

**Lawrence Township Regular Board Meeting  
June 12, 2014**

Meeting called to order at 7:00 p.m.

Present - Barnett, Tinker, Reynnells and Stroud

Absent - Thompson

Also Present: Karen Hardin, Mark DuBay, Rick Boze, Mike Anchor, Glen Thomsen, Don Hanson, Anita Thomas, Bob Thomas, Jeff Moses, Rolla Hemingway, Anne Pudell and Darryl & Judy Lynch.

Motion made by Stroud, 2<sup>nd</sup> by Reynnells, to approve the Regular Board Minutes of May 8, 2014 as amended and Closed Session minutes of May 8, 2014 as amended. All ayes, motion carried.

Motion made by Reynnells, 2<sup>nd</sup> by Stroud, to approve June 2014 expenditures as amended. Roll call vote: Barnett: aye; Tinker: aye; Reynnells: aye; Stroud: aye All ayes. Motion carried.

**General Fund Totaling: \$17,786.85**

| <b>Date</b> | <b>Expenditure</b>          | <b>Amount</b> | <b>Description</b>                 |
|-------------|-----------------------------|---------------|------------------------------------|
| 06/12/2014  | AMG Appraisal Services      | \$185.98      | Supplies/Postage                   |
| 06/12/2014  | AT&T                        | \$79.55       | Cemetery Communications            |
| 06/12/2014  | Attorney Mark DuBay         | \$1,217.14    | Misc/Meetings/Variance             |
| 06/12/2014  | Bronsink & Bos Equipment    | \$83.85       | Cemetery Supplies & Maint          |
| 06/12/2014  | Comcast                     | \$52.97       | Internet Service Provider          |
| 06/12/2014  | Consumer's Energy           | \$269.27      | Utilities-Bank Bldg                |
| 06/12/2014  | Consumer's Energy           | \$102.49      | Utilities-GF Fire Hall             |
| 06/12/2014  | Consumer's Energy           | \$39.29       | Utilities-Cemetery Memorial        |
| 06/12/2014  | Election Source             | \$480.00      | Equipment Maint                    |
| 06/12/2014  | Field Plumbing & Heating    | \$31.88       | Library Maint/Cemetery Supplies    |
| 06/12/2014  | First National Bank - Omaha | \$94.74       | Treasurer Computer Services        |
| 06/12/2014  | First National Bank - Omaha | \$404.70      | Postage/Cemetery Equipment/Website |
| 06/12/2014  | Frontier                    | \$83.97       | Treasurer/Clerk Communications     |
| 06/12/2014  | Frontier                    | \$41.82       | Cemetery Communications            |
| 06/12/2014  | Jim's Outdoor Powerland     | \$61.62       | Cemetery Supplies                  |
| 06/12/2014  | Kellogg Hardware            | \$217.84      | Cemetery Supplies/Library Bulbs    |
| 06/12/2014  | Liberty Mutual              | \$317.34      | Workers Comp -Installment 3        |
| 06/12/2014  | MTA                         | \$1,857.35    | Membership Dues                    |
| 06/12/2014  | Richardson Oil              | \$423.62      | Cemetery Fuel                      |

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|-----------------|---------------------|-------------------|-----------------------|
| 06/12/2014      | Ricoh               | \$61.00           | Copier Contract       |
| 06/12/2014      | State of Michigan   | \$479.70          | Payroll Taxes         |
| 06/12/2014      | Tom Smith Tractor   | \$145.00          | Cemetery Repair/Maint |
| 06/12/2014      | Village of Lawrence | \$17.34           | Garbage Service       |
| 06/12/2014      | Village of Lawrence | \$50.86           | Utilities-Bank Bldg   |
| <b>Subtotal</b> |                     | <b>\$6,799.32</b> |                       |

**Payroll**

|                 |                      |                   |                   |
|-----------------|----------------------|-------------------|-------------------|
| 06/12/2014      | Anita Ghastin        | \$3,927.35        | Assessor Salary   |
| 06/12/2014      | Barry S. Earls       | \$633.51          | Sexton Wages      |
| 06/12/2014      | Charles Moses        | \$217.61          | PT Sexton Wages   |
| 06/12/2014      | Donna Ghastin-Neyome | \$1,025.37        | Assessor Salary   |
| 06/12/2014      | Ken Barnett          | \$929.52          | Supervisor Salary |
| 06/12/2014      | Kim Thompson         | \$929.52          | Clerk Salary      |
| 06/12/2014      | Mary Tinker          | \$870.04          | Treasurer Salary  |
| <b>Subtotal</b> |                      | <b>\$8,532.92</b> |                   |

**Consent Items Already Paid**

|                 |                   |                   |                                    |
|-----------------|-------------------|-------------------|------------------------------------|
|                 | Barry S. Earls    | \$1,432.86        | Sexton Wages 5/16/14,5/30/14)      |
|                 | Charles Moses     | \$791.52          | PT Sexton Wages (5/16/14, 5/30/14) |
|                 | State of Michigan | \$124.51          | State Payroll Tax (5/31/14)        |
|                 | Theresa Carr      | \$105.72          | Dep Treasurer Wages (5/30/14)      |
| <b>Subtotal</b> |                   | <b>\$2,454.61</b> |                                    |

**Grand Total**

**\$17,786.85**

**LTES Fund Totaling: \$25,583.44**

| Date       | Expenditure                      | Amount     | Description                            |
|------------|----------------------------------|------------|--|
| 06/12/2014 | Attorney Mark DuBay              | \$220.00   | Legal Services                         |
| 06/12/2014 | Bound Tree                       | \$194.37   | Medical Supplies                       |
| 06/12/2014 | Chet Nichols                     | \$55.80    | Oil                                    |
| 06/12/2014 | Comcast                          | \$26.48    | Internet Service                       |
| 06/12/2014 | Consumers Energy                 | \$409.94   | Utilities                              |
| 06/12/2014 | Field Plumbing & Heating         | \$5.43     | Equipment Maintenance                  |
| 06/12/2014 | Fire Catt                        | \$1,890.22 | Fire Hose Testing                      |
| 06/12/2014 | First National Bank - Omaha      | \$425.22   | Supplies/Equip Maint/Community Promo   |
| 06/12/2014 | Frontier                         | \$125.46   | Communications                         |
| 06/12/2014 | Jim's Outdoor Powerland          | \$44.94    | Fuel                                   |
| 06/12/2014 | Karen Hardin                     | \$1,090.88 | Secretary Wages                        |
| 06/12/2014 | Kellogg Hardware                 | \$152.94   | FD Supplies                            |
| 06/12/2014 | Koorsen Fire & Security          | \$1,210.00 | Annual Air Compressor Maint            |
| 06/12/2014 | Liberty Mutual Insurance         | \$403.88   | Workers Comp Insurance (Installment 3) |
| 06/12/2014 | LifeGas                          | \$48.25    | Oxygen                                 |
| 06/12/2014 | Midwest Food Equip Service, Inc. | \$445.72   | Stove Repair                           |

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|------------|--------------------------|--------------------|--|
| 06/12/2014 | Mike Anchor              | \$36.00            | Communications Reimbursement           |
| 06/12/2014 | Moses Fire Equipment     | \$8,628.71         | FD Personal Protection Equip/FD Equip. |
| 06/12/2014 | Richardson Oil Co.       | \$269.05           | Fuel Expense                           |
| 06/12/2014 | Ricoh                    | \$61.00            | Copier Contract                        |
| 06/12/2014 | Roe-Comm                 | \$285.25           | Building & Equipment Maint             |
| 06/12/2014 | State of Michigan        | \$227.23           | Payroll Taxes                          |
| 06/12/2014 | Steve Lowe               | \$47.00            | Reimbursement for Vaccinations         |
| 06/12/2014 | Thomsen Constuction      | \$47.22            | Asbestos Training                      |
| 06/12/2014 | Touchtone Communications | \$26.72            | Communications (April & May)           |
| 06/12/2014 | Village of Lawrence      | \$17.34            | Garbage Service                        |
| 06/12/2014 | Village of Lawrence      | \$78.13            | Utilities                              |
| 06/12/2014 | Wolverine Power Systems  | \$206.00           | Annual Generator Inspection            |
|            | <b>Sub Total</b>         | <b>\$16,679.18</b> |  |

**LTES Payroll**

|            |                  |                   |       |
|------------|------------------|-------------------|-------|
| 06/12/2014 | Michael Anchor   | \$1,591.88        | Wages |
| 06/12/2014 | Shanna Bankston  | \$72.85           | Wages |
| 06/12/2014 | Kenneth Barnett  | \$52.03           | Wages |
| 06/12/2014 | Charles Carpp    | \$23.37           | Wages |
| 06/12/2014 | Michael Carpp    | \$254.64          | Wages |
| 06/12/2014 | Chris Collins    | \$61.94           | Wages |
| 06/12/2014 | Michelle Curtis  | \$143.32          | Wages |
| 06/12/2014 | Barry S. Earls   | \$139.33          | Wages |
| 06/12/2014 | James Fein       | \$73.54           | Wages |
| 06/12/2014 | John Gritter     | \$72.73           | Wages |
| 06/12/2014 | Rolla Hemingway  | \$169.78          | Wages |
| 06/12/2014 | David Leach      | \$12.55           | Wages |
| 06/12/2014 | Steven Leach     | \$21.97           | Wages |
| 06/12/2014 | Steven Lowe      | \$86.23           | Wages |
| 06/12/2014 | Kyle Mead        | \$189.41          | Wages |
| 06/12/2014 | Eric Mills       | \$118.11          | Wages |
| 06/12/2014 | Richard Norg     | \$17.34           | Wages |
| 06/12/2014 | Jon Rader        | \$87.27           | Wages |
| 06/12/2014 | Linnea Rader     | \$4.52            | Wages |
| 06/12/2014 | Jason Spangler   | \$42.95           | Wages |
|            | <b>Sub Total</b> | <b>\$3,235.76</b> |       |

**Consent Items Already Paid**

|                   |                  |                                    |
|-------------------|------------------|------------------------------------|
| Mike Anchor       | \$3,183.76       | Chief Wages (5/16/14, 5/30/14)     |
| Karen Hardin      | \$2,181.76       | Secretary Wages (5/16/14, 5/30/14) |
| State of Michigan | \$302.98         | State Payroll Tax (5/31/14)        |
|                   | <b>Sub Total</b> | <b>\$5,668.50</b>                  |

**GRAND TOTAL** **\$25,583.44**

**Building Fund Totaling: \$1467.00**

| Date       | Expenditure                        | Amount             | Description                      |
|------------|------------------------------------|--------------------|----------------------------------|
| 06/12/2014 | AGS                                | \$ 1,467.00        | 5 Bldg/6 Elect/3 Mech/1 Plumbing |
|            | <b>Total Proposed Expenditures</b> | <b>\$ 1,467.00</b> |                                  |

The following reports were presented to the Board:

- ✓ Sheriff's Department
- ✓ Road Commission
- ✓ Lawrence Township Emergency Services
- ✓ Treasurer
- ✓ ZBA
- ✓ Clerk
- ✓ Planning Commission
- ✓ County Commissioner

Rick Boze of the VBC Sheriff Department reported a total of 18 calls for the month of May 2014.

Rick Boze of the VB Co. Road Commission reported that the seal coating process has begun. The Road Commission has 3 temporary flagman positions open for the summer construction season.

Commissioner Hanson reported that the single entry construction project at the courthouse is on schedule. The Sustainability Report predicts a \$1.3 million deficit in 2015/2016.

Chief Anchor informed the Board that Eric Mills graduated at the top of his class in the Fire Fighter I and II training. The Board told Chief Anchor to relay their congratulations to Fire Fighter Mills. The Chief also informed the Board that the Michigan Fire Fighter Training Council has picked up \$400 of the \$500 cost for the training via a training grant.

Treasurer Tinker reported that Honor Credit Union still has not paid any interest on the \$250,000.00 account. She will be moving the money elsewhere as soon as possible.

In Clerk Thompson's absence, the Deputy Clerk reported that the MTA is offering a training workshop for Planning and Zoning at the end of July. Clerk Thompson had suggested that Planning Commission Members as well as ZBA Members be notified of this and encouraged to attend since training monies had been budgeted for this purpose. The remainder of the Board agreed and the members will be contacted.

August 14, 2014 will be the date for the Truth in Taxation Hearing. Attorney DuBay will publish this information.

A motion was made by Tinker and 2<sup>nd</sup> by Reynnells, to decline the County Treasurer's offer for Tax Reverted Property. All ayes. Motion carried.

A motion was proposed by Tinker and supported by Reynnells to adopt a Resolution Regarding Public Policy and the Inspection of Assessor's Records.

There was no report from the ZBA.

There was no report from the Planning Commission.

Glen Thomsen gave an update on the Bank Building status. He is to meet with Mr. Hasse from Analytical Testing and Consulting Services on Friday, June 13<sup>th</sup> at the bank building, to go over the reports. Glen suggests getting cost figures for the items listed in the report before we complete the detailed specs for bidding in hopes of minimizing change orders once the demo work has begun

Mr. Thomsen also reported that the Village of Lawrence requires 15 sets of plans for the Planning Commission meeting on Monday, June 16<sup>th</sup>. Wightman & Associates have promised to have boundary and topographical survey completed by this time.

Public Comment involved a request for an update on the Reynolds Lake Fire Lane issue. Questions on the Barking Dog Ordinance and zoning requirements for kennels. And also, what constitutes an "illegal burn"?

Ann Pudell, representing the Paw Paw River Homeowners Association, requested information on attaching the members' dues onto their property taxes. Attorney DuBay explained the legal process involved and suggested that Ms. Pudell gather the required documentation, and revisit the subject at the next board meeting.

With no further business to attend to, a motion to adjourn the meeting was made by Reynnells and supported by Stroud. All ayes, motion carried.

Meeting adjourned at 7:52 p.m.

Respectfully Submitted,

Attest,

Kim Thompson, Clerk  
Karen Hardin, Deputy Clerk

Ken Barnett, Supervisor