

**Lawrence Township Regular Board Meeting  
May 8, 2014**

Meeting called to order at 7:00 p.m.

Present - Barnett, Thompson, Tinker, Reynnells and Stroud

Also Present: Karen Hardin, Mark DuBay, Rick Boze, Mike Anchor, Glen Thomsen, Don Hanson, Anita Thomas, Bob Thomas and Jeff Moses.

Motion made by Tinker, 2<sup>nd</sup> by Reynnells, to approve the Regular Board Minutes of April 10, 2014 as amended, approve the Special Meeting minutes of April 16, 2014 as presented. All ayes, motion carried.

Motion made by Reynnells, 2<sup>nd</sup> by Stroud, to approve April 2014 expenditures as presented. Roll call vote: Barnett: aye; Thompson: aye; Tinker: aye; Reynnells: aye; Stroud: aye All ayes. Motion carried.

**General Fund Totaling: \$ 13,069.81**

<b>Date</b>	<b>Expenditure</b>	<b>Amount</b>	<b>Description</b>
05/08/2014	Associated Government Services	\$50.00	ZBA/Land Division/Enforcement
05/08/2014	AT&T	\$77.35	Cemetery Communications
05/08/2014	Attorney Mark DuBay	\$1,074.54	Misc/Meetings/Variance
05/08/2014	Bronsink & Bos Equipment	\$291.09	Cemetery Equipment Repairs/Maint
05/08/2014	BS&A Software	\$1,097.00	Assessor - Annual Service/Support
05/08/2014	Comcast	\$52.97	Internet Service Provider
05/08/2014	Consumer's Energy	\$126.99	Utilities-GF Fire Hall
05/08/2014	Consumer's Energy	\$326.83	Utilities-Bank Bldg
05/08/2014	Consumer's Energy	\$64.97	Utilities-Cemetery Memorial
05/08/2014	Field Plumbing & Heating	\$17.99	Cemetery Equipment
05/08/2014	First National Bank - Omaha	\$9.95	Treasurer Computer Services
05/08/2014	First National Bank - Omaha	\$98.23	Postage/Cemetery Fuel/Website
05/08/2014	Frontier	\$83.96	Treasurer/Clerk Communications
05/08/2014	Frontier	\$41.81	Cemetery Communications
05/08/2014	Keller Pest Control	\$159.00	Pest Control Annual Charge
05/08/2014	Kellogg Hardware	\$46.98	Cemetery Equipment
05/08/2014	Liberty Mutual Insurance	\$317.34	Workers Comp Insurance
05/08/2014	Pontem Software	\$792.00	Cemetery Software
05/08/2014	Remington Excavating	\$186.00	Cemetery Repairs - Topsoil
05/08/2014	Richardson Oil	\$112.46	Cemetery Fuel
05/08/2014	Ricoh	\$215.59	Copier Contract

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05/08/2014	State of Michigan	\$251.81	Payroll Taxes
05/08/2014	Steensma Lawn & Power Equipment	\$572.61	New Blower, Mower Parts
05/08/2014	Village of Lawrence	\$17.34	Garbage Service
05/08/2014	Village of Lawrence	\$50.86	Utilities-Bank Bldg

**Subtotal \$6,135.67**

**Payroll**

05/08/2014	Anita Ghastin	\$1,025.37	Assessor Salary
05/08/2014	Donna Ghastin-Neyome	\$1,025.37	Assessor Salary
05/08/2014	Ken Barnett	\$929.52	Supervisor Salary
05/08/2014	Kim Thompson	\$929.52	Clerk Salary
05/08/2014	Mary Tinker	\$870.04	Treasurer Salary

**Subtotal \$4,779.82**

**Consent Items Already Paid**

Barry S. Earls	\$1,435.89	Sexton Wages (4/18/14), (5/2/14)
Charles Moses	\$554.16	PT Sexton Wages (4/18/14), (5/2/14)
State of Michigan	\$58.55	State Payroll Tax
Theresa Carr	\$105.72	Dep Treasurer Wages (5/2/14)

**Subtotal \$2,154.32**

**Grand Total \$13,069.81**

**LTES Fund Totaling: \$14,192.18**

Date	Expenditure	Amount	Description
05/08/2014	Bronson Lakeview Hospital	\$586.98	Epi Pens
05/08/2014	Comcast	\$26.48	Internet Service
05/08/2014	Consumers Energy	\$507.94	Utilities
05/08/2014	Crown Trophy	\$95.00	Community Promotions
05/08/2014	Field Plumbing & Heating	\$588.78	Building Maint Training/Supplies/Bldg Maint/Community
05/08/2014	First National Bank - Omaha	\$876.23	Promo
05/08/2014	Flametamer Fire Protection	\$130.00	Tank Recharge
05/08/2014	Frontier	\$125.42	Communications
05/08/2014	Keller Pest Control	\$636.00	Pest Control Service Annual Fee
05/08/2014	Liberty Mutual	\$403.88	Workers Comp Insurance
05/08/2014	LifeGas	\$50.80	Oxygen
05/08/2014	Mike Anchor	\$36.00	Communications Reimbursement
05/08/2014	Moses Fire Equipment	\$1,367.49	FF Boots/QR Personal Prot. Equip/Supplies
05/08/2014	Nye Uniform`	\$133.57	Uniforms
05/08/2014	Peerless, Inc.	\$92.02	Iron Testing Kit
05/08/2014	Richardson Oil Co.	\$345.29	Fuel Expense
05/08/2014	Ricoh	\$215.58	Copier Contract
05/08/2014	Rose's Service Center	\$339.61	Truck Repair/Maint
05/08/2014	State of Michigan	\$134.71	Payroll Taxes

05/08/2014	State of MI-Dept of Tech,Mgmt,Bud	\$100.00	Radio Subscription Fees
05/08/2014	Tapper Towing	\$40.00	Tow Truck Services
05/08/2014	Touchtone Communications	\$10.18	Communications
05/08/2014	Village of Lawrence	\$17.34	Garbage Service
05/08/2014	Village of Lawrence	\$122.86	Utilities
	<b>Sub Total</b>	<b>\$6,982.16</b>	
	<b>LTES Payroll</b>		
05/08/2014	Shanna Bankston	\$80.95	Wages
05/08/2014	Kenneth Barnett	\$205.67	Wages
05/08/2014	Charles Carpp	\$116.87	Wages
05/08/2014	Michael Carpp	\$459.69	Wages
05/08/2014	Chris Collins	\$19.81	Wages
05/08/2014	Michelle Curtis	\$246.34	Wages
05/08/2014	Barry S. Earls	\$278.60	Wages
05/08/2014	James Fein	\$169.70	Wages
05/08/2014	John Gritter	\$14.54	Wages
05/08/2014	Rolla Hemingway	\$351.50	Wages
05/08/2014	David Leach	\$43.95	Wages
05/08/2014	Steven Leach	\$18.83	Wages
05/08/2014	Steven Lowe	\$177.29	Wages
05/08/2014	Kyle Mead	\$377.18	Wages
05/08/2014	Eric Mills	\$105.40	Wages
05/08/2014	Charles Moses	\$32.38	Wages
05/08/2014	Robert Plane	\$64.43	Wages
05/08/2014	Jon Rader	\$192.77	Wages
05/08/2014	Linnea Rader	\$99.34	Wages
	<b>Sub Total</b>	<b>\$3,055.24</b>	
	<b>Consent Items Already Paid</b>		
	Michael Anchor	\$2,152.48	Officer Pay (4/18/14),Wages (5/2/14)
	Karen Hardin	\$1,923.04	Secretary Wages (4/18/14), (5/2/14)
	State of Michigan	\$79.26	State Payroll Tax
		\$	
	<b>Sub Total</b>	<b>4,154.78</b>	
	<b>Grand Total</b>	<b>\$14,192.18</b>	

**Building Fund Totaling: \$416.00**

Date	Expenditure	Amount	Description
05/08/2014	AGS	\$ 416.00	1 Bldg/1 Elect/1 Mech
	<b>Total Proposed Expenditures</b>	<b>\$ 416.00</b>	

The following reports were presented to the Board:

- ✓ Sheriff's Department
- ✓ Road Commission
- ✓ Lawrence Township Emergency Services
- ✓ Treasurer
- ✓ ZBA
- ✓ Clerk
- ✓ Planning Commission
- ✓ County Commissioner

Rick Boze of the VBC Sheriff Department reported a total of 22 calls for the month of April 2014.

Rick Boze of the VB Co. Road Commission reported that the new summer hours are Monday thru Thursday, 10 hour days. The Road Commission will be recommending a few paved county roads that are in very poor condition be pulverized and converted to gravel roads. Due to lack of funding from the state, this is the most economical solution at this time.

Commissioner Hanson reported that the county is working on construction on the single entry point. They have found that it needs to be improved to handle more weight. VBCO is accepting bids for the 911 phone system improvements for phone system backup. The Sustainability Report predicts a \$1.3 million deficit in 2015/2016. Hanson also advised that the LTES should send a bill to Decatur for the recent illegal burn to be reimbursed by the property owner.

Chief Anchor informed the Board that VFIS Insurance Policy for accident and sickness also supplements the workers compensation policy. A claim will be submitted for Anchor's foot injury. The Chief also informed the Board that the LTES is going to be working on acquiring a 501©3 status for the membership to allow them to hold fund raisers for expenditures that are prohibited from Township public funds-.

Treasurer Tinker had no report due to lack of bank statements and personal illness.

Clerk Thompson will be sending the ballot language for Van Buren County Senior Services to Tina Leary. ELC Corporation (Engle Farms) donated their replacement check from a previous LTES banquet.

There was no report from the ZBA since no applications were ~~received~~-received.

The Planning Commission discussed member training and who will conduct it.

The Board discussed the Demo Permits for Tanis and Yeader and the billing sent to each of them from AGS. Ken is looking into this situation.

Glen Thomsen gave an update on the Bank Building status. Thompson made a motion that was 2<sup>nd</sup> by Tinker to approve \$1,300.00 to provide a plan for asbestos abatement and monitoring the removal of asbestos and another \$9,600.00 to \$16,000.00 to remove the ceiling. Roll call vote: All ayes, motion carried.

The bank property survey needs a title commitment or deed search. The Board requested Attorney DuBay to request an easement search and forward the information to Glen.

Consumers Energy has grant money available to assist with construction projects that will make the building more energy efficient. Thompson and Thomsen will work on the application.

Public Comment: Mr. Bob Thomas representing the Reynolds Lake Association, requested an update on Rocky Point Shores. Trustee Stroud commended the Lawrence Township Fire Department and the Lawrence community for their help and compassion to her son and his family in the aftermath of the fire that destroyed their home.

Motion by Reynnells and 2<sup>nd</sup> by Stroud to go into closed session to discuss a legal matter with the township attorney. All ayes, motion carried. Board went into closed session at 8:30 p.m.

Motion by Reynnells, 2<sup>nd</sup> by Tinker to end closed session. All ayes, motion carried. Board returned to regular session at 8:50 p.m.

Motion by Reynnells, 2<sup>nd</sup> by Stroud to authorize Attorney DuBay to pursue settlement of the Fire Lane litigation and to pursue enforcement of the anti-key holing Ordinance as it relates to the Reynolds Lake Queen/Miller property. All ayes. Motion carried.

With no further business to attend to, a motion to adjourn the meeting was made by Reynnells and supported by Stroud. All ayes, motion carried.

Meeting adjourned at 8:56 p.m.

Respectfully Submitted,

Attest,

Kim Thompson, Clerk

Ken Barnett, Supervisor