

**Lawrence Township Regular Board Meeting
 March 13, 2014**

Meeting called to order at 7:00 p.m.

Roll Call:

Present - Barnett, Thompson, Tinker, Reynnells and Stroud

Absent - None

Also Present: Karen Hardin, Mark DuBay, Rick Boze, Jeff Moses, Mike Anchor, Glen Thompson, Don Hanson, Jennifer Carver, Anita Thomas, Ryan Tanis, Gautam Mani and Rebecca Yeider.

Motion made by Reynnells, 2nd by Stroud to approve the Regular Board Minutes of February 13, 2013 as presented. All ayes, motion carried.

Motion made by Reynnells, 2nd by Stroud, to approve March 2014 expenditures as amended. Expenditures should include the Deputy Treasurer and Deputy Clerk annual stipend to total \$400.00. Roll call vote: All ayes. Motion carried.

General Fund Totaling: \$15,124.02

Date	Expenditure	Amount	Description
03/13/2014	Anita Ghastin	\$79.00	Reimb for Training
03/13/2014	Associated Government Services	\$50.00	Enforcement
03/13/2014	AT&T	\$86.21	Cemetery Communications
03/13/2014	Attorney Mark DuBay	\$544.99	Meetings/Ordinance Enforce/Trail
03/13/2014	Bill's Small Engine Repair	\$187.00	Snowblower Repair
03/13/2014	Comcast	\$46.64	Internet Service Provider
03/13/2014	Consumer's Energy	\$218.13	Utilities-GF Fire Hall
03/13/2014	Consumer's Energy	\$366.51	Utilities-Bank Bldg.
03/13/2014	Consumer's Energy	\$64.94	Utilities-Cemetery Memorial
03/13/2014	Field Plumbing & Heating	\$224.40	Fire Hall Repair/Maint (Heating)
03/13/2014	First National Bank - Omaha	\$53.93	Treasurer Computer Services/Postage
03/13/2014	First National Bank - Omaha	\$403.44	Postage/Cemetery Equip Repair/Website
03/13/2014	Frontier	\$83.95	Treasurer Communications
03/13/2014	Frontier	\$83.57	Cemetery Communications
03/13/2014	Lawrence Twp Tax Fund	\$128.76	Reimb for Delinquent Payroll Tax
03/13/2014	Mary Tinker	\$11.91	Reimb for Office Supplies
03/13/2014	Pontem	\$806.00	Property Tax Search Annual Hosting
03/13/2014	Quill	\$81.56	Office Supplies (Clerk)
03/13/2014	Quill	\$199.16	Office Supplies (Treasurer)
03/13/2014	Richardson Oil	\$448.55	Cemetery Fuel
03/13/2014	Ricoh	\$61.00	Copier Contract
03/13/2014	State of Michigan	\$378.46	Payroll Taxes
03/13/2014	Village of Lawrence	\$17.23	Garbage Service
03/13/2014	Village of Lawrence	\$50.86	Utilities-Bank Bldg.
03/13/2014	Vineyard Press	\$80.35	Print/Publishing (BOR)

	Subtotal	\$4,756.55	
Payroll			
03/13/2014 Anita Ghastin		\$1,025.37	Assessor Salary
03/13/2014 Andy Jurczak		\$36.94	PC Compensation
03/13/2014 Carl Whiteman		\$277.05	BOR Compensation
03/13/2014 Charles Dusek		\$17.62	ZBA Compensation
03/13/2014 Charles Moden		\$264.30	BOR Compensation
03/13/2014 Clark Matheny		\$70.48	ZBA/PC Compensation
03/13/2014 David Nicholas		\$264.30	BOR Compensation
03/13/2014 Donna Ghastin-Neyome		\$1,025.37	Assessor Salary
03/13/2014 Ernie Probyn		\$70.48	ZBA Compensation
03/13/2014 Jim Crandall		\$17.62	PC Compensation
03/13/2014 Jon Mills		\$35.24	PC Compensation
03/13/2014 Karen Hardin		200.00	Annual Deputy Clerk Stipend
03/13/2014 Kay Probyn		100.00	Annual Deputy Treasurer Stipend
03/13/2014 Ken Barnett		\$851.42	Supervisor Salary
03/13/2014 Kenneth Thompson		\$264.30	BOR Compensation
03/13/2014 Kim Thompson		\$1,000.00	Clerk Salary/ZBA Compensation
03/13/2014 Louis Godines		\$35.24	PC Compensation
03/13/2014 Mary Tinker		\$929.52	Treasurer Salary
03/13/2014 Richard Reynnells		\$73.88	ZBA Compensation
03/13/2014 Russell Reynnells		\$991.88	Trustee Compensation
03/13/2014 Sal Campagna		\$17.62	PC Compensation
03/13/2014 Tammy Wilson		\$17.62	PC Compensation
03/13/2014 Terri Carr		100.00	Annual Deputy Treasurer Stipend
03/13/2014 Theresa Stroud		\$1,145.14	Trustee Salary/PC Compensation
03/13/2014 Tom Cross		\$36.94	PC Compensation
03/13/2014 Vicki Hettig		\$264.30	BOR Compensation
	Subtotal	\$9132.63	
Consent Items Already Paid			
Barry S. Earls		\$1,393.68	Sexton Wages(2/21, 3/7)
Charles Moses		\$68.71	PT Sexton Wages (2/21)
State of Michigan		\$44.70	State Payroll Tax
Theresa Carr		\$127.75	Deputy Treasurer Wages (2/21)
	Subtotal	\$1,634.84	
Grand Total		\$15,524.02	Rev 2

LTES Fund Totaling: \$14,391.19

Date	Expenditure	Amount	Description
03/13/2014	Argus-Hazco	\$900.00	Annual Flow Testing
03/13/2014	BoundTree	\$14.05	QR Operating Supplies
03/13/2014	Bronson Healthcare Group	\$220.56	Pre-employment Physical
03/13/2014	Comcast	\$23.32	Internet Service
03/13/2014	Consumers Energy	\$872.50	Utilities
03/13/2014	Field Plumbing & Heating	\$336.60	Fire Hall Repair/Maint (Heating)
03/13/2014	First National Bank - Omaha	\$288.02	Supplies/Training/Equip Maint/Website

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03/13/2014	Frontier	\$83.58	Communications
03/13/2014	Lifegas	\$45.71	Oxygen
03/13/2014	Look Sharp	\$66.44	Operating Supplies
03/13/2014	Mike Anchor	\$36.00	Communications Reimbursement
03/13/2014	Moses Fire Equipment	\$578.03	Safety Vest/Sked Rescue System
03/13/2014	Quill	\$33.35	Office Supplies
03/13/2014	Rescue Resources LLC	\$1,920.00	Air Chisel
03/13/2014	Richardson Oil Co.	\$550.09	Fuel Expense (Feb & Mar statements)
03/13/2014	Ricoh	\$61.00	Copier Contract
03/13/2014	Rose's Service Center	\$625.88	Vehicle Maint
03/13/2014	Share Corporation	\$166.44	Operating Supplies
03/13/2014	Sinclair Graphics	\$272.75	Office Supplies
03/13/2014	State of Michigan	\$168.04	Payroll Taxes
03/13/2014	Touchtone Communications	\$8.88	Communications
03/13/2014	VB Technology Center	\$950.00	QR Training
03/13/2014	Village of Lawrence	\$17.23	Garbage Service
03/13/2014	Village of Lawrence	\$150.85	Utilities
	Sub Total	\$8,389.32	

LTES Payroll

03/13/2014	Michael Anchor	\$173.31	Officer Pay (3/14, 3/21, 3/28)
03/13/2014	Shanna Bankston	\$203.85	Wages
03/13/2014	Kenneth Barnett	\$193.82	Wages
03/13/2014	Wesley Brubaker	\$19.40	Wages
03/13/2014	Charles Carpp	\$60.95	Wages
03/13/2014	Michael Carpp	\$536.82	Wages
03/13/2014	Chris Collins	\$106.61	Wages
03/13/2014	Michelle Curtis	\$341.38	Wages
03/13/2014	Barry S. Earls	\$340.79	Wages
03/13/2014	James Fein	\$204.04	Wages
03/13/2014	John Gritter	\$25.85	Wages
03/13/2014	Rolla Hemingway	\$480.95	Wages
03/13/2014	David Leach	\$12.33	Wages
03/13/2014	Steven Lowe	\$210.73	Wages
03/13/2014	Kyle Mead	\$377.06	Wages
03/13/2014	Eric Mills	\$35.24	Wages
03/13/2014	Richard Norg	\$27.87	Wages
03/13/2014	Robert Plane	\$43.61	Wages
03/13/2014	Jon Rader	\$103.52	Wages
03/13/2014	Linnea Rader	\$160.77	Wages
	Sub Total	\$3,658.90	

Consent Items Already Paid

Karen Hardin	\$2,250.71	Secretary Wages (2/21, 3/7)
State of Michigan	92.26	State Payroll Tax

Sub Total \$2,342.97

Grand Total \$14,391.19

Building Fund Totaling: \$771.00

Date	Expenditure	Amount	Description
03/13/2014	AGS	\$ 771.00	1 Bldg./1 Elect/2 Mech/1 Plumbing
	Total Proposed Expenditures	\$ 771.00	

The following reports were presented to the Board:

- ✓ Sheriff's Department
- ✓ Road Commission
- ✓ Lawrence Township Emergency Services
- ✓ Treasurer
- ✓ ZBA
- ✓ Planning Commission
- ✓ County Commissioner

Rick Boze of the VBC Sheriff Department presented the February 2014 call report. There were 2 calls non aggravated assault offences and 1 controlled substance offence.

Rick Boze of the VBC Road Commission reported that the Road Commission has spent 80% of their budget so far due to the winter road conditions.

Chief Anchor requested the Boards' approval of a new fire department member, Steve Lowe.

A motion was made by Reynnells and 2nd by Tinker to accept the membership of Steve Lowe. All ayes. Motion carried.

Chief Anchor also reported that the illegal burn invoice has been paid. Have been in touch with MDOT in regard to adding I-94 crossover at 681 in the spring.

Treasurer Tinker presented her report and informed the Board of the possible transfer of funds from Chemical Bank to ECCU.

Clerk Thompson gave her report and made a motion to amend the current budget as follows. Amend the Township Board to \$46,000.00, amend Assessing to \$69,000.00, and amend the Cemetery to \$89,500.00 due to the early pay off of the cemetery loan.

Roll call vote: Barnett: aye; Thompson: aye; Tinker: aye; Reynnells: aye; Stroud: aye.

All ayes. Motion carried.

Commissioner Hanson presented information from Van Buren County.

There were no reports from the ZBA or Planning Commission.

The Village of Lawrence passed the Trail Resolution at their last meeting.

A revised map was presented for the Rails to Trails project by Gautam Mani who also stated that the Lake Cora residents were able to purchase the rail crossing their properties. A motion was made by Stroud, and second by Reynnells to accept the Non-motorized Trail Resolution as presented.

Roll call vote: Barnett: aye; Thompson: aye; Tinker: aye; Reynnells: aye; Stroud: aye

All ayes. Motion carried.

A brief report on Van Buren County Senior Services was given. Then a motion was made by Reynnells and second by Stroud to accept the Millage Renewal Resolution as presented.

Roll call vote: Barnett: aye; Thompson: aye; Tinker: aye; Reynnells: aye; Stroud: aye

All ayes. Motion carried.

Glen Thomsen informed the Board that analytical testing has been completed on the Bank Building and he is awaiting the results. Attorney DuBay will review the construction contract.

A motion by Thompson and supported by Tinker to approve the D. Chapman Agency of Lansing as the new insurance carrier for the Township as submitted in the proposal with a \$5000.00 deductible and a premium amount of \$22,133.00.

Roll call vote: Barnett: aye; Thompson: aye; Tinker: aye; Reynnells: aye; Stroud: aye

All ayes. Motion carried.

Yeider Dangerous Structure Permit is in process per the property owner. Demolition Permit must be filed with the Clerk's office by the next Board Meeting of April 10, 2014.

Tanis has scheduled a demo burn with the LTFD for the first weekend of May providing all goes well with the electrical and asbestos inspections.

Motion by Thompson and second by Stroud to adopt a resolution to set the date of the Annual Board Meeting to March 29, 2014 at 1:00 P.M.

Roll call vote: Barnett: aye; Thompson: aye; Tinker: aye; Reynnells: aye; Stroud: aye

All ayes. Motion carried.

Motion by Tinker and second by Stroud to adopt a resolution to hold the annual Budget Hearing on March 29, 2014.

Roll call vote: Barnett: aye; Thompson: aye; Tinker: aye; Reynnells: aye; Stroud: aye

All ayes. Motion carried.

Motion by Reynnells and second by Stroud to adopt a resolution to establish township salaries beginning April 1, 2014.

Roll call vote: Barnett: aye; Thompson: aye; Tinker: aye; Reynnells: aye; Stroud: aye

All ayes. Motion carried.

Public Comment:

With no further business to attend to, a motion to adjourn the meeting was made by Reynnells and supported by Stroud. All ayes, motion carried.

Meeting adjourned at 8:29 p.m.

Respectfully Submitted,

Attest,

Kim Thompson, Clerk

Kenneth Barnett, Supervisor