

**April ~~11~~ 10, 2014.
Lawrence Township Regular Board Meeting**

Meeting called to order at 7:00 p.m.

Present - Barnett, Thompson, Tinker, Reynnells and Stroud

Also Present: Karen Hardin, Mark DuBay, Rick Boze, Mike Anchor, Glen Thompson, Don Hanson, Anita Thomas, Rolla Hemingway, and Rebecca Yeider.

Motion made by Reynnells, 2nd by Stroud to approve the Regular Board Minutes of March 13, 2013 as amended, approve the Special Meeting minutes of March ~~13~~ 8, 2014 and March 15, 2014 as presented, as well as the Special Meeting minutes of April 7, 2014 as amended. All ayes, motion carried.

Motion made by Barnett, 2nd by Tinker, to approve April 2014 expenditures as presented. Roll call vote: All ayes. Motion carried.

General Fund Totaling: \$26,433.10

Date	Expenditure	Amount	Description
04/10/2014	Analytical Testing & Consulting	\$1,305.00	Analytical Testing/Bank Building
04/10/2014	Apex	\$405.00	Sketching Software Renewal
04/10/2014	Asso Government Services	\$225.00	ZBA/Enforcement
04/10/2014	AT&T	\$77.92	Cemetery Communications
04/10/2014	Attorney Mark DuBay	\$1,518.60	Misc/Meetings/Violation
04/10/2014	Comcast	\$52.96	Internet Service Provider
04/10/2014	Consumer's Energy	\$152.90	Utilities-GF Fire Hall
04/10/2014	Consumer's Energy	\$392.64	Utilities-Bank Bldg.
04/10/2014	Consumer's Energy	\$60.32	Utilities-Cemetery Memorial
04/10/2014	Election Systems & Software	\$30.53	Election Software
04/10/2014	Field Plumbing & Heating	\$15.96	Library Repair/Maint
04/10/2014	First National Bank - Omaha	\$25.16	Treasurer Computer Services/Postage
04/10/2014	First National Bank - Omaha	\$166.09	Postage/Supplies/Website
04/10/2014	Frontier	\$83.96	Treasurer/Clerk Communications
04/10/2014	Frontier	\$41.79	Cemetery Communications
04/10/2014	Kellogg Hardware	\$34.56	Fire Hall Supplies
04/10/2014	Pontem Software	\$2,900.00	Cemetery Software Upgrades
04/10/2014	Richardson Oil	\$124.54	Cemetery Fuel
04/10/2014	Ricoh	\$61.00	Copier Contract
04/10/2014	State of Michigan	\$247.56	Payroll Taxes
04/10/2014	Uline	\$33.15	Fire Hall Supplies

04/10/2014	Van Buren County Clerk	\$54.60	Voter Card Printing
04/10/2014	Village of Lawrence	\$17.23	Garbage Service
04/10/2014	Village of Lawrence	\$50.86	Utilities-Bank Bldg.
04/10/2014	Vineyard Press	\$75.25	Print/Publishing (Board)
	Subtotal	\$6,847.58	
	Payroll		
04/10/2014	Anita Ghastin	\$1,025.37	Assessor Salary
04/10/2014	Donna Ghastin-Neyome	\$1,025.37	Assessor Salary
04/10/2014	Ken Barnett	\$851.42	Supervisor Salary
04/10/2014	Kim Thompson	\$929.52	Clerk Salary
04/10/2014	Mary Tinker	\$929.52	Treasurer Salary
	Subtotal	\$4,761.20	
	Consent Items Already Paid		
	Barry S. Earls	\$1,314.07	Sexton Wages (3/21/14), (4/4/2014)
	David Chapman Agency	\$8,853.20	Annual Insurance Expense
	First Investment Corporation	\$600.00	Sexton IRA Contribution
	IRS	\$2,932.65	Federal Payroll Tax
	Pinnacle Insurance	\$769.20	Workers Comp Deposit
	State of Michigan	\$61.07	State Payroll Tax
	Theresa Carr	\$294.13	Dep Treasurer Wages (2/28/14 - 3/21/2014)
	Subtotal	\$14,824.32	
	Grand Total	\$26,433.10	

LTES Fund Totaling: \$52,212.87

Date	Expenditure	Amount	Description
04/10/2014	BoundTree	\$522.25	Operating Supplies
04/10/2014	Bronson	\$115.00	Pre Employment Physical-Steve Lowe
04/10/2014	Comcast	\$26.48	Internet Service
04/10/2014	Consumers Energy	\$611.60	Utilities
04/10/2014	Crown Trophy	\$380.28	Plate Engraving
04/10/2014	CVS Flags	\$169.10	Fireman Flags
04/10/2014	Field Plumbing & Heating	\$570.00	Fire Hall Repair/Maint
04/10/2014	Field Plumbing & Heating	\$8,373.00	Water Filtration
04/10/2014	First National Bank - Omaha	\$312.86	Supplies/Training/Repair&Maint
04/10/2014	FlameTamer	\$90.00	Equipment Maintenance
04/10/2014	Frontier	\$125.36	Communications
04/10/2014	Jim's Outdoor Powerland	\$22.47	Fuel
04/10/2014	Kellogg Hardware	\$44.37	Fire Hall Supplies
04/10/2014	LaCantina Ristorante	\$1,650.00	LTES Awards Banquet Deposit

04/10/2014	LifeGas	\$46.98	Oxygen
04/10/2014	Mike Anchor	\$36.00	Communications Reimbursement
04/10/2014	Moses Fire Equipment	\$4,474.45	Equipment Repair/Maint #1726 & #1731
04/10/2014	Peerless, Inc.	\$10,596.14	Water Filtration
04/10/2014	Rescue Resources LLC	\$760.00	Jaws Maint
04/10/2014	Richardson Oil Co.	\$154.87	Fuel Expense
04/10/2014	Ricoh	\$61.00	Copier Contract
04/10/2014	SecurAlarm	\$396.00	Fire Alarm Testing/Maint
04/10/2014	Share Corporation	\$55.89	Floor Squeegee
04/10/2014	Sinclair Graphics	\$75.00	Printed Invitations
04/10/2014	State of Michigan	\$121.43	Payroll Taxes
04/10/2014	Uline	\$49.72	Fire Hall Supplies
04/10/2014	Village of Lawrence	\$17.23	Garbage Service
04/10/2014	Village of Lawrence	\$151.22	Water Utility
	Sub Total	\$30,008.70	
	LTES Payroll		
04/10/2014	Shanna Bankston	\$168.71	Wages
04/10/2014	Kenneth Barnett	\$106.61	Wages
04/10/2014	Wesley Brubaker	\$25.85	Wages
04/10/2014	Charles Carpp	\$60.95	Wages
04/10/2014	Michael Carpp	\$378.29	Wages
04/10/2014	Chris Collins	\$82.37	Wages
04/10/2014	Michelle Curtis	\$176.20	Wages
04/10/2014	Barry S. Earls	\$215.05	Wages
04/10/2014	James Fein	\$121.91	Wages
04/10/2014	John Gritter	\$64.64	Wages
04/10/2014	Rolla Hemingway	\$380.23	Wages
04/10/2014	Steve Lowe	\$168.99	Wages
04/10/2014	Kyle Mead	\$222.45	Wages
04/10/2014	Eric Mills	\$38.76	Wages
04/10/2014	Robert Plane	\$43.61	Wages
04/10/2014	Jon Rader	\$127.75	Wages
04/10/2014	Linnea Rader	\$88.10	Wages
04/10/2014	Jason Spangler	\$58.48	Wages
	Sub Total	\$2,528.95	
	Consent Items Already Paid		
	Mike Anchor	\$57.77	Wages (4/4/2014)
03/26/2014	David Chapman Agency, Inc.	\$13,279.80	Annual Insurance Payment

	Karen Hardin	\$2,252.52	Secretary Wages (3/21/14), (4/4/2014)
	IRS	\$2,239.15	EFTPS Payment
03/21/2014	Mainstay Investments	\$600.00	Annual Employee IRA Contribution – Karen Hardin
04/01/2014	Pinnacle Insurance	\$1,153.80	Workers Comp Renewal Deposit
03/31/2014	State of Michigan	\$92.18	State Payroll Tax
	Sub Total	\$19,675.22	
	Grand Total	\$52,212.87	

Building Fund Totaling: \$1676.00

Date	Expenditure	Amount	Description
04/10/2014	AGS (*Billing for Feb & Mar 2014)	\$ 1,676.00	6 Blg/6 Elect/1 Mech/2 Plumbing
	Total Proposed Expenditures	\$ 1,676.00	

The following reports were presented to the Board:

- ✓ Sheriff's Department
- ✓ Road Commission
- ✓ Lawrence Township Emergency Services
- ✓ Treasurer
- ✓ ZBA
- ✓ Planning Commission
- ✓ County Commissioner

Rick Boze of the VBC Sheriff Department reported 19 calls for the month of March 2014.

Rick Boze of the VBC Road Commission handed out material explaining how potholes are created.

Chief Anchor requested the Boards' approval to accept the resignation of Stacey Garvison. A motion was made by Reynnells and 2nd by Stroud to accept the resignation of Mrs. Garvison and to place her on honorary status due to her longevity of service to the community. All ayes. Motion carried.

Chief Anchor also reported that VBEMS will now reimburse \$30.00 per call verses \$14.00 per patient, as they have done in the past. They estimate this should result in an increase to LTES.

Treasurer Tinker presented her report and informed the Board that she will be closing the accounts with Honor Credit Union and transferring the monies elsewhere. When the transition took place from Edgewater Bank to Honor, the account went from an interest bearing account to a non interest bearing account. Honor will switch the account now to interest bearing but will not correct their error retroactively.

Clerk Thompson provided an informational comparative Income Statement for 2012/13 to 2013/14.

Commissioner Hanson gave an update on the courthouse construction and the phone system that will be implemented soon. He also reported that Senior Services of Van Buren County would prefer a “county wide” millage. After some discussion, a motion was made by Reynnells and 2nd by Tinker to retain the current millage status of Senior Services under the existing millage and oppose a county wide millage.

There were no reports from the ZBA or Planning Commission. The Planning Commission has a meeting scheduled for April 22, 2014.

Glen Thomsen informed the Board of the analytical testing results on the Bank Building. There was much discussion on various renovation options with regard to the asbestos findings. Thompson made a motion that was 2nd by Reynnells to allow Thomsen Construction to obtain a site plan review and asbestos remediation plan not to exceed \$14,000. Roll call vote: All ayes. Motion carried.

Rebecca Yeider was given a 30 day extension on her demo permit application in a motion made by Reynnells and 2nd by Barnett. All ayes. Motion carried.

In a motion by Reynnells and 2nd by Barnett, RyanTanis was given an extension on his demo application permit to April 27th. All ayes. Motion carried.

The new policy for escrowed funds says that if a structure is completely destroyed and all debris are cleaned up, a Township representative can review/inspect and verify the site is clean and authorize the Treasurer to release the escrowed funds to the property owner. If the structure is not completely destroyed, a demo permit and an inspection from AGS will be required.

A motion was made by Reynnells and 2nd by Stroud to allow up to \$500.00 for the Hazardous Waste Disposal Agreement as in the past. Roll call vote: All ayes. Motion carried.

The Board requested Chief Anchor to notify all LTES Personnel of missing equipment. The Board also requested that the Chief explore the costs associated with a security system for the building and report back his findings.

Public Comment: none

With no further business to attend to, a motion to adjourn the meeting was made by Reynnells and supported by Stroud. All ayes, motion carried.

Lawrence Township – Regular Board Meeting

April 11 10, 2014

Page 6 of 6

Meeting adjourned at 8:35 p.m.

Respectfully Submitted,

Attest,

Kim Thompson, Clerk

Ken Barnett, Supervisor