motion carried.

With no further business to attend to, a motion to adjourn the meeting was made by Reynnells and supported by Stroud. All ayes, motion carried.

Meeting adjourned at 8:00 p.m.

Respectfully Submitted,

Attest,

Kim Thompson, Clerk

Ken Barnett, Supervisor