

**Lawrence Township Regular Board Meeting  
February 13, 2014**

Present: Barnett, Tinker, Reynnells and Stroud  
Absent: Thompson

Also Present: Karen Hardin, Mark DuBay, Rick Boze, Jeff Moses, Mike Anchor, Rolla Hemingway, Glen Thompson, Don Hanson, Mary Colclough

Meeting called to order at 7:00 p.m.

Motion made by Reynnells, 2<sup>nd</sup> by Stroud to approve the Regular Board Minutes of January 9, 2013 as presented. All ayes, motion carried.

Motion made by Tinker, 2<sup>nd</sup> by Reynnells, to approve February 2014 expenditures as amended. Expenditures should include the Deputy Treasurer wages not to exceed \$145.00. Roll call vote: All ayes. Motion carried.

**General Fund Totaling: \$23,653.49**

<b>Date</b>	<b>Expenditure</b>	<b>Amount</b>	<b>Description</b>
02/13/2013	AT&T	\$78.13	Cemetery Communications
02/13/2013	Attorney Mark DuBay	\$3,595.62	Misc/Meetings/Violation
02/13/2013	Comcast	\$46.64	Internet Service Provider
02/13/2013	Consumer's Energy	\$224.74	Utilities-GF Fire Hall
02/13/2013	Consumer's Energy	\$494.87	Utilities-Bank Bldg
02/13/2013	Consumer's Energy	\$73.92	Utilities-Cemetery Memorial
02/13/2013	First National Bank - Omaha	\$21.01	FH Maint/Cemetery Fuel
02/13/2013	First National Bank - Omaha	\$24.05	Treasurer Computer Services/Postage
02/13/2013	First National Bank - Omaha	\$385.18	Postage/Payroll Software
02/13/2013	Flametamer Fire Protection	\$262.70	Fire Ext. Inspection-F. H., Library & Bank
02/13/2013	Frontier	\$83.79	Treasurer Communications
02/13/2013	Frontier	\$83.41	Cemetery Communications
02/13/2013	Kellogg Hardware	\$34.98	Library Maint Supplies
02/13/2013	Kellogg Hardware	\$90.44	Cemetery Supplies/F.H. Supplies
02/13/2013	Richardson Oil	\$165.87	Cemetery Fuel
02/13/2013	Ricoh	\$218.73	Copier Contract
02/13/2013	Sirius Company	\$195.50	Website Hosting
02/13/2013	State of Michigan	\$289.00	Payroll Taxes
02/13/2013	Tapper Towing	\$88.00	Towing-Cemetery Truck
02/13/2013	Van Buren Co. Land Management	\$2,976.25	Outside Services (Assessor)
02/13/2013	Van Buren Conservation District	\$77.35	Hazardous Waste Collection for Sept 2013
02/13/2014	Village of Lawrence	\$34.11	Garbage Service (Jan & Feb)
02/13/2013	Village of Lawrence	\$12.00	Treasurer Annual Rent

Lawrence Township – Regular Board Meeting

February 13, 2014

Page 2 of 5

02/13/2013	Village of Lawrence	\$50.86	Utilities-Bank Bldg
02/13/2013	Vineyard Press	\$31.75	Print/Publishing (BOR)

**Subtotal** **\$9,560.77**

**Payroll**

02/13/2014	Anita Ghastin	\$1,024.12	Assessor Salary
02/13/2014	Donna Ghastin-Neyome	\$1,024.12	Assessor Salary
02/13/2014	Ken Barnett	\$850.17	Supervisor Salary
02/13/2014	Kim Thompson	\$928.27	Clerk Salary
02/13/2014	Mary Tinker	\$928.27	Treasurer Salary

**Subtotal** **\$4,754.95**

**Consent Items Already Paid**

IRS	\$7,606.58	Federal Payroll Taxes previously pd 1/2/2014
Barry S. Earls	\$1,520.80	Sexton Wages (1/24/14;2/7/14)
Charles Moses	\$114.52	PT Sexton Wages (1/24/2014)
State of Michigan	\$95.87	Payroll Taxes (1/31/2014)

**Subtotal** **\$9,337.77**

**Grand Total** **\$23,653.49**

**LTES Fund Totaling: \$37,419.43**

Date	Expenditure	Amount	Description
02/13/2014	Analytical Testing & Consulting	\$660.00	Fire Dept Hazmat Training
02/13/2014	CentreLearn	\$599.40	QR Training
02/13/2014	Comcast	\$23.32	Internet Service
02/13/2014	Consumers Energy	\$898.94	Utilities
02/13/2014	First National Bank - Omaha	\$970.03	Supplies/Equip Maint/Bldg Maint/Sound Equip
02/13/2014	Flametamer Fire Protection	\$875.00	Fire Extinguisher Inspections
02/13/2014	Frontier	\$83.41	Communications
02/13/2014	Jim's Outdoor Powerland	\$22.47	Fuel Expense
02/13/2014	Kellogg Hardware	\$19.98	Fire Hall Supplies
02/13/2014	LifeGas	\$52.07	Oxygen
02/13/2014	Midway Electric	\$279.92	Building Maint
02/13/2014	Mike Anchor	\$61.37	Communications & Supplies Reimbursement
02/13/2014	Moses Fire Equipment	\$8,014.30	Personal Protection Equipment
02/13/2014	Moses Fire Equipment	\$13,826.22	Equipment
02/13/2014	Moses Fire Equipment	\$3,831.67	Equip Repair
02/13/2014	New Pig	\$958.25	Hazmat Supplies
02/13/2014	Nye Uniform	\$303.84	Uniforms
02/13/2014	Richardson Oil Co.	\$305.20	Fuel Expense
02/13/2014	Ricoh	\$218.74	Copier Contract
02/13/2014	Sirius Company	\$195.50	Web Hosting
02/13/2014	State of Michigan	\$219.74	Payroll Taxes

Lawrence Township – Regular Board Meeting

February 13, 2014

Page 3 of 5

02/13/2014	Touchtone Communications	\$19.81	Communications (Jan & Feb)
02/13/2014	US Post Office	\$42.00	Annual PO Box Renewal
02/13/2014	Van Buren Co. Fire Asso	\$50.00	Membership Dues
02/13/2014	Van Buren Co. Fire Chief Asso	\$50.00	Membership Dues
02/13/2014	Village of Lawrence	\$34.11	Garbage Service (Jan & Feb)
02/13/2014	Village of Lawrence	\$96.31	Utilities
	<b>Sub Total</b>	<b>\$32,711.60</b>	
	<b>LTES Payroll</b>		
02/13/2014	Michael Anchor	\$231.08	Officer Pay(2/14/14; 2/21/14; 2/28/14; 3/7/14)
02/13/2014	Shanna Bankston	\$89.86	Wages
02/13/2014	Kenneth Barnett	\$33.91	Wages
02/13/2014	Charles Carpp	\$38.79	Wages
02/13/2014	Michael Carpp	\$369.66	Wages
02/13/2014	Chris Collins	\$145.37	Wages
02/13/2014	Michelle Curtis	\$99.11	Wages
02/13/2014	Barry S. Earls	\$244.69	Wages
02/13/2014	James Fein	\$11.09	Wages
02/13/2014	Stacey Garvison	\$9.69	Wages
02/13/2014	John Gritter	\$12.93	Wages
02/13/2014	Rolla Hemingway	\$348.26	Wages
02/13/2014	David Leach	\$27.75	Wages
02/13/2014	Kyle Mead	\$246.24	Wages
02/13/2014	Eric Mills	\$49.34	Wages
02/13/2014	Richard Norg	\$30.39	Wages
02/13/2014	Robert Plane	\$24.22	Wages
02/13/2014	Jon Rader	\$103.52	Wages
02/13/2014	Linnea Rader	\$193.82	Wages
02/13/2014	Jason Spangler	\$38.99	Wages
	<b>Sub Total</b>	<b>\$2,348.71</b>	
	<b>Consent Items Already Paid</b>		
	Karen Hardin	\$2,248.90	Secretary Wages (1/24/14, 2/7/14)
	Mike Anchor	\$57.77	Officer Pay (2/7/14)
	State of Michigan	52.45	State Payroll Tax
	<b>Sub Total</b>	<b>\$2,359.12</b>	
	<b>Grand Total</b>	<b>\$37,419.43</b>	

The following reports were presented to the Board:

- ✓ Sheriff's Department
- ✓ Road Commission
- ✓ Lawrence Township Emergency Services
- ✓ Treasurer

- ✓ ZBA
- ✓ Planning Commission
- ✓ County Commissioner

Rick Boze of the VBC Sheriff Department presented the January 2014 call report. There were 28 calls.

Rick Boze of the VBC Road Commission reported that the Road Commission has spent 53% of their snow funds since their fiscal year began in January.

Chief Anchor requested the Boards' approval of a new fire department member, Steve Lowe. A motion was made by Reynnells and 2<sup>nd</sup> by Tinker to accept the membership of Steve Lowe. All ayes. Motion carried.

Chief Anchor also reported the resignation of Melissa DeLoach. A motion by Reynnells to accept the resignation of Melissa DeLoach was 2<sup>nd</sup> by Stroud. All ayes. Motion carried.

The budget meetings were scheduled for March 8 and 15, 2014. And the annual meeting of the Lawrence Township Board is scheduled for March 29, 2014. Dates and times will be posted.

A motion made by Tinker and 2<sup>nd</sup> by Stroud authorized an alternative starting date of the second meeting of the 2014 Board of Review to be Tuesday, March 11, 2014 and Wednesday, March 12, 2014. All ayes. Motion carried. Dates and times will be posted.

Treasurer Tinker presented her report and informed the Board that the receipt of property tax payments have increased as the deadline draws near. A few of the accounts have taken a substantial drop in interest rates as a result of the bank transition. She will do some checking to see where we can get our best rate, and proceed accordingly.

Commissioner Hanson gave his report and explained Senate Bill 636 which involves telephone land lines and how this could impact our area.

In reference to the Christie Lake Associations' petition for a special assessment to lakefront property owners for the treatment of Eurasian Water Milfoil in their lake, Attorney DuBay stated that because Christie Lake is considered a "private" lake, the statute states that they must have signatures of 2/3 of the free holders on their petition or the other option would be to go through the county with their request.

There was considerable discussion regarding the preliminary requirements for a site plan and required inspections and permits for the bank building remodel as well as architect recommendations and price quotes. Ken will be the contact person for Glen during this project. Glen will be provided with budget figures.

A motion was made by Reynnells and supported by Stroud to authorize Attorney DuBay to approve the construction agreement to be signed by the township supervisor, authorizing Thomsen Construction to contract for Phase I, Environmental Inspection not to exceed \$2,000.00. Roll call vote: All ayes. Motion carried.

In regard to the dangerous structure property owner request for additional time, the Board decided that if the property owner could show a good faith effort by securing the required permits by March 13, 2014 (the date of the next board meeting), that the board would consider granting additional time. If the permits are not obtained by this time, the board will move forward with the original action. Attorney DuBay will notify the property owner of the Board's decision.

Public Comment:

Mary Colclough with the SWM Planning Commission gave a presentation and a sample resolution to the board in support of the concept of a non-motorized trail, including snowmobiles under certain conditions, from Paw Paw to Hartford. Ms. Colclough explained that the DNR will assume total cost of purchasing the rail corridor if the county and local governments will assume the responsibility to maintain it. Attorney DuBay will review the sample resolution.

With no further business to attend to, a motion to adjourn the meeting was made by Reynnells and supported by Stroud. All ayes, motion carried.

Meeting adjourned at 9:13 p.m.

Respectfully Submitted,

Attest,

Karen Hardin, Deputy Clerk

Kenneth Barnett, Supervisor